



TRAINEE EVALUATION REPORT

Instructions: This form is required to accompany a trainee permit (license) renewal application, pursuant to administrative rule 14B NCAC 16 .0403(d). The purpose of this evaluation report is to document the trainee’s recent job performance and total number of supervised qualifying experience hours worked. “Qualifying experience hours” are those that are verifiable and creditable toward meeting the 3,000-hour minimum threshold to qualify for a license, pursuant to administrative rule 14B NCAC 16 .0204. Hours worked conducting activities such as travel, administrative office functions, or other tasks that are not directly related to gaining experience for the trainee’s license do not qualify and are not creditable.

Trainee name: _____ Trainee permit number: _____

Sponsor name:_____ Sponsor license number:_____

Total cumulative number of qualifying experience hours worked as a trainee:_____

Evaluation narrative:_____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on its right side, suggesting it's resting on a surface.

Sponsor signature

Date _____

Trainee signature

Date

MAILING ADDRESS:
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www.ncdps.gov/pps
An Equal Opportunity employer

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