

TITLE 14B – DEPARTMENT OF PUBLIC SAFETY

Notice is hereby given in accordance with G.S. 150B-21.2 that the Private Protective Services Board intends to amend the rule cited as 14B NCAC 16 .0707.

Link to agency website pursuant to G.S. 150B-19.1(c): https://www.ncdps.gov/about-dps/boards-commissions/private-protective-services-board

Proposed Effective Date: June 1, 2024

Public Hearing:

Date: February 20, 2024

Time: 2:00 p.m.

Location: 3101 Industrial Dr., Suite 104, Raleigh, NC 27609

Reason for Proposed Action: The rule governing unarmed guard training is being amended to incorporate all current methods of administering training.

Comments may be submitted to: Paul Sherwin, 3101 Industrial Dr., Suite 104, Raleigh, NC 27609; phone (919) 788-5320; fax (919) 715-0370; email paul.sherwin@ncdps.gov

Comment period ends: April 11, 2024

Procedure for Subjecting a Proposed Rule to Legislative Review: If an objection is not resolved prior to the adoption of the rule, a person may also submit a written objection to the Rules Review Commission. If the Rules Review Commission receives written and signed objections after the adoption of the Rule in accordance with G.S. 150B-21.3(b2) from 10 or more persons clearly requesting review by the legislature and the Rules Review Commission approves the rule, the rule will become effective as provided in G.S. 150B-21.3(b1). The Commission will receive written objections until 5:00 p.m. on the day following the day the Commission approves the rule. The Commission will receive letters via U.S. Mail, private courier service, or hand delivery to 1711 New Hope Church Road, Raleigh, North Carolina, or via email to oah.rules@oah.nc.gov. If you have any further questions concerning the submission of objections to the Commission, please review 26 NCAC 05 .0110 or call a Commission staff attorney at 984-236-1850.

Fiscal impact. Does any rule or combination of rules in this notice create an economic impact? Check all that apply.

- State funds affected
Local funds affected
Substantial economic impact (>= \$1,000,000)
Approved by OSBM
No fiscal note required

CHAPTER 16 - PRIVATE PROTECTIVE SERVICES BOARD

SECTION .0700 - SECURITY GUARD REGISTRATION (UNARMED)

14B NCAC 16 .0707 TRAINING REQUIREMENTS FOR UNARMED SECURITY GUARDS

(a) Applicants for an unarmed security guard registration shall complete the basic unarmed security guard training course within 30 days from the date of permanent hire. The course shall consist of a minimum of 16 hours of classroom instruction including:

- (1) The Security Officer in North Carolina -- (minimum of one hour);
(2) Legal Issues for Security Officers -- (minimum of three hours);
(3) Emergency Response -- (minimum of three hours);
(4) Communications -- (minimum of two hours);
(5) Patrol Procedures -- (minimum of three hours);
(6) Note Taking and Report Writing -- (minimum of three hours); and
(7) Department Professional Conduct -- (minimum of one hour).

A minimum of four hours of classroom instruction shall be completed within 20 calendar days of any security guard, including probationary, being placed on a duty station. These four hours shall include the instruction on The Security Officer in North Carolina and Legal Issues for Security Officers.

(b) Training shall be conducted by a Board certified unarmed security guard trainer. A Board created lesson plan covering the training requirements in Paragraph (a) of this Rule shall be made available by the Board to each trainer. The Board may approve other media training materials that deliver the training requirements of Paragraph (a) of this Rule.

(c) The 16 hours of training may be delivered remotely in-person, in-person remotely, synchronously on-line, or in a hybrid format under the following conditions:

- The training is presented by a Board certified unarmed security officer trainer.
(1) In-Person is defined as an instructor physically present in-person in a classroom setting with students physically present in-person in a classroom setting. This is considered traditional in-person training. In-Person remotely is defined as an instructor delivering a course to students in an in-person seated classroom while also transmitting to

another or multiple other classrooms where students are in-person and observing via video and sound technology. Students must have the ability to have constant audio and visual communication with the instructor as the instructor is presenting. Synchronously on-line is defined as instruction utilizing an on-line audio/video platform where the instructor is teaching the course live to students that are attending live and the instructor and students have constant visual and audio communication with each other available. Hybrid format is defined as instruction utilizing both in-person classroom teaching as well as synchronously on-line. The instruction is delivered by an instructor that is in-person in a classroom with in-person seated students while the instruction is also being delivered simultaneously in an on-line live format where on-line students have had the ability to have constant audio and video communication with the in-person students and instructor.

- (2) Each student is ~~given~~ provided a copy of the unarmed security guard training manual to use for the duration of the 16 hour training course.
- (3) The technology used allows the trainer to see the students and the students to see the trainer in real time during the training.
- (4) All students ~~in each classroom~~ are able to see and read the screen or monitor, and they must be able to hear and understand the audio presentation. All monitors used in ~~each~~ a classroom setting must be at least 32 ~~inches wide.~~ inches.
- (5) The technology used is of sufficient quality so that the training audio and video is delivered smoothly and without interruption.
- (6) ~~Each student is taught to use the audio and video equipment in the classroom prior to the start of the 16 hour unarmed security officer training course.~~
- (7)(6) The total number of students receiving the ~~remote~~ in-person or in-person remotely training at one time does not exceed 35 students. There is no size limitation for synchronous on-line training.
- (8)(7) Any additional training beyond the Board mandated training in the unarmed security guard training manual is taught either before or after the 16 hour unarmed security officer training.
- (9)(8) The Director is notified five days prior to training of the location of each classroom, name, and location of the certified trainer, and the number of students who will be ~~present.~~ present, if in person, or provided a link, login information, or other credentials to access the training if remote, synchronously on-line, or in a hybrid format.
- (10) ~~The sponsoring agency allows the Director or the Director's designee access via computer of the training during the time that it is taking place.~~

*History Note: Authority G.S. 74C-5; 74C-11; 74C-13(m);
Eff. January 1, 1990;
Amended Eff. June 1, 2009; November 1, 2006; June 1, 2004;
Transferred and Recodified from 12 NCAC 07D .0707 Eff. July 1, 2015;
Readopted Eff. August 1, 2020;
Amended Eff. July 1, 2021.*