



North Carolina Department of Public Safety

Alarm Systems Licensing Board

Josh Stein, Governor
Eddie M. Buffaloe, Jr., Secretary

Caroline Brown, Chair
Paul Sherwin, Director

MINUTES OF THE NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

Date: March 18, 2025
Time: 1:00 p.m.
Location: Hampton Inn & Suites – Raleigh/Crabtree Valley
3920 Arrow Dr
Raleigh, NC 27609

Board Members Present

Caroline Brown
Mack Donaldson
Tommy Whisnant
R. Wike Graham
Mary Wood (virtual)

Board Members Absent

Jamie Brown
Tom Vermillion

Board Staff Present

Director Paul Sherwin
Deputy Director Ray Bullard
Attorney Jeff Gray
Field Services Supervisor Kim Odom
ASLB Secretary Syconda Marrow

Visitors (13 in person, 6 virtual)

Eric Meyers	Raphael Allen
Dan Singleton	Mia Bailey
Danielle Vann	Faisal Ahmed
Ryann Vann	Ken Henke
Jason Lindquist	Ed Carey
Barry Pugh	Joshua Swart
Duncan Hubbard	

Call to Order

The March 18, 2025, meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chair Caroline Brown at 1:00 p.m.

State Ethics Law

Attorney Jeff Gray read the following statement:

"In accordance with the State Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and the appearance of conflict. If any Member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance of conflict and refrain from the deliberation and vote in that matter."

Welcome Guests

Chair Brown welcomed all guests.

Final Agency Decision(s)

Attorney Gray reported there were no final agency decisions this month.

Approval of the January 2025 Meeting Minutes

Motion: Tommy Whisnant motioned to approve the January 2025 Board meeting minutes. R. Wike Graham seconded. The motion carried unanimously.

Committee Reports

Grievance Committee: Grievance Committee members Mack Donaldson and Caroline Brown met on March 18, 2025, from 9:01 a.m. to 10:04 a.m. and heard eight cases. Committee Chair Mack Donaldson presented the Grievance Committee report.

Motion: Mr. Graham motioned to accept the Grievance Committee report. Mr. Whisnant seconded. The motion carried unanimously.

See the attachment for the full Grievance Committee report.

Screening Committee: Screening Committee members Caroline Brown, R. Wike Graham, Tommy Whisnant and Mack Donaldson met on March 18, 2025, from 11:03 a.m. to 11:29 a.m. to review nine license applications and one request to serve as the qualifying agent for more than one company. Committee Chair R. Wike Graham presented the Screening Committee report.

Motion: Mr. Whisnant motioned to accept the Screening Committee report. Mr. Donaldson seconded. The motion carried unanimously.

See the attachment for the full Screening Committee report.

Training and Education Committee: Ms. Brown presented the Training and Education Committee report. The Committee reviewed nine applications for new continuing education courses and one application for the renewal of a continuing education course. The Committee recommended approving all courses.

Motion: Mr. Graham motioned to approve the Training and Education Committee report. Mr. Donaldson seconded. The motion carried unanimously. Mr. Whisnant recused from the vote.

See the attachment for the full Training and Education Committee report.

ASLB/PPSB Joint Special Committee: No report.

Old Business

At the Board's request, Director Sherwin presented additional material related to the courses submitted by the Electronic Security Expo for further consideration of approval for continuing education. The Board approved all the Expo's courses, except *Optimizing Uptime: Best Practices for Effective Fire Alarm*

System Maintenance; Elevating Sales Performance: The Power of Comprehensive Evaluation; and The Service Advantage: Leveraging Customer Experience to Distinguish Your Brand.

Motion: Mr. Donaldson motioned to approve the courses as present except for the three previously mentioned. Mr. Whisnant seconded. The motion carried unanimously.

New Business

Director Sherwin presented a grant application from the N.C. Security and Low Voltage Association (NCSLVA). The Association applied for a grant to offset some of its costs for its annual convention (to be held May 1, 2025, in Winston-Salem). Duncan Hubbard, the Association's president, was present to answer questions about the grant application. After deliberation, the Board decided to defer a vote on the application until its May 1, 2025, meeting so the Association could provide more detailed information about its educational seminars. In addition, the Board opted to defer to its next meeting a vote on approving the convention's seminars for continuing education until more information about the seminars could be obtained.

