

# N.C. Department of Public Safety Division of Adult Correction and Juvenile Justice FY 2019-2020 JCPC-Endorsed Level II Dispositional Alternative Programs

# **Request for Proposals**

#### I. Introduction and Scope of Services

The 2011 Session of the North Carolina General Assembly required that the Department of Juvenile Justice and Delinquency Prevention (consolidation in 2012 created the Department of Public Safety) through SESSION LAW 2011-391 expend funds to serve high-risk adjudicated youth through four different options. This Request for Proposals (RFP) seeks to address two of those options: 1) A Regional programs that are collaborative of two or more Juvenile Crime Prevention Councils which provide Level 2 intermediate dispositional alternatives for juveniles or 2) The Juvenile Crime Prevention Council grants fund to be used for the Level 2 intermediate dispositional alternatives for juveniles listed in G.S. 7B-2506(13) through (23)). See Attachment A. General Statute

The North Carolina Department of Public Safety, Division of Adult Correction and Juvenile Justice (DACJJ) seeks to obtain a single, qualified Applicant to provide community-based intensive reentry programming and support services in the Central region of North Carolina for Judicial District 12 (Cumberland County). Intensive reentry programming and support services are designed to improve outcomes for juvenile justice involved youth transitioning home from a Youth Development Center. Youth Development Centers are secure facilities that provide education and treatment services that prepare committed youth to successfully transition to a community setting. This type of commitment is the most restrictive, intensive dispositional option available to the juvenile courts in North Carolina.

The DACJJ-Juvenile Community Programs Section works to provide the state of North Carolina with a comprehensive strategy that helps prevent juvenile crime and delinquency. This strategy focuses to strengthen families, promote delinquency prevention, support core social institutions, intervene immediately and effectively when delinquent behavior occurs, and to identify and control the small group of serious, violent, and chronic juvenile offenders in the least restrictive environment. The goals of the Juvenile Community Programs Section are as follows:

- To promote public safety as the cornerstone of North Carolina's juvenile justice system.
- To promote the reduction of juvenile crime and delinquency.
- To establish and maintain a seamless, comprehensive juvenile justice system.

The results of a comprehensive analysis of state recidivism data has shown that approximately 50% of youth released from a Youth Development Center (YDC) reoffend within the first 5 months of release from a YDC. A three-year evaluation study conducted under the Second Chance Act Reentry System Reform grant awarded to the Division revealed that recidivism rates for juveniles discharged from Youth Development Centers to be 65.9% (recidivism defined as subsequent complaint and /or arrest for juveniles released). Additionally, the study included a survey and analysis conducted by RTI International, an independent non-profit research institute that assisted with the Second Chance Act Reentry Reform project, and that found that, of those juvenile court services personnel interviewed, at least half estimated that 76% of juveniles reentering local communities demonstrate an unmet need for assistance beyond what a juvenile court counselor can provide. As a result of these findings, reentry programing and support services has been identified as a programming need for juveniles. See Attachment B: Central Region FY 2017-2018 Total Population of Commitments and Juveniles on Post Release Supervision.

# II. Priorities

Under this RFP, priority will be given to applications proposing programming which:

- a) Addresses the target population in a clear and concise manner;
- b) Provides evidence-based or evidence-supported programming designed to reduce recidivism;
- c) Includes on-going collaboration with court services personnel and other community partners.

#### III. Target Population

These services are targeted for juvenile justice involved youth up to 21 years of age who are either in commitment status or post release supervision (PRS) status and are returning to their home communities. The projected number of youth eligible to be served is approximately 25 youth at any given time. Characteristics of the target population include but are not limited to the following: negative peer associations; mental, emotional and behavioral challenges; poor academic functioning; disruptive school behavior, poor interpersonal functioning; and impulsivity and risk taking.

Recently, North Carolina enacted Raise the Age Legislation which takes effect December 1, 2019. The legislation redefines a "delinquent juvenile" as 16 and 17-year olds who commit crimes, infractions or indirect contempt by a juvenile, but excludes all Chapter 20 motor vehicle offenses for those 16- and 17-year olds. References to additional exclusionary criteria can be accessed on-line at the following web address:

https://www.ncdps.gov/our-organization/juvenile-justice/key-initiatives/raise-age-nc

### See Attachment C: Distinct Juveniles with Level II Disposition (Includes Raise the Age Projections for Juveniles 16- and 17-Year Old's)

#### IV. Proposed Programming

Stepdown intensive reentry and support services play an integral role in a juvenile's successful transition from a Youth Development Center back to their home community. Effective programming models promote positive adolescent growth and maturity, improving the likelihood of juveniles becoming successful adults.

