



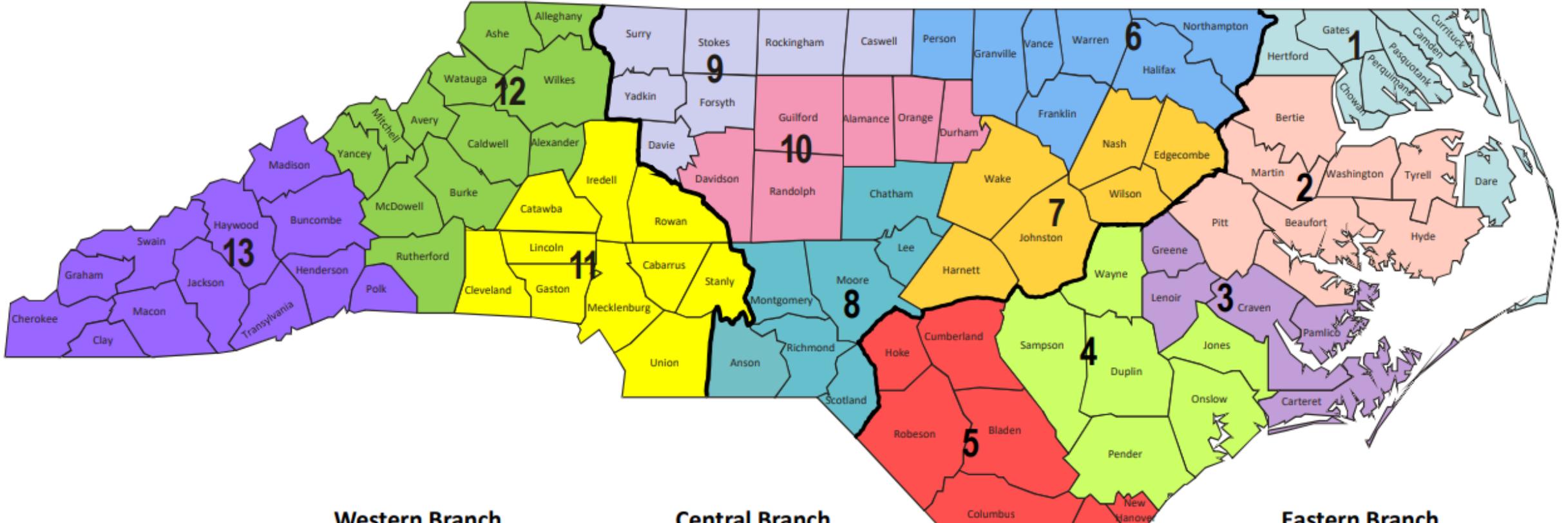
North Carolina Emergency Management



State-wide Regional Prepositioned Debris Contracts

Utilizing these Contracts

Regions



Western Branch

- Region 11
- Region 12
- Region 13

Central Branch

- Region 6
- Region 7
- Region 8
- Region 9
- Region 10

Eastern Branch

- Region 1
- Region 2
- Region 3
- Region 4
- Region 5

Program Basics

- **Purpose:** To properly procure and preposition disaster debris removal and monitoring contracts that may be activated by state agencies and local governments in any disaster event, to aid in overall recovery and speed of response.
- The program is **completely voluntary**.
- Hauling and Monitoring are **independent** contracts and do not have to be activated together.
- Activating Entity will still be responsible for all aspects of the recovery process, including **fiscal management and area priorities**.



Resources

WEBSITE

- [NCEM Debris Management Resources](#)

[NC DPS](#) » [Our Organization](#) » [Emergency Management](#) » [Disaster Recovery](#) » Debris Management

Debris Management

For Local Governments

Debris removal is one of the biggest challenges in after any disaster. From lack of available contractors, to improper monitoring, to procurement violations which impact FEMA reimbursement, debris removal problems can impede the community's recovery. To help address these challenges, NCEM encourages using prepositioned disaster debris removal and monitoring contracts for activation by local governments and state agencies.

Prepositioned Contracts

- Contracts are prepositioned in geographic regions ([see map](#)).
- NCEM is competitively bidding the contracts in full compliance with state and federal (2 CFR Part 200) procurement requirements.

