Public Assistance Applicant Procurement Compliance Checklist

Purpose:

Checklist for Reviewing Procurements under Grants by States, local and tribal governments, Institutions of Higher Education, Hospitals, and private non-profit organizations - 2 C.F.R. pt. 200. Revised on 11/21/18.

Complementary Resources:

• Procurement Rules Online: <u>www.ecfr.gov</u>

2 C.F.R. 200.317-326 can be viewed in its entirety at this website.

Title 2 \rightarrow Subtitle A \rightarrow Chapter II \rightarrow Part 200 \rightarrow Subpart D \rightarrow Procurement Standards

• Field Manual and Supplement available at www.fema.gov/procurement-disaster-assistance-team

	Applicant Name:						
	Reviewer Name:		Date Reviewed:				
	Type of Entity Conducting the Procurement						
	The term "non-Federal entity" (NFE) below refers to the entity that is conducting the proce government, or private-non-profit entity).	urement action	(i.e., the state, local, territorial or tribal				
1	Is the NFE a State as defined by 2 C.F.R. § 200.90?	Yes 🗆 📫	The NFE must comply with 2 C.F.R. 200. 317 , 200. 322 , and 200. 326				
		No 🗆 📫	The NFE must comply with 2 C.F.R. 200. 318 through 200. 326				
2	Does the procurement comply with the State's own procurement laws, rules, and procedures? §200.317	n-Federal entity" (NFE) below refers to the entity that is conducting the procurement action (i.e., or private-non-profit entity). State as defined by 2 C.F.R. § 200.90? Yes No Important comply with the State's own procurement laws, rules, ures? §200.317 No Pocurement comply with the requirement to make maximum use of ecycled materials? § 200.317, § 200.322					
		No 🗆 📫	The procurement does not comply with federal requirements				
3	Does the procurement comply with the requirement to make maximum use of	Yes 🗆					
	recovered/recycled materials? § 200.317, § 200.322	No 🗆 📫	The procurement does not comply with federal requirements				
		N/A 🗆 📫	Work does not involve the use of materials (e.g., debris removal or otherservices) or the NFE is not a political subdivision of a State				



Type of Entity

Contract Clauses		
If the contract amount exceeds \$250,000, does it address administrative, contractual, or legal remedies in instances where contractors violate or breach	Yes 🗆	
contract terms, and provide for sanctions and penalties?	No 🗆 📫	The contract does not comply with federal requirements
	N/A 🗆	
If the contract amount exceeds \$10,000, does it address termination for cause and for convenience, including the manner by which it will be effected and the	Yes 🗆	
basis for settlement?	No 🗆 📫	The contract does not comply with federal requirements
	N/A 🗆	
If the contract is for construction, does it include the required Equal Employment Opportunity clause?	Yes 🗆	
	No 🗆 📫	The contract does not comply with federal requirements
	N/A 🗆	
For construction contracts exceeding \$2,000 awarded under a Federal grant, does the contract include a Davis-Bacon Act clause and Copeland "Anti- Kickback"	Yes 🗆	
Act clouse addressing provoiling wage rates?	No 🗆 📂	The contract does not comply with federal requirements

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		N/A 🗆	
6	If the contract is for construction, does it include the required Equal Employment	Yes 🗆	
	Opportunity clause?	No 🗆 📫	The contract does not comply with federal requirements
		N/A 🗆	
7	For construction contracts exceeding \$2,000 awarded under a Federal grant,	Yes 🗆	
8	does the contract include a Davis-Bacon Act clause and Copeland "Anti- Kickback" Act clause addressing prevailing wage rates?	No 🗆 📫	The contract does not comply with federal requirements
		N/A 🛛 📫	Public Assistance and Hazard Mitigation Grant Program contracts do NOT require these clauses
8	nechanics or laborers, does the contract include the required Contract Work	Yes 🗆	
		No 🗆 📫	The contract does not comply with federal requirements
		N/A 🗆	
9	Rights to Inventions Made Under a Contract or Agreement	Yes 🗆	
		No 🗆 📫	The contract does not comply with federal requirements
		N/A 🛛 📫	This requirement does NOT apply to the Public Assistance Grant Program
10	If the contract or subrecipient amount exceeds \$150,000, does the contract	Yes 🗌	
	include clauses addressing the Clean Air Act and the Federal Water Pollution Control Act?	No 🗆 📫	The contract does not comply with federal requirements
		N/A 🗆	