Age-appropriate services must address the complex needs of juveniles and must include basic living and social skills development; education and vocational services; career readiness and planning; job placement support services; family engagement; transportation; and individualized service planning. An intensive reentry and support service programming model should incorporate best practice intervention strategies proven to be effective in reducing recidivism.

The Department has identified the following required programming components of these transitional services in which the applicant must provide a detailed description:

**Basic Living and Social Skills Development.** Many at-risk behaviors that juveniles exhibit point to a lack of prosocial skill development such as working well with others, understanding self, effectively communicating with others, making wise decisions and developing leadership skills. These skills are required by adults for everyday living. Development of such equips a juvenile with those skills necessary to make responsible decisions, have greater understanding of their values, and better communication skills in order to positively interact with others. The Applicant/Provider shall provide a detailed account of how basic life and social skills development will be provided either via curriculum instruction and/or a network of activities that provide juveniles with the necessary skills to be productive members of society.

**Education and Vocational Services, Career Readiness and Planning.** Effective educational and vocational services encompass a viable and tangible educational network which includes the Public-School System, Community Colleges, and other local institutions of higher learning. Accessibility to such educational services are critical to enable juveniles

in the re-entry program to attain a High School Diploma, High School Equivalency, and/or Adult High School Diploma and there by lending opportunity for post-secondary educational pursuits. The Applicant/Provider should consider vocational educational and training supports that track juveniles toward accredited agencies that offer career readiness opportunities and transferrable certification programs that ensure entrance into a diverse workforce. The Applicant/Provider shall describe their assessment procedures upon a juvenile's admission and how age-appropriate educational or vocational pathways are determined. Educational and vocational services should align with the juvenile's individualized goals and interests. In the event a juvenile needs remedial academic assistance; the Applicant/Provider shall indicate how a juvenile is referred to adequate resources within their local community to ensure academic success.

The Applicant/Provider shall facilitate vocational counseling, career readiness and job-related skills training to prepare juveniles to enter the workforce. These services should also include non-paid work experience and volunteer services where monetary compensation is not required. The Applicant/Provider shall aid in the development of strategies to assist with job searches and appropriate job placements with local businesses. Once a juvenile is gainfully employed, the Applicant/Provider shall provide ongoing skills training to promote effective employee and employer relationships.

The Applicant/Provider shall demonstrate evidence of effective educational and vocational service delivery through monitoring and tracking of academic performance, certification completion, job placements, and other forms of progress to meet individualized educational and vocational goals for those juveniles served. Applicant/Provider shall employ a tracking system that can track educational and vocational data for juveniles served on a monthly, quarterly, and annual basis.

**Family Engagement.** In accordance with the U.S. Department of Health and Human Services, family engagement is defined as a family-centered and strength-based approach that emphasizes the importance of the familial role in juvenile justice program service design, delivery, and evaluation. Elements of family engagement include the direct involvement of the juvenile, adult family members, and other stakeholders in the goal setting, decision making, and the development of a juvenile's individualized service plan.

Family members of juveniles involved in the juvenile justice system often lack basic information and knowledge about their rights and responsibilities, in addition to understanding how to best support juveniles with a range of mental, emotional, and behavioral health needs. The Applicant/Provider shall describe how it intends to strengthen family involvement and engagement in their service delivery model. Family engagement practices in the model should be fully described with frequency and type of interactions noted. The description should also incorporate how the program intends to transition the juvenile from the YDC to the juvenile's home community in the programming model.

**Transportation.** The Applicant/Provider shall establish and implement a transportation plan as outlined in response to this RFP to facilitate transportation needs of the juvenile for the coordination of services such as court appearances, employment and volunteer work sites, leisure events, and school and home visits. The Applicant/Provider must be prepared to perform routine site visits during school and to work sites to monitor the juvenile's activities. The Applicant/Provider shall ensure that all vehicles used to transport juveniles maintain Auto Insurance coverage in accordance with the North Carolina General Contract Terms and Conditions. <a href="https://www.ncdps.gov/documents/nc-general-contract-terms-and-conditions">https://www.ncdps.gov/documents/nc-general-contract-terms-and-conditions</a> The Applicant/Provider shall employ transportation protocols that take into consideration gender, age of juveniles, and staffing ratios. The Applicant/Provider shall include a copy of its Transportation Policy the response.