Director's Report

Director Paul Sherwin presented the Director's Report. The report included information about personnel changes, the status of the Board's active licensees and registrants, and a Board finances update.

Motion: Mr. Whisnant motioned to accept the Director's Report. Mr. Graham seconded. The motion carried unanimously.

See the attachment for the full Director's Report.

Attorney's Report

Attorney Jeff Gray presented his Attorney's Report, which included updates about the status of consent agreements, pending administrative rules changes, and legislative updates.

Motion: Mr. Donaldson motioned to accept the Attorney's Report. Mr. Graham seconded. The motion carried unanimously.

See the attachment for the full Attorney's Report.

Attorney Gray presented to the Board a draft of Rule 14B NCAC 17 .0109 *Declaratory Rulings Procedures* and explained that N.C. Gen. Stat. § 150B-4 requires the Board have a rule explaining the procedure for requesting a declaratory ruling and the circumstances in which rulings shall or shall not be issued.

Motion: Mr. Whisnant motioned to approve Rule .0109 as written and proceed with the rule making process. Mr. Graham seconded. The motion carried unanimously.

Good of the Order and Public Comment

None.

Adjourn

Motion: Ms. Brown motioned to adjourn the meeting. Mr. Graham seconded. The motion carried unanimously.

Meeting adjourned at 1:43 p.m.

Paul Sherwin, Director

Syconda Marrow, Board Secretary

ASLB Grievance After Report for March 18, 2025 9:00 am

Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
1. 2023-ASLB-024	Jason Earle Lindquist Vivint, Inc. 4931 N 300 Provo, UT 846040000	NCGS 74D-8 14B NCAC 17 .0206(b) NCGS 74D-10(a)(19)	Find violation of NCGS 74D-10(a)(19). Enter into a consent agreement with Jason Lindquist and Vivint, Inc., to suspend sales and marketing activities, and the installation of new alarm systems or components, between March 31, 2025, and April 30, 2025.	Accepted
2. 2024-ASLB-025	Anthony Amory Dodge Integrated Installations, Inc. 234 Lake Emory Rd Franklin, NC 281340000	14B NCAC 17 .0206(b)	Find violation of NCGS 74D-8. Enter into a consent agreement with Anthony Dodge and Integrated Installations, Inc. in the amount of \$1,020.00 for five registration violations.	Accepted
3. 2024-ASLB-026	Scott Daniel Underbrink ACCESS CONTROL TECHNOLOGIES, LLC 705 HEDRICK ST SALISBURY, NC 28144	14B NCAC 17 .0206(b)	Find violation of NCGS 74D-8. Enter into a consent agreement with Scott Underbrink and Access Control Technologies, LLC in the amount of \$2,652.00 for 13 registration violations. Staff is to conduct a follow-up registration compliance audit of Q4 of 2025 and Q1 of 2026.	Accepted
4. 2024-ASLB-027	Christopher John Crowe Protection Systems Technologies II, Inc. PO Box 2109 Denver, NC 28037	NCGS 74D-8 14B NCAC 17 .0206(b)	Find violation of NCGS 74D-8. Enter into a consent agreement with Christopher Crowe and Protection Systems Technologies II, Inc. in the amount of \$612.00 for three registration violations.	Accepted
5. 2024-ASLB-028	Jason Lindquist Vivint, Inc. 4931 N 300 Provo, UT 846040000	NCGS 74D-10(a)(5) NCGS 74D-10(a)(12)	No violation.	Accepted

	Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
6.	2024-ASLB-029	Stephen Teachout Ocean 10 Security, LLC 21 Biltmore Ave Unit 301 Asheville , NC 28801	NCGS 74D-2	Find violation of NCGS 74D-2. Enter into a consent agreement with Stephen Teachout and Ocean 10 Security, LLC in the amount of \$3,060.00 for three years of unlicensed activity. Refer any license applicants for Ocean 10 Security, LLC, to the Screening Committee.	Accepted
7.	2025-ASLB-003	Joshua Tucker VSC Fire & Security, Inc. 3109 Westinghouse Blvd. Charlotte, NC 28273	NCGS 74D-2(c) (3)	Find violation of NCGS 74D-2. Enter into a consent agreement with Joshua Tucker and VSC Fire & Security, Inc. in the amount of \$850.00 for 10 months of unlicensed activity. Refer any license applicants for VSC Fire & Security, Inc. to the Screening Committee.	Accepted
8.	2025-ASLB-005	Scott Bartlett iTi Communications 1111 Metropolitan Ave, Suite 1050 Charlotte, NC 28204	NCGS 74D-2	Find a violation of NCGS 74D-2. Continue the cease and desist order previously issued to Scott Bartlett and iTi Communications. Refer this matter to the Screening Committee should Mr. Bartlett or iTi Communications apply for a license.	Accepted

Board Meeting Report

Board Date 03/18/2025

	Name Company Address	License	Committee Recommendation	Board Action
1.	Anthony D Jones Pavion Corp 114 Mackenan Drive Cary, NC 27511	Alarm	Approve	Accepted
2.	Juan Gabriel Lazo MTI, Inc. 421 Fayetteville St. Suite 1100 Raleigh, NC 27601	Alarm	Approve	Accepted
3.	Michael Scott Norona Ocean10Security 329 gashes creek rd Asheville, NC 28803	Alarm	Approve with Condition Michael Norona and Ocean10Security enter into and pay a consent agreement of \$3,060.00 for three years of unlicensed activity.	Accepted
4.	Pamela Dawn Parker Tech Systems of North Carolina 4942 Summer Oak Drive Buford, GA 30518	Alarm	Approve	Accepted
5.	Ross Edward Ritenour EXPRESS-TEK 1117 COLISEUM BLVD GREENSBORO, NC 27403	Alarm	Approve	Accepted
6.	William Joseph Shugart Shugart Electric, Inc 3131 Cedar Park Rd Greensboro, NC 27405	Alarm	Approve	Accepted
7.	Adam R Sondej Guardian Protection Services, Inc. 174 Thorn Hill Road Warrendale, PA 15086	Alarm	Approve with Condition Adam Sondej and Guardian Protection Services, Inc. enter into and pay a consent agreement of \$255.00 for and three months of unlicensed activity.	Accepted

	Name Company Address	License	Committee Recommendation	Board Action
8.	Joshua Bowman Tucker VSC Fire & Security 3109 Westinghouse Blvd Charlotte, NC 28273	Alarm	Approve with Condition Joshua Tucker and VSC Fire & Security, Inc. enter into and pay a consent agreement of \$850.00 for and 10 months of unlicensed activity.	Accepted
9.	Brett Jordan Yates Skybest Communications, Inc. PO Box 759 West Jefferson, NC 28694	Alarm	Approve	Accepted



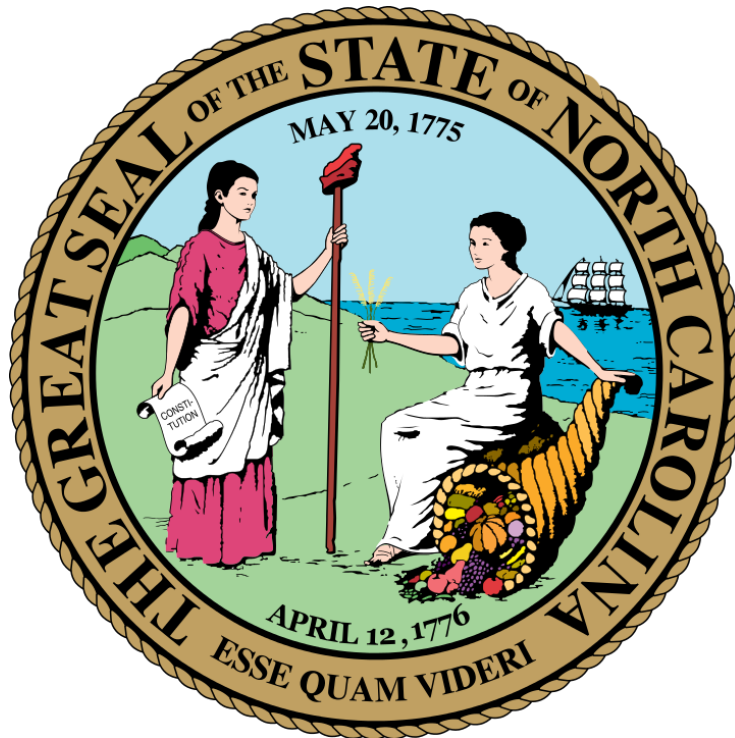
North Carolina Alarm Systems Licensing Board Continuing Education Committee Report - March 2025

