



North Carolina Department of Public Safety Prisons Policy Summary Sheet

Appearance and Grooming Regulations

Chapter: A

Section: .0300

Current Review Date:

September 28, 2020

Reviewed By:

Prisons Administrative Services

Next Review Due:

September 28, 2021

Current Revision Date:

September 28, 2020

Supersedes Revision Dated:

October 05, 2015

Current Revision Summary (if applicable):

All current changes are highlighted in yellow. General changes throughout policy include changing "Director" to "Commissioner," "Deputy Director" to "Assistant Commissioner," "Administrators/Superintendent" to "Warden," "Assistant Superintendent" to "Associate Warden" and "Inmate" to "Offender." Other minor grammatical corrections made where necessary.

Specific Changes:

.0301 GENERAL

Page 2 (d) removed "Prisons Section Chief, the Chief of Services to the Deputy Section Chief" from the second paragraph.

.0302 APPEARANCE STANDARDS

Page 2 (a) (2) Added additional verbiage "Grey polo shirts and grey or white uniform shirts will be assigned by rank" and removed the word "provided."

Page 3(a) (8) (A) Removed "must" and "October 1st through March 31st. Ties must be worn with long sleeves shirts" and added "have the option of wearing long sleeve or short sleeve grey shirts."

Page 3(a) (8) (B) Removed "staff with tattoos on their arms must wear long sleeve uniform shirts with tie year round," and added "Ties must be worn when the employee is on assignment in the community (i.e. court, medical trips, etc.)."

Page 3(a) (8) (C) Removed “Uniform staff may wear short sleeve grey shirts from April 1st through September 30th. Reassigned additional verbiage to (B) and from (D).

Page 4 (a) (12) Added “with the exception of the grey polo shirt” to this paragraph.

Page 6 (b) (5) (A) Removed “in accordance with DPS Fiscal Policy and Procedures .4006.”

Page 6 (b) (6) (B) Removed “navy blue pants,” to “khaki pants” and “white and blue striped button down shirt” to “navy blue polo shirt.” Removed “and navy cruiser coat.”

Page 8 (e) Added additional verbiage “Tattoos should be reasonable in nature and not detract from the correctional appearance. The following tattoos are not authorized: (2) Facility/section heads may require employees who exhibit visible tattoos that are offensive, violent, Security Threat Group related or which reasonably appear likely to provoke or to precipitate a violent confrontation to wear long sleeve uniform shirts or to appropriately cover the tattoo(s).”

.0304 STANDARD ISSUE

Page 11 (b) (1) (C) Added “Polo.”

Page 14 (b) (5) (B) Removed “Black (officer)” to “Khaki.”

Page 16 (b) (9) (A) Removed “Navy(WH)” and added “Khaki (CE)”

Page 16 (b) (9) (B) Removed “white w/ Blue Stripes button down” and added “Navy Polo.”

Page 16 (b) (10) (A) Removed “Black (officer)” and added “Khaki.”

Page 16 (b) (13) (B) Removed Black (officer)” and add “Khaki.”

Page 17(b) (14) (B) Removed Black (officer)” and add “Khaki.”

Stephanie P. Hubbard

Correctional Planner II

September 28, 2020

Date