

PRISONS
Health and Wellness Services
Policies and Procedures

Title	Processing Disability Claims			
Section	AD III-2	Issue Date August 9, 2021	Supersedes Date May 2002	

References

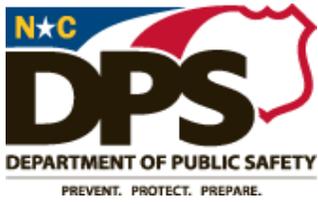
Performance-Based Standards and Expected Practices for Adult Correctional Institutions, 5th Edition 5-ACI-6A-04, 5-ACI-6C-03(M); Health and Wellness Policy AD VI – 3 Release of Confidential Information

I. PURPOSE

To provide instruction for processing Disability Determination requests and obtaining consultative examinations for patients who have filed disability claims with governmental agencies.

II. POLICY

- (a) Patient health care record information shall be provided to the Disability Determination Agency in accordance with AD VI – 3 Release of Confidential Information policy.
- (b) Disability Determination requests for patient health care records shall be processed by Prisons Health and Wellness Central Medical Records section.
- (c) Facilities receiving Disability Determination requests shall fax the request to Prisons Health and Wellness Central Medical Records.
- (d) If a specialty consultation is requested by the Disability Determination Agency, the agency shall contact the facility Warden/designee to arrange for outside providers to perform the evaluation/examination and Prisons staff shall not be used for consultation examinations.
- (e) The patient consultation can occur onsite or off-site. Either require approval from the Prisons Health and Wellness Chief Medical Officer/designee and the facility Warden/designee.



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Todd E. Ishee
Commissioner of Prisons

Date