Item #	Course Sponsor	Course Title	New or Renewal	# CEU's	Course Format	Committee Recommends	Comments
1	Catherine Riemke	Remote Monitoring and Management through Intelligent Power Control using OvrC and WattBox	New	1 Hour	Classroom	Approved	
2	Peggi Williams/Security Solutions Incorporated	TrendNet: Wi-Fi Indoor and Outdoor	New	1 Hour	Classroom	Approved	
3	Peggi Williams/Security Solutions Incorporated	Simply 45: Best Methods for Terminating and Testing Fiber Optic Cables	New	1 Hour	Classroom	Approved	
4	Peggi Williams/Security Solutions Incorporated	Vanco HDMI for Commercial, Residential & Security Applications	New	1 Hours	Classroom	Approved	
5	Peggi Williams/Security Solutions Incorporated	Luminys A.I. Analytics for Better Deterrence	New	1 Hour	Classroom	Approved	
6	Peggi Williams/Security Solutions Incorporated	Rusound Maximizing Opportunity: Residential and Commercial and Outdoor AV	New	1 Hour	Classroom	Approved	
7	Margaret Labanowitz/Southeast Security Products	Proactive Video Security Starts Here – Detect, Alert, Deter	New	1 Hour	Classroom	Approved	
8	Kathy Pais/ZKTeco USA	Electronic Access Control 101	New	3 Hours	Classroom	Approved	
9	Kevin Parrish/Resideo	Vista H Series: Scalable, Flexible and Insightful	New	1 Hour	Classroom	Approved	
10	Tommy Whisnant/CPI Security	Security Design Parts 1 & 2	Renewal	3 Hours	Online	Approved	ASLB-16-147
11							
12							
13							
14							
15							
16							
17							

NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

March 18, 2025

DIRECTOR'S REPORT



Paul Sherwin, Director

DIRECTOR'S REPORT

- I. PPS information and updates, page 3**
- II. Registration and licensing summary, page 5**
- III. Budget summary, page 6**
- IV. Budget graphics, page 7**

PPS INFORMATION AND UPDATES

Personnel

Private Protective Services currently has two vacant positions:

- Registration Processor (2) – Recruitment in process

Operations

Registration Unit

- Registration applications received YTD 2025: 699
 - Same period 2024: 727
 - Same period 2023: 780
 - Same period 2022: 684
 - Same period 2021: 850
 - Same period 2020: 827
 - Same period 2019: 816

Licensing Unit

- License applications received YTD 2025: 67
 - Same period 2024: 60
 - Same period 2023: 79
 - Same period 2022: 62
 - Same period 2021: 83
 - Same period 2020: 75
 - Same period 2019: 91

Investigations Unit

- New license applicant background investigations YTD 2025: 17
 - Same period 2024: 17
 - Same period 2023: 15
 - Same period 2022: 16
 - Same period 2021: 17
 - Same period 2020: 26
 - Same period 2019: 22
- Complaint investigations completed YTD 2025: 14
 - Same period 2023: 8
 - Same period 2022: 9
 - Same period 2021: 6
 - Same period 2020: 4
 - Same period 2019: 6

OTHER

Access Control Technologies, LLC, under the supervision of qualifying agent Scott Underbrink, was recently selected for a random compliance audit for Q3 2024. Investigator David Batton conducted the audit, and reported that Access Control Technologies, LLC's records for Q3 2024 had just been audited as part of investigation 2024-ASLB-026. Therefore, in accordance with the Board's proactive compliance audit policy, a second audit was not conducted.