**Service Planning.** The Applicant/Provider shall demonstrate their ability to assist the juvenile, family, and Child and Family Team with meeting service planning goals and objectives as part of stepdown and reentry planning from a Youth Development Center and shall assist with supporting the juvenile's compliance with all post release supervision conditions. The Child and Family Team consists of the juvenile, parent/guardian, social worker, and other supports that develop the individual service plan. The Applicant/ Provider shall become a member of the Child and Family Team and outline how the program will offer supportive services and activities to support the juvenile's service plan with specific reference to the required programming components noted in this RFP.

The Applicant/Provider shall maintain an open line of communication with the juvenile's assigned Juvenile Court Counselor and the juvenile's family throughout their progression through the program. The juvenile's discharge plan shall be clearly documented, reviewed, and updated as the juvenile's skills and abilities are developed during the juvenile's length of stay in the program.

#### V. Eligibility Requirements

All applicants must satisfy following conditions:

- a. Be a currently funded JCPC-Endorsed Level II Dispositional Alternatives funded project and in good standing; OR be a former funded Level II JCPC Endorsed Dispositional Alternatives funded project with successful completion of a funding cycle, in good standing; OR be a current or former Alternatives to Commitment funded program serving Level II juveniles with few to no Level III Community Commitment juvenile referrals and admissions; OR be a new provider that meets the criteria outlined in eligibility requirements b, c, d, e, and f as noted below.
- b. Be a public agency or private non-profit organization (14B NCAC 11B.0201);
- c. Submit proposals that clearly align with the identified and documented gap in services identified in this RFP that support re-entry programming and support services for the target population;
- d. Demonstrate a proven track record of implementing community-based intensive services for youth described in this RFP, in addition to effective fiscal management and oversight;
- e. Demonstrate organizational capacity for fiscal, programmatic, and administrative accountability, and the ability to initiate program operations quickly and efficiently; and
- f. Show evidence of collaboration with juvenile court services and other community partners to develop a comprehensive service plan, as identified by Child and Family Team, and successful implementation of such plan.

# VI. <u>Funding Period</u>

The funding period for this RFP is January 1, 2020 through December 31, 2020 and is contingent upon the availability of funds.

#### VII. Proposal Requirements and Submission Process

To be considered for funding, applicants must:

- a. Formally present to all Juvenile Crime Prevention Councils within the proposed service area an intent to provide services in an identified geographic area/Judicial District(s). This shall be done through a formal presentation at identified JCPC meeting(s);
- b. Show that the proposed services meet an identified service need within the proposed geographic area(s) of service delivery to the target population;
- c. Proposals must include a Letter of Support from the JCPC Chairperson from the <u>host county</u> where services are being proposed. The Letter of Support must be uploaded into NCALLIES with the application submission **no** later than 11:59 p.m. on November 12, 2019.

# NOTE: Letters of support must state how the proposed service will:

i. Address the targeted population;

ii. Fill a gap in the service delivery continuum within the local community/geographic region; and iii. Not duplicate efforts already being undertaken in the local community.

The Juvenile Crime Prevention Council Chairperson Directory may be found at the following link: <u>Click here.</u>

- d. Complete and submit an on-line application in NCALLIES **no later than 11:59 p.m. on November 12, 2019**. The application can be accessed by <u>clicking here</u> and following the directions listed on the webpage.
- e. The service delivery model must employ an evidenced-based or evidence-supported intervention model. These Effective and Promising models and can be referenced via the following resources: Results First Clearinghouse Database (<u>https://www.pewtrusts.org/en/research-and-analysis/data-visualizations/2015/results-first-clearinghouse-database</u>); Crimesolutions.gov (<u>http://www.crimesolutions.gov/</u>) and /or the Federal Office of Juvenile Justice and Delinquency Prevention Models Programs Guide (<u>http://www.ojjdp.gov/mpg</u>). The Applicant/Provider must thoroughly demonstrate how proposed services are evidence-supported and reduce recidivism for the targeted population.
- f. Not for-profit organizations must also upload the following documents into NCALLIES by the established due date and time for the application to be considered completed:
  - No Overdue Tax Form;
    DPS Conflict of Interest Form;
    Proof of 501(c)(3) status;
    Non-profit agency's Conflict of Interest policy.
    (Forms area also found on the NCALLIES link above in d.)

