

North Carolina Department of Public Safety

**Emergency Management** 

Roy Cooper, Governor Eddie M. Buffaloe, Jr., Secretary William C. Ray, Director

# **BRIC/FMA 2022 LETTER OF INTENT SUBMISSION GUIDELINES**

# TABLE OF CONTENTS

Letter of Intent Instructions	p.2
Powerpoint Briefing Slides Instructions	p.3
Panel Scoring Criteria.	p.4
EMGrants User Instructions	pp.5-8



Mailing Address: 4238 Mail Service Center Raleigh, NC 27699-4238 www.ncdps.gov/ncem



Office Location: 200 Park Offices Drive Suite 100 Durham, NC 27713

An Equal Opportunity Employer



Roy Cooper, Governor Eddie M. Buffaloe, Jr., Secretary William C. Ray, Director

#### FY 2022 Building Resilient Infrastructure and Communities (BRIC) FY 2022 Flood Mitigation Assistance (FMA)

### LETTER OF INTEREST INSTRUCTIONS:

In your letter of intent (maximum 3 pages), please answer the following questions. You may include attachments (maximum of 5) that support the proposed project such as maps, plans, photos and studies. This must be submitted in EMGrants by 5:00 p.m on October 3, 2022.

**TO REGISTER IN EMGRANTS:** 1) Visit https://emgrants.nc.gov and click the register button located next to the login and sign up for an account. 2) Once you have registered, allow up to 24 hours for this task to process and sign in to find the BRIC22 LOI. The questions include:

• Need Statement - Please offer a brief description of the problem that the project is expected to solve/mitigate.

• Project Briefing – Please provide a summary of the work that is proposed. If your proposal is for a plan or other capability & capacity building (C&CB) activity, please describe the purpose of that plan or activity.`

• Partners – What partners have been engaged or will be engaged in the implementation of the proposed project. These partners do not necessarily have to contribute financially to the cost-share.

• Lifelines – Which of FEMA's Community Lifelines do you expect to benefit with this project. Include one or more and offer a couple of sentences that describe the project's service to those lifelines.

• BCEGS Rating – Does your community have a Building Code Effectiveness Rating Schedule score of 1 to 5? If not, are you making steps to obtain a BCEGS Grading?

• Nature Based Solutions – Describe how the project intends to include nature-based solutions or considerations in the scope of work.

• Future Conditions – Briefly discuss how the proposed project/plan is being responsive to the effects of climate change and/or other future conditions.

• Population Impacted – What is the proportion of your community's population that will be impacted by the project? Are any disadvantaged communities benefited by this effort?

o NFIP (for FMA Projects) – Describe how the proposed project is tied to reducing or eliminating the risk of repetitive flood damage to buildings and structures insured under the National Flood Insurance Program (NFIP).

MAILING ADDRESS: 4238 Mail Service Center Raleigh, NC 27699-4238 www.ncdps.gov/ncem



OFFICE LOCATION: 200 Park Offices Drive, Suite 100 Durham, NC 27713 www.flood.nc.gov



# BRIC & FMA 2022 LETTER OF INTEREST POWERPOINT SLIDES FOR PANEL BRIEFING GUIDELINES

In addition to the LOI submission materials requested in EMGrants, applicants must submit three PowerPoint slides using the template available at <u>www.NCDPS.gov/BRIC</u>. There is also a short video there outlining the criteria the panel will use in scoring the LOI's and showing examples of how your submitted slides will be presented to the panel.

In short, you want to replace the information/photos on the template slides provided without changing the general layout or omitting any key information provided by the slide. This key information includes:

#### SLIDE 1 SUMMARY BRIEF

- Proposed Project Title
- Name of Eligible Applicant (city/county/tribe)
- County/counties where the project is located
- Total Project Cost
- Amount Requesting (keep in mind the match requirements and points available for overmatch threshold)
- Describe the project in 20 words or less (e.g. To replace the two bridges that provide egress to the village)
- A photo that best represents the town/county/tribe.

#### SLIDE 2 THE PROBLEM/HAZARD

- Three problems or hazards facing the applicant which this project aims to mitigate. (20 words or less, each)
- Provide four images/maps from the attachments that best represent the project area or problem. One will be
  the slide inlay, and the other three will layer over top as each of the three problems are read to the panel.
  (again, it's helpful to watch the short video showing how the slides are presented to the panel)
  Simply right click the photo on the template and choose "Change Picture"

#### **SLIDE 3 BRIC PRIORITIES**

- Listing the partners involved in the planning or implementation of the project.
- Briefly highlight any legitimate nature-based solutions involved
- Bullet the extent of the community-wide benefit or affects to disadvantaged communities as provided in the narrative.

Submit the completed PowerPoint slides by email to <u>Kaine.Riggan@NCDPS.gov</u> prior to the deadline of Monday, October 3, 2022 at 5:00 p.m. NCDPS may request further clarification & edits until Friday, Oct. 7 at 10:00 a.m. Please include the town/county name, and project title in the subject of the email.