The Board's May 2025 meeting will take place on Thursday, May 1, in Winston-Salem, in partnership with the N.C. Security and Low Voltage Association's annual convention.

REGISTRATION AND LICENSING SUMMARY

Total active in Permitium: 7,800
(+1.9% from January 2025 meeting)

Registration		
	Alarm Registrant	6,993
Registration Total		6,993
License		
	Alarm Licensee	807
License Total		807

FINANCIAL REPORTS

Alarm Systems Licensing Board Financial Report

Fiscal Year 2025

July 1, 2024 - Jan. 31, 2025

ASLB Operating Fund Revenue and Expenditures

FYTD25 Revenue	\$ 362,924.66
FYTD25 Expenditures	\$ (293,134.92)
FYTD25 Fund Balance Increase/(Decrease)	\$ 69,789.74

ASLB Operating Fund Cash Flow

Beginning Balance (July 1, 2024)	\$ 954,110.92
FYTD25 Revenue	\$ 362,924.66
FYTD25 Expenditures	\$ (293,134.92)
Current Fund Balance	\$ 1,023,900.66

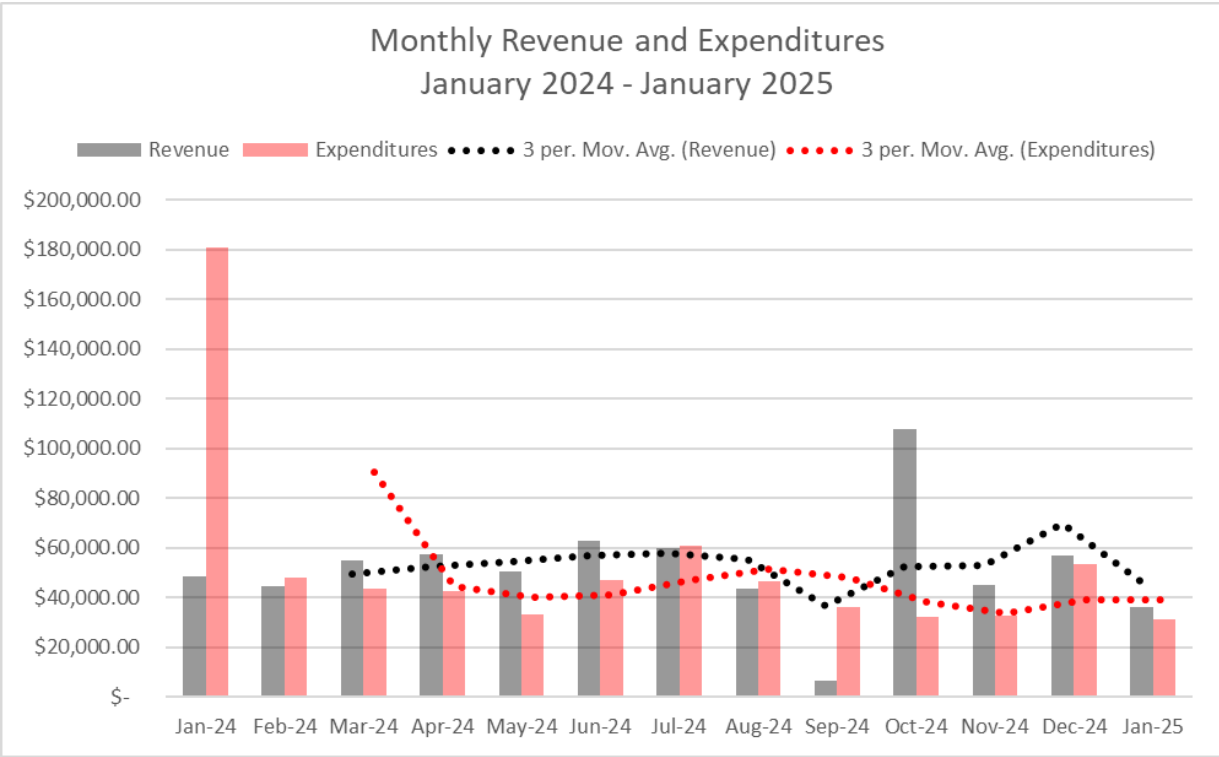
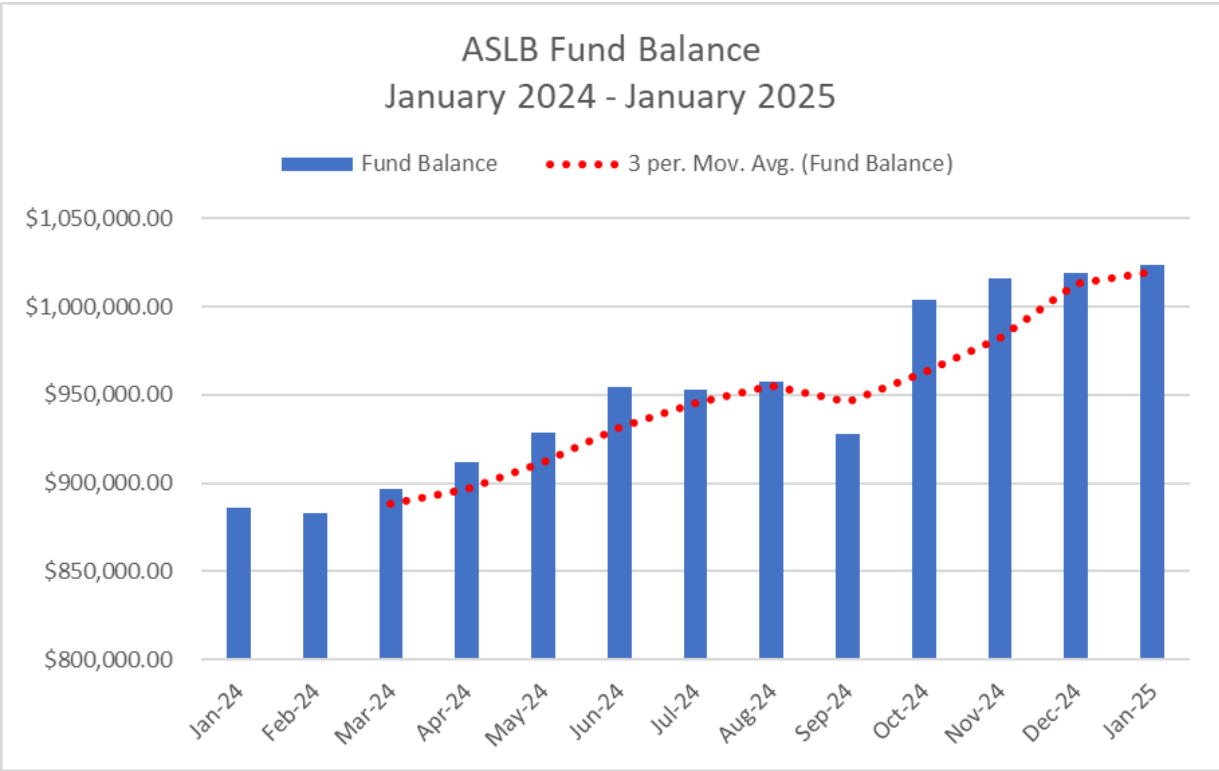
ASLB Education Fund Revenue and Expenditures