# VIII. Evaluation

Applicants will be evaluated on their overall performance and evidence-based or evidence-supported approach using the latest Juvenile Justice research. Annually, the Department of Public Safety conducts an evaluation of JCPC-Endorsed Level II Dispositional Alternatives Programs and considers whether participation in each program results in a reduction of juvenile court involvement among juveniles. The Department also determines whether the programs are achieving the goals and objectives of the Juvenile Justice Reform Act, S.L. 1998-202. The result of this annual evaluation is reported to the Chairs of the Joint Legislative Oversight Committee on Justice and Public Safety and the Chairs of the Senate and House of Representatives Appropriations Subcommittees on Justice and Public Safety by March 1 of each year (2013-360, s. 16D.1). To review the report, please visit the DPS at: <a href="https://www.ncdps.gov/">https://www.ncdps.gov/</a>.

The Department also supports best practice models by including the Standardized Program Evaluation Protocol (SPEP) that demonstrates how specific program characteristics are effective in reducing recidivism. Applicants must describe what model or evidence-based or evidence-supported approaches the program is based upon and incorporate core components in *Section IV. #9 Best Practice Model* of the program application. **See Attachment D: Core Components See Attachment E: SPEP Service Types** 

#### IX. Scoring Criteria for Proposals

Submitted proposals will be rated on:

- a) The degree in which required programming components are addressed;
- b) Provision of services
- c) Collaboration with other child serving entities, including juvenile court services;
- d) Provision of services based upon research;

- e) Presentation of a budget that matches the proposed services;
- f) Historically meeting and exceeding program goals/measurable objectives when providing services to this population;
- g) Evidence of the agency's capacity to administer a DPS funded program, including ability to comply with reporting and accountability requirements in a timely manner; and
- h) Demonstration of community support with cash or other in-kind resources, including but not limited to county
  - a. appropriations or Medicaid reimbursements. (Proposals that include community cash or in-kind resources in the project
  - b. budget must include documentation of the intent to provide services that offer support and justification of the value
  - c. claimed.) **NOTE: These funds require no local match,** however, services must be offered to children/families without any cost to the family.

**Note:** All proposals will be scored on providing narrative descriptions in the following key areas found in the Level II JCPC Endorsed Program Agreement NCALLIES:

- 1) Statement of the Problem:
- 2) Describing the Target Population:
- 3) Program Goals:
- 4) Measurable Objectives:
- 5) Elevated Risk and Needs:

In addition, proposals will be scored on providing clear, comprehensive details on the following: the daily schedule of Program Operations, the location of the program, staff positions, SPEP service type, Admission Process, Termination process, referring agency Interaction, Intervention/Treatment and Best Practice model.

#### X. Selection Process

The Department's Statewide Review Team will review, and rate proposals based on the information provided in the application and matching requirements of this RFP. The Statewide Review Team will present a funding decision to Department management for a final funding approval.

# XI. RFP Timeline and Program Implementation

Date	Event	
October 11, 2019	Request for Proposal Advertisement	
October 18, 2019	Applicant/Provider Submit Written Questions	
October 23, 2019	State Response to Questions will be posted on the following link. <u>https://www.ncdps.gov/juvenile-justice/community-</u> programs/rfps	
November 12, 2019 By 11:59pm	Applications must be submitted in NCALLIES; <u>Host</u> county JCPC letter of support <u>must be uploaded with the</u> <u>application</u> . When applicable, forms must be uploaded in NCALLIES by non- profit organizations (See Section VII. (f.) Proposal Requirements and Submission Process).	
December 12,2019	Anticipated notification of funding to applicants.	
December 18 <sup>th</sup> – 23 <sup>rd</sup> , 2019	Revised, Edited Program Agreement Application completed in NCALLIES	
January 1, 2020	Funding year begins (contingent upon the completion of the required documentation, corrections, and submission of electronic signatures in NCALLIES).	

