



# North Carolina Department of Public Safety

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## Private Protective Services

### March 2025 N.C. Private Protective Services Board Meeting Hot Sheet

This summary highlights key points from the March meeting of the Board and its committees. Full meeting minutes and detailed committee reports will be available after Board approval at the next meeting on May 15, 2025.

#### **Grievance Committee:** 12 cases heard.

- Three cease-and-desist orders issued to unlicensed or unregistered persons.
- Four cases settled with consent agreements.
- Three letters of caution and one letter of reprimand issued.
- Many registration violations involve improper use or documentation of probationary unarmed security guards. To help:
  - Refer to Page 2 of the updated [Report of Probationary Unarmed Guard document](#) for an example employment timeline.
  - Refer to [guidance and requirements for the use of probationary or out-of-state guards](#).
  - Review Pages 9-10 of the [Registration Procedures Manual](#) for proper guidelines on probationary employee use.
- Compliance tip: Licensees providing close personal protection services are required to individually name in their contract(s) each person they are protecting. See [Rule .1504](#) for additional CPP contract requirements.

**Screening Committee:** Reviewed 62 license applications (comprised of: 18 PI, 14 Security Guard and Patrol, 9 PI Associate, 12 Close Personal Protection, 3 Courier, 3 Branch Offices, 2 Proprietary, 1 Guard Dog).

- 58 licenses approved; 3 licenses denied; 1 application deferred

#### **Law & Rules Committee:**

- The Board approved several proposed amendments to the Board's administrative rules for polygraph examiners ([Rules .0501–.0504](#)). The full text of the rule amendments will be available soon for public comment.
- The Committee reviewed a proposal from a licensee who asked the Board to create a “flag” system for security guards who are terminated or otherwise disciplined for conduct including company policy violations or failing to show up for work. The Committee concluded, and the Board later agreed, that the Board does not have the authority or staff resources to develop, enforce and monitor such a system.
- The Committee recommended the Board adopt a new rule that will require licensees to display their license number and contact information on official documents, such as contracts, company websites, and other advertising. The Board asked staff to research this further and bring proposals to a future Board meeting.

### **Training & Education Committee:**

- The Committee announced that a 2-hour course on private security requirements will be included in the 2026 North Carolina law enforcement in-service training curriculum.
- The Committee expressed frustration with the current procedure for how continuing education course instructors apply for Board approval for their courses. As a result, the Committee recommended, and the Board later approved, that staff develop new forms for course applications and require any instructor applying for a new course appear in person or virtually at the Training and Education Committee meeting to answer questions about their course and instructor qualifications.
- The 2025 schedule for unarmed and firearms trainer certification courses is available [here](#).

### **Emerging Technology Committee**

- The Committee listened to a presentation from an electronic countermeasures licensee who explained there is much potential for overlap between the duties of an electronic countermeasures professional and a digital forensic examiner. For example, an electronic countermeasures licensee may be hired to locate software placed on a computer or smart phone that is intended to intercept data, and the process needed for such work may involve digital forensics work. The Committee acknowledged this possibility and agreed to explore a solution. In the meantime, licensees doing this type of work may want to obtain both licenses.

### **ASLB/PPSB Joint Special Committee**

- The Special Committee announced that the Alarm Systems Licensing Board is attempting to amend its statute to create a special camera system monitoring license for PPSB-licensed security guard and patrol companies.

### **Other Board Discussion Points, Industry References & Reminders:**

- The Board's attorney, Jeff Gray, who has been practicing administrative law for 40 years, was recently awarded the N.C. Bar Association's 2025 Administrative Law Award for Excellence. This award honors an outstanding Administrative Law Section attorney as an exemplar of excellence, dedication, and passion for administrative and/or regulatory law.
- Board policies and informational memorandums are available [HERE](#).
- Board meeting minutes and Hot Sheets are available [HERE](#).

### **Upcoming Events:**

- April 4, deadline to submit [public comment for pending rule changes](#)
- May 7-9, [S.C. Association of Legal Investigators conference](#), Myrtle Beach (CE eligible)
  - Director Sherwin and Board member Jerry Pitman attending
- May 15, PPSB Meeting, Raleigh (2 hours CE)
- June 3-5, [Techno Security & Digital Forensics Conference](#), Wilmington (CE eligible)
  - Director Sherwin and Board members Jerry Pitman, Suzanne Creech and Candace Ratliff attending

- July 17, PPSB Meeting, Raleigh (2 hours CE)
- Oct. 8-10, [International Association of Security and Investigative Regulators Conference](#), Kansas City, MO (CE eligible)
- Oct. 21-22, [N.C. Association of Private Investigators Conference](#), Atlantic Beach (CE eligible)
- Dec. 3-5, [IPSB Close Protection Conference](#), Charlotte (CE eligible)