**BRIC LOI PANEL SCORING CRITERIA** 

Scoring Option	Degree of Meeting Criterion
Not at all	Not addressed
Minimally	Weak
Partially	Mediocre
Mostly	Acceptable
Entirely	Excellent

#### **BRIC PRIORITIES**

To wh 0	at exten 5	t does tł 10	nis proje 15	ct mitigate a natural hazard risk to public infrastructure? 20/100 20
To wh 0	at exten 3.75		nis proje 12	ct include resilient investments in disadvantaged communities? 15/100 15
To wh 0	at exten 2.5	t does tł 5	nis proje 7.5	ct incorporate nature-based solutions? 10/100 10
To wh	at exten	t does tł	nis proje	ct enhance climate resilience and adaptation? 20/100
0	5	10	15	20
QUAL	ITATIVE			
-		t does th 10	nis proje 15	ct demonstrate community-wide benefits? 20/100 20
To wh 0	at exten 5	10	15	•

PRIOR YEAR SUBMISSION +5

**EMGRANTS USER INSTRUCTIONS:** 



Please follow the instructions below to register and submit a Letter of Interest. Should you have any issues please contact Steve McGugan at <a href="mailto:steve.mcgugan@ncdps.gov">steve.mcgugan@ncdps.gov</a>.

# North Carolina Applicant Training

# How To Get Into The System

1. Go To http://emgrants.nc.gov/ and select Register for Access (Grey Button)

emgrants.nc.gov		Home Open Grants
of Public S	agement grants in North Carolina. The system	Returning User Login: Email: Password: Remember Me Sign In Register Forgot Login?

2. Fill out form and all required fields and press Register at bottom of the page.

• Open Carris               Register for Access               mode			Grant Number:	FMA 2017 - FMA (Sep 1, 2017)
Note     Partice       Note how     Assympt Obsight       Safe how     Assympt Obsight       Safe how     Image of the safe how of the	Open Grants			HMGP 4285 - Hurricane Matthew (Oct 10, 2016) PA
Nucleon     Augment Designer       Laftwein			Position	
La Maria				
Part     Important and Particular Strength and Calmark Presents for an analyzed and Calmark Pres				
tine with they should be needed to Now howes for an analysis of the should be needed to S Dest tee Register and the should be needed to the needed tee should be needed to be needed to be needed to The needed tee should be needed to				If you don't want this user assigned to all Grants & Projects for the given organization, specify t
b Ded Love To solve a solve to a love to a love of a solve of a so				which they should be restricted to:
to Long the sector required data by the transmit				
		In Lawy Line		Regisser Cancel
Prove-Fax		Phone Fax.		

3. You will get email once you have been approved by the System Admin.

- 1. When you log in, you should see your jurisdiction as the homepage.
- 2. You can navigate using the sidebar (Accounts, Projects, Payments, Progress Reports, Notes, etc.)

Angier, Town Of		
Create New Request 50 Su	bmit New Reimbursement Reque	st
🖺 Summary 📏	Applicant Details	
Accounts	Account Count:	3 Accounts Open
Projects	Project Count:	6 Projects 2 Unobligated
Payments		1 Obligated - Large (Open) 3 Obligated - Small (All Open)
Monitoring	Quarterly Report Count:	No Active QRs (View All)  3 Overdue Quarterly Reports
31 Quarterly Reports	Eligible Obligated:	\$92,954.62
Contacts	Federal Obligated:	\$34,734.00 (37.37%) View Graph
Notes	State Obligated:	\$45,720.62 (49.19%) View Graph
	Local Share:	\$12,500.00 (13,44%)

### How to Apply for a New Grant and Fill Out Letter Of Interest and Application

1. On the Applicant Homepage, click on the Create New Request

Angier, Town Of					READ-ONLY
Create New Request Sut	omit New Reimbursement Requ	est		(and	0
Juninary /	Applicant Details		•	P Applicant	*
Projects	Account Count: Project Count:	3 Accounts Open 6 Projects 2 Unobligated		Angier, Town Of Harnett County FIPS #: 085-01400-00 Vendor #:	
		1 Obligated - Large (Open)		Type: Local Government Physical/Mailing: PO Box 278	

2. Click Apply For a Grant. Choose Grant and Project Type.



Note		like to create by clicking on the name of the request below. -based requests, first navigate to the Account or Project scre	een.	
New Request for J	Apply for a Grant			
newly declared Gran contacts are specifie	Choose a Grant and a Project	Type to apply.		
	Grant:	4285 - Hurricane Matthew (HMGP) (I		
Apply For a Grant	Project Type:	A - Acquisition		-0(
In order to apply for a Interest or an Applica			rrect data on	ım
				0
		Create Cancel		

3. This creates a Letter of Interest Form. Fill out Letter of Interest as completely as possible, identifying the problem and proposed solutions in a thorough way. If doing residential mitigation, please utilize the Property Worksheet function available in the menu on the left hand side. Please be sure to submit the LOI by the deadline.

Angler, Town Of	v Letter of Inte	erest			
Save 🥐	Submit Cancel				
		Overview			
	Grant: Category	y:	4285 Hurricane Matthew ¢ A - Acquisition	\$	
	Project T	Fitle:	Used to help identify the Project. Ex: "Jurisdic	tion - Project Name".	