	11	Does the contract include a Suspension and Debarment clause?	Yes	The contract does not comply with federal requirements	m
auses	12	Does the contract include a Byrd Anti-Lobbying clause?	No 🗆 🗭 Yes 🗆		
Required Contract Clauses	13	For contracts exceeding \$100,000, have bidders submitted the required	No 🗆 🗭 Yes 🗆	The contract does not comply with federal requirements	
uired Cor		Byrd Anti-Lobbying Certification?	No 🗆 📫	The contract does not comply with federal requirements	
Requ	14	Does the contract include a clause requiring the contractor to maximize use of recovered/recycled materials ?	Yes 🗆		
			No 🗆 🗭	The contract does not comply with federal requirements Work does not involve the use of materials (e.g., debris removal or other services) or NFE is not a political subdivision of a State	
	15	Does the contract include a clause allowing for changes or modifications to the contract?	Yes 🗆		
es			No 🗆 📫	The contract does not include provisions recommended by FEMA	
Recommended Contract Clauses	16	Does the contract include a clause requiring the contractor and any subcontractors to comply with applicable provisions governing Department and FEMA access to records ?	Yes 🗆 No 🗆 🛑	The contract does not include provisions recommended by FEMA	
ded Con	17	17 Does the contract restrict any contractors and subcontractors from using DHS's	N/A 🗆 Yes 🗆		_
commen		seal, logo, or flag without express permission?	No	The contract does not include provisions recommended by FEMA	
Rec	18	¹⁸ Does the contract contain a clause requiring the contractor to comply with all applicable federal law, regulations, executive orders , and FEMA policies, procedures and directives?	N/A 🗆 Yes 🗆		
			No 🗆 🗭	The contract does not include provisions recommended by FEMA	



19	19	Does the contract contain a provision stating that the Federal Government is not a party to the contract and is not subject to any obligations or liabilities to any party under the contract?	Yes No N/A	The contract does not include provisions recommended by FEMA
רוקר	20	Does the contract include a provision in which the contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to its actions pertaining to the contract?	Yes 🗆 No 🗆 🕩 N/A 🗆	The contract does not include provisions recommended by FEMA

If a State agency is awarding the contract, STOP here.

The District of Columbia, USVI, the commonwealth of Puerto Rico, Guam, American Samoa, and the commonwealth of the Northern Mariana Islands are included in the definition of a state.

If the contract is being awarded by a local or tribal government or private nonprofit entity, CONTINUE with the checklist.



Recommended Contract

		General Requirements			IJ
Type of Entity	21	Does the procurement comply with the NFE's own procurement laws, rules, and procedures which reflect applicable state , local , and tribal laws and regulations ? §200.318(a)	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements	
	22	Did the NFE maintain contract oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders? §200.318(b)	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements	
	23	Does the NFE have written standards of conduct covering - §200.318(c)(1):			
	24	Conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts?	Yes □ No □ →	The standards do not comply with federal requirements	
of Conduct	25	Any employee, officer, or agent participating in the selection, award, or administration of a contract supported by a Federal award that has an actual or apparent conflict of interest ?	Yes □ No □ ➡	The standards do not comply with federal requirements	
Written Standards of Conduct	26	Any employee, officer, or agent that has solicited and/or accepted gratuities, favors, or anything of monetary value from contractors or parties to subcontracts?	Yes □ No □ ➡	The standards do not comply with federal requirements	
Written	27	Do standards of conduct provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity?	Yes □ No □ ➡	The standards do not comply with federal requirements	
	28	If the NFE has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, does the non-Federal entity have written standards of conduct covering organizational conflicts of interest ? §200.318(c)(2)	Yes No N/A	The standards do not comply with federal requirements	
	29	The NFE must avoid acquisition of unnecessary or duplicative items . Has the NFE considered consolidating or breaking out procurements to obtain a more economical purchase? Where appropriate, has the NFE considered lease versus purchase alternatives? § 200.318(d)	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements	



4 Oben Competition & Open Competition						
	30	Is the contract being awarded to a responsible contractor possessing the ability to perform successfully under the terms and conditions of the proposed procurement, giving consideration to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources? § 200.318(h)	Yes 🗆 No 🗆 📫	The contract does not comply with federal requirements	9	
	31	Is the NFE keeping records sufficient to detail the history of the procurement, including, but not limited to, records documenting the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price? § 200.318(i)	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements		
.M Contracts	32	Is the contract a time-and-materials contract ? § 200.318(j)	Yes 🗆 📫 No 🗆 📫	Answer questions 33 and 34 Skip to 35		
	33	Has the NFE documented why no other contract is suitable?	Yes 🗆 No 🗆 📫	The contract does not comply with federal requirements		
-	34	Does the contract include a ceiling price that the contractor exceeds at its own risk?	Yes 🗆 No 🗆 📫	The contract does not comply with federal requirements		
	35	Is the NFE alone responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements? §200.318(k)	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements		
		Competition				
Open (36	All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. Does the procurement involve any of the following - § 200.319(a):				
	37	Placing unreasonable requirements on firms in order for them to qualify to do business?	Yes 🗆 📫 No 🗆	The procurement does not comply with federal requirements		
	38	Requiring unnecessary experience and excessive bonding?	Yes 🗆 📫	The procurement does not comply with federal requirements		