Disaster Recovery

[Individual Assistance](#)

[Public Assistance](#)

[Hazard Mitigation](#)

[Debris Management](#)

[Disaster Reservists Program](#)

[Public Assistance for COVID-19](#)

EMAIL

- debris@ncem.org

- This email is maintained and answered by members of NC Emergency Management's Recovery Debris Team.

How to Activate

1. A one page Notice to Proceed document must be forwarded to the contractor to activate the contract.
 - This document is available on the [NCEM Debris Management Resources](#)
2. Notice to Proceed should be sent to the listed Area Representative for the Contractor.
3. Primary, Secondary and Tertiary Contractors have been awarded; however, you must use the Primary Contractor unless they inform you they have reached capacity. Same with the Secondary.
4. Full terms, conditions and pricing are incorporated by reference.



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NOTICE TO PROCEED

Date _____

Company Representation:
Contractor's Name: _____
Contractor's Address: _____

To: Region _____ Debris Removal/Monitoring Services Contract Activation by _____ (hereafter referred to as Activating Entity)

Dear (Company Representative):

Pursuant to the terms of the Region _____ debris removal/monitoring services contract dated _____ you (the "Contractor") are hereby given notice that Activating Entity is activating the contract for debris removal/monitoring services, resulting from (brief description of disaster causing activation). As per the contract, you are required to respond to this NOTICE TO PROCEED within 24 hours of receipt of this notice. Additionally, you are required to place project personnel, including the project manager, in the jurisdiction with the same 24-hour period. Please respond by contacting _____ directly at _____ upon receipt of this NOTICE to make necessary arrangements for beginning work under this Notice to Proceed. You should also sign and take this original and return it to my attention by facsimile at _____ (enter fax number) or via email at _____ (enter email).

To you know, your company is required to execute a payment and performance bond equal to 100% of the estimated cost of the debris removal services within 10 days of receipt of this NOTICE TO PROCEED. The estimated cost of debris removal for this activation is \$ _____. Please have this executed bond forwarded to my attention as required under the contract.

Pursuant to the contract, you are hereby obligated to submit a work plan to detail seven (7) and fourteen (14) days of projected work activity prior to beginning work in Activating Entity's jurisdiction. Please provide this plan no later than _____ and be prepared to meet with Activating Entity personnel to discuss this plan and the services the quality experts to be provided to meet its needs in debris removal following this disaster. Please also keep in mind that Activating Entity may prioritize areas where your company shall perform specified activities.

Your company will have 180 days from the date of this Notice to Proceed to complete the debris removal/monitoring services required under the contract. Additionally, all requirements set out in the contract and the Bid Specifications made a part thereof shall be complied with at all times throughout the project.

Your Activating Entity point of contact for this debris removal project is _____ (name of person) with the name of activating entity office or department. He/she may be contacted at (telephone number and email address) _____ and is fully authorized to administer this contract for and in the name of Activating Entity. Any questions related to the activation should be directed to him/her.

ACTIVATING ENTITY	CONTRACTOR
_____ Name: Authorized Signature (Scan This)	_____ Name: Authorized Signature (Scan This)
_____ Issued Date	_____ Received Date

Information Needed to Activate

What NCEM Makes Available

- Contractor Contact Information
- Region Designation
- Contract Number and Date



Activating Entity Provides

- Activating Entity Point of Contact for Contract Matters with Contact Information
- Activating Entity Point of Contact for Work Performance Matters with Contact Information
- Estimated Debris Costs
- Required Work Plan Date

What these Contracts Are Not

1. Prepositioned Contracts do not transfer the financial responsibility. As the activating entity you will incur costs related to your own recovery will still be the applicant for FEMA Category A reimbursement in federally declared major disasters
2. Activating entities will still manage and oversee the debris operations in their respective jurisdictions (including obtaining all necessary permits).
3. NCEM will not manage local debris operations or apply for Category A reimbursement on behalf of another state agency or local government.
4. Local Governments will enter into MOAs with NCDOT for debris removal along state-designated roads as needed and under separate agreements directly with NCDOT according to NCDOT policies and procedures.