

MINUTES  
OF THE  
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: November 19, 2015  
TIME: 9:00 A.M.  
PLACE: Holiday Inn Raleigh North  
Raleigh, North Carolina  
SUBMITTED BY: Barry Echols  
Director

MEMBERS PRESENT:

Ralph Gregory  
Jack Ingle  
Larry Proctor  
Courtney Brown  
John Thompson  
John Sherbin  
John Walsh

MEMBERS ABSENT:

None

STAFF PRESENT:

Director Barry Echols  
Investigator Melvin Turner  
Field Services Supervisor Phillip Stephenson

Board Secretary Nan Williams  
Attorney Jeff Gray

VISITORS:

Michael Slossar  
James D. Coleman  
Shawn McIlroy  
Darryl Bray  
Bruce Cockerham

Hernar Garcia  
Jim Rawlings  
Kirk Saunders  
Christopher Nobling  
Ralph Gregory

David Sperber  
Wilbur G. Robbins  
Anita Surratt  
William Peacock  
Daniel Massey  
Lewis Huffsteffler

Jennifer Baratta  
Amanda Jones  
Mack Donaldson  
Ric Gibbey  
Ken Henke  
Christopher Lohr

The November 19, 2015 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Gregory at 9:10 a.m.

In accordance with the State Ethics Law, Attorney Gray read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance and refrain from the deliberation and vote in that matter."

Mr. Gregory welcomed all guests.

**MR. THOMPSON MADE A MOTION TO APPROVE THE SEPTEMBER 24, 2015 BOARD MEETING MINUTES. SECONDED BY MR. PROCTOR. MOTION CARRIED.**

Mr. Sherbin gave the Grievance Committee report. Mr. Brown and Mr. Sherbin met as the Grievance Committee on November 18, 2015 from 9:00 a.m. to 9:50 a.m.

**MR. INGLE MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

Mr. Ingle gave the Screening Committee report.

**MR. SHERBIN MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. PROCTOR. MOTION CARRIED.**

Mr. Echols gave the registration report.

**MR. THOMPSON MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. INGLE. MOTION CARRIED.**

#### SPECIAL REPORTS AND PRESENTATIONS

Mr. Proctor gave the continuing education report.

1. Alarm Systems Licensing Board Meetings - The committee recommends approval for renewal for 3 CEU's for this course. (ASLB-99-000)

**MR. THOMPSON MADE A MOTION TO APPROVE THIS COURSE FOR RENEWAL. SECONDED BY MR. SHERBIN. MOTION CARRIED.**

**MR. THOMPSON MADE A MOTION FOR MR. BROWN TO SERVE ON THE CONTINUING EDUCATION COMMITTEE ALONG WITH MR. PROCTOR. SECONDED BY MR. INGLE. MOTION CARRIED.**

New Board member John Walsh was welcomed and introduced.

#### UNFINISHED BUSINESS

None

#### OLD BUSINESS

None

#### DIRECTOR'S REPORT

Mr. Echols presented the written report and advised as of October 31, 2015, the Alarm Board's balance was 685,581.06. The Education Fund balance was \$60,700.37. As of November 13, 2015, the Board has 956 licensees and 7016 registrants.

The backlog in the registration unit is being caught up and getting cards out. Mr. Echols would also like to recognize the entire staff for working hard and doing an excellent job. Mr. Echols stated work is still being done on the brochure for PPS.

Mr. Echols and Mr. Gregory attended the IASIR Conference in New Orleans. Some things were worthwhile from other states. It was good to discuss our concerns with other states and find out what they do. It is nice to have these contacts.

Mr. Echols and Mr. Phil Stephenson attended the PI Association conference in New Bern, NC. There were a lot of nice comments made by the industry about PPS.

Bids have gone out to vendors for the scanning of files in the office. Mr. Echols stated two more investigators will be hired and Investigator Cynthia Hepburn will be reassigned to conduct audits.

Mr. Echols stated the agency needs two more state vehicles and he will get a cost analysis for the vehicles. Mr. Echols asked Mr. Gray to research and find out if PPS can purchase the vehicles on their own.

