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| dps_logo3rd-bw1in_flat | NC Department of Public Safety’s Office of Victim Services **Victim Notification Request Form** |

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| Person / ORGANIZATION Requesting Notification about an offender |
| First:      Middle:  Last:       Suffix:  Business/Organization:  Mailing Address:     : Home Phone (   )    -  City:      State:   Zip Code:      -      Work Phone (   )    -  County:       Cell Phone (   )    -  Email: |

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| pROVIDE A 4 DIGIT PIN\* OF YOUR CHOice & select how you would like to be notified |
| **Choose your notification method below. Please note that if you are registering to receive notifications about state prisoners and probationers, you will receive notifications by mail and by the methods you choose below.**  WRITE your PIN here:   **-**   **-**   **-**   (Create a PIN that is four numbers and that you will remember.)  Phone indicate:  home and/or  cell (Do not register a work number without the employer’s permission. The NCSAVAN system will continue to call until the PIN is entered.)  Text (mobile/cell phones only)  Email \*PIN=*personal identification number* to identify your registration |

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| Your relationship to the victim |
| Please check the appropriate box to indicate how you are related to the victim in this case.  **I am:**  a direct victim of this crime  a family member of the victim  an indirect victim of the crime  an interested party |

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| Victim information |
| Please check if the victim of this crime is under the age of 18.  Please check if the victim of this crime is deceased.  First:      Middle:  Last:       Suffix:  Business/Organization: |

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| Offender information |
| **Offender is:**  in a county jail  in a state prison  on parole  on probation/post-release supervision  unknown  First:      Middle:  Last:      Suffix:  Offender’s County Jail # or NCDPS #:       County of Conviction:  Crime(s):  Court Case #(s): |

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| send this form to |
| **By Fax:** 919-715-1256 **By Email:** SVC\_DPS\_VictimServices@ncdps.gov **By Mail:** NC Dept. of Public Safety  Victim Services  4223 Mail Service Center  Raleigh, NC 27699-4200  **For victim services questions:** NCDPS Victim Services 1-866-719-0108, Monday-Friday, 8am-5pm  **For operator assistance with phone, email, text or TTY notifications:** 1-877-627-2826, 24 hours/day  **For web information:** www.ncdps.gov |

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