



# North Carolina Department of Public Safety

## Private Protective Services Board

### TRAINEE EVALUATION REPORT

Instructions: This form is required to accompany a trainee permit (license) renewal application, pursuant to administrative rule 14B NCAC 16 .0403(d). The purpose of this evaluation report is to document the trainee’s recent job performance and total number of supervised qualifying experience hours worked. “Qualifying experience hours” are those that are verifiable and creditable toward meeting the 3,000-hour minimum threshold to qualify for a license, pursuant to administrative rule 14B NCAC 16 .0204. Hours worked conducting activities such as travel, administrative office functions, or other tasks that are not directly related to gaining experience for the trainee’s license do not qualify and are not creditable.

Trainee name: \_\_\_\_\_ Trainee permit number: \_\_\_\_\_

Sponsor name: \_\_\_\_\_ Sponsor license number: \_\_\_\_\_

Total cumulative number of qualifying experience hours worked as a trainee: \_\_\_\_\_

Evaluation narrative: \_\_\_\_\_

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Sponsor signature \_\_\_\_\_ Date \_\_\_\_\_

Trainee signature \_\_\_\_\_ Date \_\_\_\_\_

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