# XII. Contact Information

Questions about this RFP should be directed to Demetrius Vick, Compliance and Quality Assurance Manager. Mr. Vick may be reached via email at <u>Demetrius.Vick@ncdps.gov</u>. All questions generated from the RFP will be answered and posted on the DPS RFP posting site. <u>https://www.ncdps.gov/juvenile-justice/community-programs/rfps</u>

### ATTACHMENT A: G.S. §7B-2506 (13) through (23)

**G.S. §7B-2506 (13) through (23). Dispositional alternatives for delinquent juveniles.** The court exercising jurisdiction over a juvenile who has been adjudicated delinquent may use the following alternatives in accordance with the dispositional structure set forth in G.S. 7B-2508

(13) Order the juvenile to cooperate with placement in a wilderness program.

(14) Order the juvenile to cooperate with placement in a residential treatment facility, an intensive nonresidential treatment program, an intensive substance abuse program, or in a group home other than a multipurpose group home operated by a State agency.

(15) Place the juvenile on intensive probation under the supervision of a juvenile court counselor.

(16) Order the juvenile to cooperate with a supervised day program requiring the juvenile to be present at a specified place for all or part of every day or of certain days. In determining whether to order a juvenile to a particular supervised day program, the court shall consider the structure and operations of the program and whether that program will meet the needs of the juvenile. The court also may require the juvenile to comply with any other reasonable conditions specified in the dispositional order that are designed to facilitate supervision.

(17) Order the juvenile to participate in a regimented training program.

(18) Order the juvenile to submit to house arrest.

(19) Suspend imposition of a more severe, statutorily permissible disposition with the provision that the juvenile meet certain conditions agreed to by the

juvenile and specified in the dispositional order. The conditions shall not exceed the allowable dispositions for the level under which disposition is being imposed.

(20) Order that the juvenile be confined in an approved juvenile detention facility for a term of up to 14 24-hour periods, which confinement shall not be

imposed consecutively with intermittent confinement pursuant to subdivision (12) of this section at the same dispositional hearing. The timing of this confinement shall be determined by the court in its discretion.

(21) Order the residential placement of a juvenile in a multipurpose group home operated by a State agency.

(22) Require restitution of more than five hundred dollars (\$500.00), full or partial, payable within a 12-month period to any person who has suffered loss or damage as a result of an offense committed by the juvenile. The court may determine the amount, terms, and conditions of restitution. If the juvenile participated with another person or persons, all participants should be jointly and severally responsible for the payment of the restitution; however, the court shall not require the juvenile to make restitution if the juvenile satisfies the court that the juvenile does not have, and could not reasonably acquire, the means to make restitution.

(23) Order the juvenile to perform up to 200 hours supervised community service consistent with the juvenile's age, skill, and ability, specifying the nature of work and the number of hours required. The work shall be related to the seriousness of the juvenile's offense.

# ATTACHMENT B: Central Region FY 2017-2018 Total Population of Commitments and Juveniles on Post Release Supervision

Central Region FY 2017-2018 Total Population of Commitments and Juveniles on Post Release Supervision				
NORTH CAROLINA JUDICIAL DISTRICTS	COUNTY	COMMITMENTS	JUVENILES PUT ON POST RELEASE SUPERVISION	
Judicial District 9	Caswell	1	0	
	Franklin	0	1	
	Granville	1	0	
	Person	3	0	
	Vance	2	0	
	Warren	0	0	
	Total:	7	1	
Judicial District 10	Wake	7	8	
	Total:	7	8	
Judicial District 11	Harnett	4	4	
	Johnston	1	5	
	Lee	2	0	
	Total:	7	9	
Judicial District 12	Cumberland	16	9	
	Total:	16	9	
Judicial District 13	Bladen	0	0	
	Brunswick	0	0	
	Columbus	0	0	
	Total:	0	0	
Judicial District 14	Durham	4	6	
	Total:	4	6	
Judicial District 15	Alamance	2	4	
	Chatham	0	0	
	Orange	0	1	
	Total:	2	5	
Judicial District 16	Hoke	1	3	
	Robeson	0	2	
	Scotland	0	0	
	Total:	1	5	
	Grand			
	Totals:	44	43	