**MR. SHERBIN MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

**MR. BROWN MADE A MOTION TO APPROVE THE STAFF TO CONTINUE TO WORK**

**ON THE BROCHURE AND HAVE EXPENDITURES TO PAY FOR THE BROCHURE. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

**MR. PROCTOR MADE A MOTION TO VOTE ON THE CONFIDENCE OF THE STAFF ALONG WITH EVERYTHING ELSE THAT THE STAFF IS ENDURING AT THIS TIME IN THE OFFICE. SECONDED BY MR. INGLE. MOTION CARRIED.**

ATTORNEY'S REPORT

CONSENT AGREEMENTS

1. Scotty D. Harwood/CPSL, Inc. - Consent Agreement in the amount of \$1530.00 paid in full.
2. Norman E. Ryan, Jr./Kratos Southeast, Inc. - Consent Agreement in the amount of \$2080.80 paid in full.

The schedule of hearings in the Office of Administrative Hearings is attached to the Attorney's Report.

Currently, the Board does not have any rule adoptions or amendments pending.

House Bill 299, "Amend Private Protective Services Act/Changes" was introduced and it amends the Board's "sister board", the Private Protective Services Board's law. Director Echols and Mr. Gray along with the help of Jarrett Burr, Legislative Liaison for DPS, were successful in amending this bill to give both Boards the authority to purchase a building. At this point, with the General Assembly about to adjourn, it does not appear as if this bill will pass this Session. Since it has a fee in it, this bill is still eligible for consideration and Mr. Gray will continue to work with Ryan Combs and Jarrett Burr, Legislative Liaisons for DPS. This will be in the "short session" when the legislature reconvenes on April 25, 2016.

A number of other bills of interest either directly effecting the Board, or tangentially effecting it, have been introduced this Session.

House Bill 765 (also named Regulatory Reform Act of 2015) is the only bill that saw final action, and it passed and was presented to the Governor for signature on October 1<sup>st</sup>. Most provisions in this bill were directed towards environmental issues, but House Bill 765 did contain two interesting provisions. A licensee of an occupational licensing board can no longer be contracted with or employed by the Board to serve as an investigator or inspector if the person is still actively practicing in the profession or occupation. Second, was a provision directing the Joint Legislative Administrative Procedure Oversight Committee to review the recommendations in the Program Evaluation Divisions report on occupational licensing boards, consult with interested parties, and make recommendations for proposed legislation in the "short session".

House Bill 482, "Employee Fair Classification Act", has a special provision that would require all

occupational licensing boards to: (1) include on every application for licensure, permit, or certification, or application for renewal, a certification that the applicant has read and understands the employee misclassification notice set forth in new G.S. 143-763(a)(6); (2) require all applicants to truthfully certify on the appropriate application that the applicant has read and understands the employee misclassification notice set forth in new G.S. 143-763(a)(6); (3) deny the license, permit or certification application of any applicant who fails to comply with the certification requirement; and (4) revoke such license, permit, or certificate and deny and refuse to grant any renewal or other application therefore until the licensee, permittee, certificate holder or applicant shall have furnished evidence sufficient to establish compliance with new G.S. 143-767(b). The bill also provides a succinct definition of “employee”.

As a reminder, House Bill 797 passed this Session, thanks to the efforts of Colleen Kochanek, lobbyist and General Counsel for the Electronic Security Association. It was signed by the Governor with an effective date of August 5, 2015, and now exempts from the State’s Public Records Act any registration or sensitive security information received or compiled by a city or county pursuant to an alarm registration ordinance. A copy was attached to my Attorney’s Report at the Board’s September meeting.

**MR. SHERBIN MADE A MOTION TO ACCEPT THE ATTORNEY’S REPORT AS PRESENTED. SECONDED BY MR. BROWN. MOTION CARRIED.**

A discussion was held in regard to PPS moving next September into a new location due to the lease expiring. Mr. Echols has spoken with the State Engineer. DPS has some property on Hammond Road. The best idea would be to purchase a building instead of leasing one. Mr. Echols would like to have a building large enough to hold the Board meetings. Mr. Echols would like to work with both Boards to help in finding a new space. He stated that he would like someone from both Boards to work with him on options when he has to contact the Office of State Property.

GOOD OF THE ORDER

Mr. Echols stated he can be contacted directly by email in regard to the new office space if any members would like to discuss.

**MR. BROWN MADE A MOTION TO ADJOURN. SECONDED BY MR. SHERBIN. MOTION CARRIED.**

Meeting Adjourned: 10:30 a.m.

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Barry Echols  
Director

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Nan Williams  
Reporter