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	39	Noncompetitive pricing practices between firms or between affiliated companies?	Yes	The procurement does not comply with federal requirements
_	10		No	
Full & Open Competition	40	Noncompetitive contracts to consultants that are on retainer contracts ?		The procurement does not comply with federal requirements
mpe			No	
en Co	41	Organizational conflicts of interest?	Yes	The procurement does not comply with federal requirements
t Ope			No	
-ull 8	42	Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant	Yes	The procurement does not comply with federal requirements
-		requirements of the procurement?	No	
	43	Any arbitrary action in the procurement process?	Yes	The procurement does not comply with federal requirements
			No	
	44	Was the contractor that is bidding on the contract also involved with developing	Yes	The procurement does not comply with federal requirements (That
		or drafting the specifications, requirements, statement of work, invitation for bids, or request for proposals? § 200.319(a)	No	contractor must be excluded from competing for such procurement)
			N/A	
je ic	45	Does the contract include a state or local geographic preference for local	Yes	Answer 46
Geographic Preference		contractors? § 200.319(b)	No	Skip to 47
Geog Pref	46	Did the NFE document one of the allowed exceptions?	Yes	
			No	The contract does not comply with federal requirements
curement lures	47	Do the NFE's written procurement procedures ensure that all solicitations comply with the following - § 200.319(c):		
	48	Incorporate a clear and accurate description of the technical	Yes	
Written Procure Procedures		requirements for the material, product, or service to be procured? § 200.319(c)(1)	No	The procedures do not comply with federal requirements
Vritte F	49	Identify all requirements which the offerors must fulfill and all other	Yes	
		factors to be used in evaluating bids or proposals ? § 200.319(c)(2)	No	The procedures do not comply with federal requirements

	50	Is the NFE using a prequalified list of persons, firms, or products which are used in acquiring goods and services: § 200.319(d)?	Yes 🗆 🗭 No 🗆 🗭	Answer questions 51-53 Skip to 54	00
ed Lists	51	Is the list current ?	Yes 🗆 No 🗆 📫	The prequalified list does not comply with federal requirements	
Pre-Qualified Lists	52	Does the list include enough qualified sources to ensure maximum open and free competition ?	Yes 🗆 No 🗆 📫	The prequalified list does not comply with federal requirements	
Ľ	53	Were any potential bidders precluded from qualifying during the solicitation period?	Yes 🗆 🗭	The procurement does not comply with federal requirements	
	54	Method of Procurement Is the NFE using one of the following acceptable methods of procurement? § 200.320			
Micro-Purchase	55	 Micro-purchase (i.e., purchases below \$10,000, see, §200.67 Micro- purchases) § 200.320(a) Note: Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable. 	Yes 🗆 📫 No 🗆 📫	Answer 56 Skip to next method	
Micro-	56	To the extent practicable, is the NFE distributing micro-purchases equitably among qualified suppliers?	Yes 🗌 No 🗆 🗭 N/A 🗆	The procurement does not comply with federal requirements	



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	57	Small purchase procedures § 200.320(b)	Yes 🗆 📫	Answer 58	σ
Small Purchase		Note: Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the lesser of either (1) the federal small purchase threshold (i.e., \$250,000), or (2) whatever amount State or local procurement rules set as the small purchase threshold— if more restrictive than the federal threshold.	No 🗆 📫	Skip to next method	
S	58	Did the NFE obtain price or rate quotations from an adequate number of qualified sources (at least 3 or more)?	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements	
	59	Sealed bids § 200.320(c)	Yes 🗆 📫	Answer 60-71	-
		Note: Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price.	No 🗆 🗭	Skip to next method	_
	60	Are all of the following conditions to use sealed bidding present? § 200.320(c)(1)	Yes 🗆 📫 No 🗆 📫	Check if all answers between 61 and 63 are "Yes" If you answer "No" to any of the questions between 61 and 63, the procurement does not comply with federal requirements	
Sealed Bids	61	Is a complete, adequate, and realistic specification or purchase description is available?	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements	_
Se	62	Are two or more responsible bidders willing and able to compete effectively for the business?	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements	
	63	Does the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price?	Yes 🗆 No 🗆 🗭	The procurement does not comply with federal requirements	
	64	If sealed bids are used, the following requirements apply: § 200.320(c)(2)			



