

*State of North Carolina
Department of Public Safety*



Chapter: C
Section: .2400
Title: **Central Monitoring**
Issue Date: 02/01/18
Supersedes: 07/31/09

POLICY AND PROCEDURE

.2401 PURPOSE

To identify, monitor and make housing assignments that eliminate the potential for conflict between **offenders** who pose a serious long term threat to the safety of other **offenders** or staff or to the operational security of a specific **Prisons** facility.

.2402 TYPES

- (a) Staff/**Offender** Conflict
- (b) **Offender/Offender** Conflict
- (c) Victims
- (d) Assault
- (e) Group plots or actual escapes from medium/close custody
- (f) Court Ordered
- (g) Sexual Assault
- (h) Gang
- (i) Other

.2403 DEFINITIONS

- (a) Staff/**Offender** Conflict – Family/Relationship – Mother, Father, Siblings (including step), Grandparents, Uncle, Aunt, Primary Caregiver, Legal Guardian, Significant Other (boyfriend/girlfriend) or other relationship verified as frequent and prolonged contacts in the community.
- (b) **Offender/Offender** Conflict – Any official document/communication from any Law

Enforcement Agency that indicates conflict between one or more **offender** that has or could result in significant injury.

- (c) Victim –
- (1) Staff/Offender – Perpetrator/**offender** crime against employee, employee's family member.
 - (2) Offender/Offender – Perpetrator/**offender** crime against **offender(s)** or **offender(s)** family member.
- (d) Assault –
- (1) Staff/Offender – Any physical confrontation between staff and **offenders** involving serious physical injury or use of weapon(s). Special consideration will be given to incidents involving a group of **offenders** who conspire to commit or carry out an assault on one or more staff.
 - (2) Offender/Offender – Any physical confrontation between **offenders** involving serious physical injury or use of weapon(s). Special consideration will be given to incidents involving a group of **offenders** who conspire to commit or carry out an assault on one or more **offender(s)**.
- (e) Escape – More than one **offender** who conspires to escape or actually escapes from Prisons, County Jail, or other State/Federal correctional system.
- (f) Court Ordered – Official document signed by the Judge from any State/Federal court that prohibits two (2) or more **offenders** being housed together.
- (g) Sexual Assaults – The aggressor and victim shall be considered for Central Monitoring or any substantiated PREA incident.
- (h) Other – Any incident or situation deemed appropriate by the Facility Head or **Prisons** Management that is detrimental to the safety/security of the staff or **offenders** may be considered for Central Monitoring.

.2404 PROCESS

- (a) The requesting facility shall complete the Central Monitoring form in detail with attached documentation that supports the Central Monitoring request. Too include but not limited to the following documentation:
- (1) Disciplinary Reports

- (2) Injury Reports
 - (3) Weapon(s) Reports
 - (4) Incident Reports
 - (5) Witness Statements
 - (6) Detailed statement of threats made with investigation outcome
 - (7) Inmate(s) written correspondence
 - (8) Newspaper accounts verifying victims/co-defendants who testify
- (b) Facility Head shall approve the Central Monitoring request if appropriate and forward to the Manager of Classification and Technical Support or designee.
- (c) The Manager of Classification and Technical Support or designee shall review the Central Monitoring request and support documentation to include pertinent OPUS data to ensure all information is available to make an informed decision.
- (1) Central Monitoring requests that entail incidents involving a group of offenders who conspire or carry out an assault on one or more staff or offender shall be forwarded to the Security Accountability Section or designee.
 - (2) Completed reviews by the Security Accountability Section or designee shall be forwarded back to the Manager of Classification and Technical Support or designee for further consideration.
- (d) The Manager of Classification and Technical Support or designee shall appoint a committee to review submitted Central Monitoring request. The committee should include a minimum of three (3) members to include personnel assigned to the division office.
- (e) The committee recommendations will be forwarded to the Specialized Populations Manager for final approval.
- (f) Approved Central Monitoring cases shall be entered into the OPUS system on the IM module. Access to the IM module is restricted and can be viewed by Prisons Administration Classification and Population Management sections only.
- (g) The Manager of Classification and Technical Support or designee will notify the facility requestor and Population Management of a Central Monitoring final decision.
- (1) OPUS Documentation

- (2) File (hard copy)
- (h) Documentation submitted on all requests for Central Monitoring shall be filed by the Manager of Classification and Technical Support or designee for a period of not less than five (5) years.
- (i) The Specialized Populations Manager and Manager of Classification and Technical Support or designee will audit Central Monitoring files every three (3) years in order to purge files no longer needed.



Director of Prisons

February 1, 2018
Date

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