# **ATTACHMENT C: Distinct Juveniles with Level II Disposition**



Distinct Juveniles with Level II Dispositions (Includes Raise the Age Projections for Juveniles - Ages 16 and 17)

# **ATTACHMENT D: Core Components**

- 1. Defined protocol for program services and delivery. In Section IV, #8 Intervention/Treatment of the program application, the applicant must briefly describe either a manual or protocol that designates the method and manner of service delivery including the suggested number of sessions, content, and flow. Evidence of the said manual, or protocol, may include: treatment/intervention outline, curriculum, workbook/instructor's manual, lesson plan(s), or, a script. Individual Service/Treatment Plans are expected to show evidence of involvement of the juvenile and family in planning and are to include the client-specific concerns to be addressed, the intervention strategies to be utilized by the program staff to address those issues, and the planned/recommended frequency/duration of contact. Interventions, strategies, curriculum, frequency and duration should clearly be consistent with the manual/protocol.
- 2. Staff Training. The applicant must comply with JCPC Policy and Procedure requirements, which are specific to the program type of services being delivered, in regard to staff and volunteer orientation and training. Direct program service staff are to possess the necessary training requirements that include licenses when applicable, degrees, credentials, and certifications required for this program type. Training sessions in program service delivery, clinical supervision when applicable, case staffing and/or consultation sessions are to be documented and maintained.
- **3.** Internal Program Monitoring and Corrective Action. In Section IV. #9 Best Practice Model of the program application, the applicant must briefly describe an established process by which a specified staff member monitors the delivery of program services for the purpose of examining how closely actual implementation matches the model/ protocol. Deviations from the model/protocol are to be addressed through written corrective actions. All Corrective Action findings are to be specified in writing, monitored, documented, and addressed accordingly.
- **4. Staff Evaluation**. In Section IV. #9 Best Practice Model of the program application, the applicant must briefly describe how staff will be evaluated on a specified schedule for compliance with the program/JCPC policies and model/protocol. Staff development plans are to be documented and implemented to address deviations and violations of program policies, models, or protocols. Overall work performance is to be formally and specifically appraised. Areas of improvement are to be identified including the knowledge, skills, and abilities necessary for enhancing program service delivery including, but not limited to, customer service.
- **5. Program Effectiveness.** In **Section IV. #9 Best Practice Model** of the program application, the applicant must briefly describe program protocol for determining and evaluating the effectiveness of its delivery of program services with all accepted referrals. This protocol must include a standardized approach for collecting, maintaining, and sharing effectiveness data.

# **Attachment E: SPEP Service Types**

**Interpersonal Skill Building**: Services that focus on developing the social skills required for an individual to interact in a positive way with others. The basic skill model begins with an individual's goals, progresses to how these goals should be translated into appropriate and effective social behaviors, and concludes with the impact of the behavior on the social environment. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

(Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

### POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavioral contracting/contingency management (Optimal Target Weeks=24, Optimal Target hours=72) The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation. *Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program*

**Experiential Skill Building:** Services that provide opportunities to juveniles using activities to develop skills. The activities may be highly related to the acquisition of the skill (i.e. Independent living skills training taught by having juveniles practice life skills such as laundry, washing dishes, balancing a checkbook) or may include adventure activities (such as rock climbing, rafting, backpacking, etc.) aimed at increasing self-esteem and building interpersonal skills to promote more appropriate behavior. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

#### POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

**Tutoring/Academic Enhancement:** Services intended to supplement full time academic program by aiding with understanding and completing schoolwork and/or classes. May also provide trips designed to be an enrichment of or supplemental experience beyond the basic educational curriculum. (Length of Stay= Minimum of 20 weeks, Frequency of Contact= No less than 2 hrs./week)

#### POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

• Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100) Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

<u>Vocational Development:</u> The overall emphasis focuses on preparing the juvenile to enter the work force by providing actual employment, job placement, non-paid work service (non-restitution based), job training or career counseling. These programs provide training to juveniles in a specific vocation, career exploration or career counseling, and/or job

readiness. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

#### POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Vocational Counseling (Optimal Target Weeks=20, Optimal Target hours = 40) Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Training (Optimal Target Weeks=25, Optimal Target hours=400) Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Placement (Optimal Target Weeks=26, Optimal Target hours=520)