

PRISONS
Health and Wellness Services
Policies and Procedures

Title	Identification of Patients			
Section	AD II-12	Issue Date September 25, 2020	Supersedes Date September 2013	Next Review Date September 2021

References

**National Patient Safety Goals (NPSG)
.01.01.01**

I. PURPOSE

To reliably identify each patient as the **right** individual for whom right care, treatment or service is intended. Positive identification provides an accurate linkage of patient care to the patient’s health care records and improves patient safety.

II. POLICY

At **all encounters** (inpatient and outpatient), the Health and Wellness professional providing the care is responsible for verifying the patient’s identity prior **to** the provision of care, treatment or services.

III. PROCEDURE

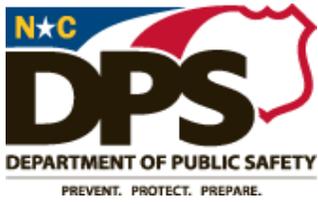
- (a) Patients will be identified using a two (2) patient identifier
 - (1) **Photo ID** Verify using picture ID card, **or by viewing** the patient’s picture from OPUS on the Web, or the offender detail screen in the electronic health record.
 - (2) **OPUS Number**: Verify using OPUS Number **or** Date of Birth. Compare the OPUS number **and/or** Date of Birth to the Health Record/ Medication Administration Record/Order.
 - (3) The patient will **verbally** state his/her name **and** OPUS Number **or** Date of Birth.



Todd E. Ishee

09/25/20

Date



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Commissioner of Prisons