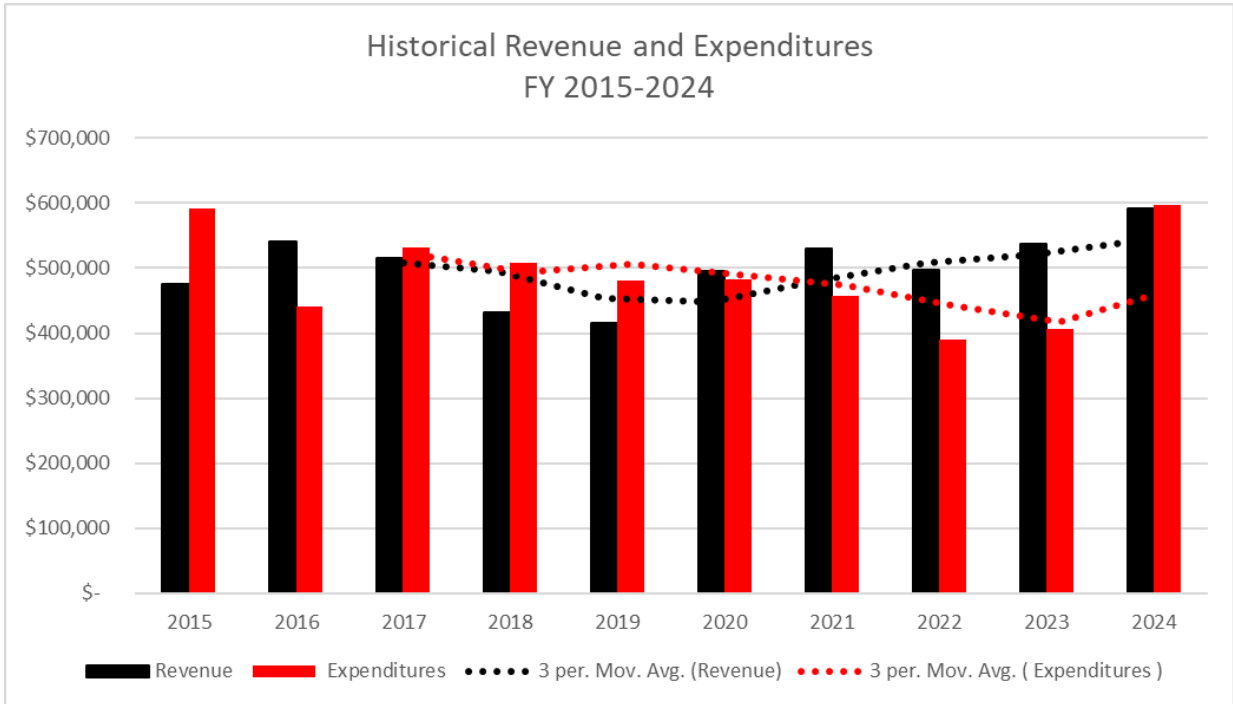
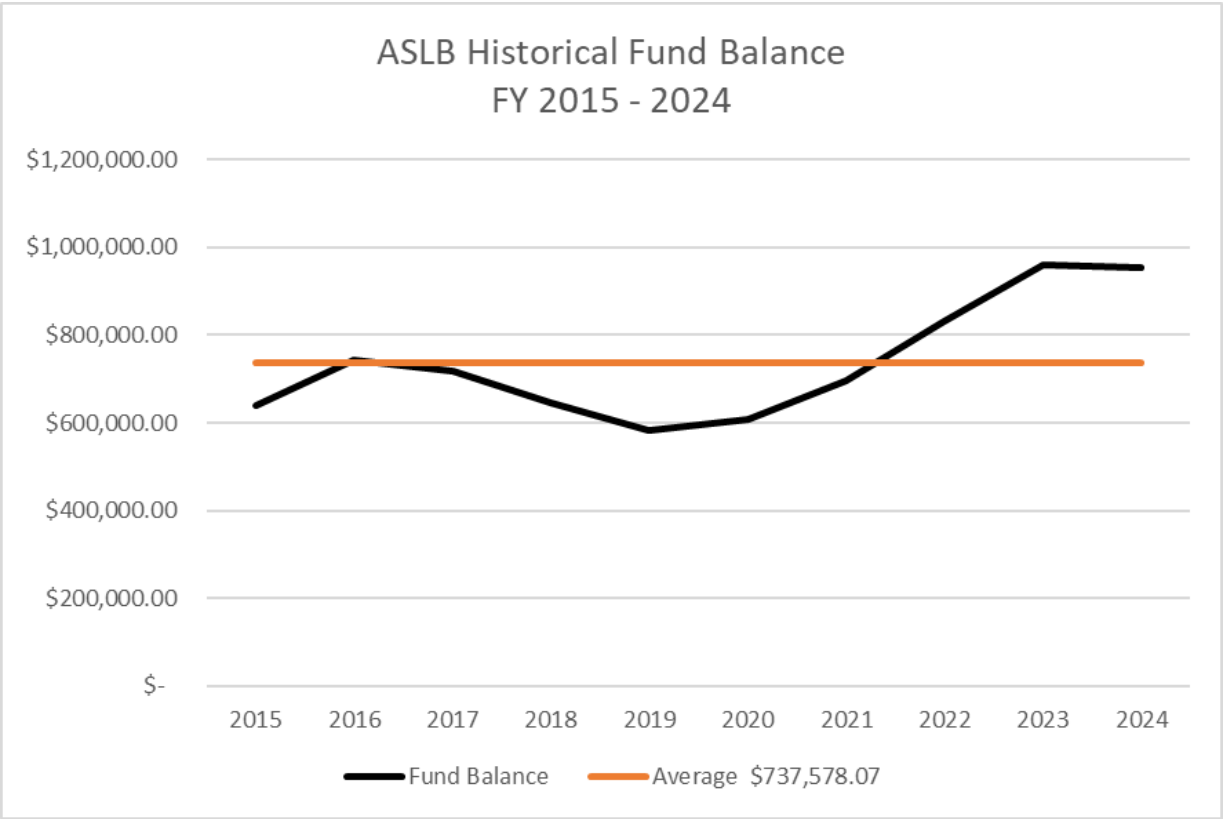
FYTD25 Revenue	\$ 1,750.00
FYTD25 Expenditures	\$ (15,000.00)
FYTD25 Fund Balance Increase/(Decrease)	\$ (13,250.00)

ASLB Education Fund Cash Flow

Beginning Balance (July 1, 2024)	\$ 94,134.68
FYTD25 Revenue	\$ 1,750.00
FYTD25 Expenditures	\$ (15,000.00)
Current Fund Balance	\$ 80,884.68

BUDGET GRAPHICS





ALARM SYSTEMS LICENSING BOARD

Raleigh, North Carolina

March 18, 2025

ATTORNEY'S REPORT



ALARM SYSTEMS LICENSING BOARD

Raleigh, North Carolina

March 18, 2025

I. CONSENT AGREEMENTS & CIVIL PENALTIES

On January 14 2025, Jason Lindquist/Vivint, Inc. entered into a Consent Agreement in the amount of \$6,936.00 for registration violations. The Agreement was signed by QA Jason Lindquist on January 31, 2025. Payment has not been received.

On January 14, 2025, Jason Lindquist/Vivint, Inc. entered into a Consent Agreement for a 30-day suspension of license for violating G.S. 74D-10(a)(19). The Agreement was signed by QA Jason Lindquist on March ___, 2025. The suspension begins at midnight on March 31, 2025.

On January 14, 2025, Michael Lail/Data Communications of N.C., Inc. entered into a Consent Agreement in the amount of \$612.00 for registration violations. The Agreement was signed by QA Michael Lail on February 17, 2025. Payment has been received. (PAID IN FULL)

II. OFFICE OF ADMINISTRATIVE HEARINGS

See, Hearings List (attachment 1.)

III. PENDING LITIGATION

None.

IV. ADMINISTRATIVE RULES

None.

V. LEGISLATION

The Board's bill in the 2023-2024 Session, the "Alarm Systems Licensing Act Modernization," died with the *sine die* adjournment of the Legislature on

December 13, 2024. Introduction of a new bill, with almost identical provisions, was discussed at the Board's January 14th meeting and I prepared a new version for the Board's consideration. The new version was approved at a Special Meeting of the Board on January 31, 2025. A draft was provided to DPS's legislative liaison by Director Sherwin. To date she has not found a bill sponsor and this bill has not been introduced.

The Senate's bill filing deadline is Tuesday, March 25th and the House's deadline is Thursday, April 3rd.

VI. FINAL AGENCY DECISIONS

None.