65	Did the NFE solicit bids from an adequate number_of known suppliers, providing them sufficient response time prior to the date set for	Yes	The procurement does not comply with federal requirements
66	opening the bids? If the NFE is a local or tribal government, was the invitation for bids publicly advertised?	Yes No	The procurement does not comply with federal requirements
67	Did the invitation for bids include any specifications and pertinent attachments, and define the items or services in order for the bidder to	N/A 🗆 Yes 🗆	The procurement does not comply with federal requirements
68	properly respond? Did the NFE open all bids at the time and place prescribed in the invitation for bids?	Yes 🗆	The procurement does not comply with federal requirements
69 70 71	For local and tribal governments, were the bids opened publicly?	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements
	Did the NFE award a firm fixed price contract award in writing to the lowest responsive and responsible bidder?	N/A Yes No	The procurement does not comply with federal requirements
	If any bids were rejected, was there a sound documented reason supporting the rejection?	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements
72	Procurement by competitive proposals § 200.320(d) Note: The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids.	N/A Yes No	Answer 73-76 Skip to next method
	 66 67 68 69 70 71 	providing them sufficient response time prior to the date set for opening the bids? 66 If the NFE is a local or tribal government, was the invitation for bids publicly advertised? 67 Did the invitation for bids include any specifications and pertinent attachments, and define the items or services in order for the bidder to properly respond? 68 Did the NFE open all bids at the time and place prescribed in the invitation for bids? 69 For local and tribal governments, were the bids opened publicly? 70 Did the NFE award a firm fixed price contract award in writing to the lowest responsive and responsible bidder? 71 If any bids were rejected, was there a sound documented reason supporting the rejection? 72 Procurement by competitive proposals § 200.320(d) Note: The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used	providing them sufficient response time prior to the date set for opening the bids? No 66 If the NFE is a local or tribal government, was the invitation for bids publicly advertised? Yes 67 Did the invitation for bids include any specifications and pertinent attachments, and define the items or services in order for the bidder to properly respond? Yes 68 Did the NFE open all bids at the time and place prescribed in the invitation for bids? Yes 69 For local and tribal governments, were the bids opened publicly? Yes 70 Did the NFE award a firm fixed price contract award in writing to the lowest responsive and responsible bidder? No 71 If any bids were rejected, was there a sound documented reason supporting the rejection? Yes 72 Procurement by competitive proposals § 200.320(d) Yes No 72 Note: The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used No



	73	Did the NFE publicize the Requests for Proposals (RFPs) and identify all evaluation factors and their relative importance?	Yes No	-	The procurement does not comply with federal requirements	4
	74	Did the NFE solicit proposals from an adequate number of qualified sources?	Yes No	_	The procurement does not comply with federal requirements	
osals	75	Did the NFE have a written method for conducting technical evaluations of the proposals received and for selecting recipients?	Yes No		The procurement does not comply with federal requirements	
Competitive Proposals	76	Did the NFE award the contract to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered?	Yes No		The procurement does not comply with federal requirements	
Compet	77	Note regarding architectural/engineering (A/E) professional services: The NFE may use competitive proposal procedures for qualifications-based procurement of A/E professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.				
Noncompetitive Proposals	78	Noncompetitive proposals § 200.320(f) Note: Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one (or an improperly limited number of) source(s).	Yes No		Answer 79-83	
	79	If using a noncompetitive proposal method, do one or more of the following circumstances apply?	Yes No	_	Check if one or more of answers to 80-83 are "Yes" If you answer "No" or "N/A" to 79-82, the procurement does not comply with federal requirements	



Non-Competitive Proposals	80	The item is available only from a single source	Yes No N/A		12
	81	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation			
	82	The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity	Yes No N/A		
	83	After solicitation of a number of sources, competition is determined inadequate	Yes 🗆 No 🗀 N/A 🗆		
		Contracting with Small and Minority Businesses, Women's Business E Micro-Purchases)	nterprises,	and Labor Surplus Area Firms (Not Required for	
Affirmative Steps	84	Has the NFE taken the following affirmative steps _to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible ? § 200.321	Yes No N/A	The procurement does not comply with federal requirements Not required for procurements under \$10,000. (Document)	
	85	Placing qualified small and minority businesses and women's business enterprises on solicitation lists?	Yes 🗆 No 🗆 🗭 N/A 🗆 🗪	The procurement does not comply with federal requirements (Document)	



Affirmative Steps	86	Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources?	Yes 🗆 No 🗆 📫	The procurement does not comply with federal requirements	13
	87		N/A 🗆 📫	No potential sources (Document)	
		Dividing total requirements, when economically feasible , into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises?	Yes 🗆		
			No 🗆 📫	The procurement does not comply with federal requirements	
			N/A 🗆 🗭	Not economically feasible (Document)	
		Establishing delivery schedules, where the requirement permits , which encourage participation by small and minority businesses, and women's business enterprises?	Yes 🗆		
			No 🗆 📫	The procurement does not comply with federal requirements	
			N/A 🗆 📫	The requirement does not permit (Document)	
	89	Using the services and assistance, as appropriate , of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce?	Yes 🗆		
			No 🗆 📥	The procurement does not comply with federal requirements	
			N/A 🗆 🛋	Not appropriate (Document)	
		Requiring the prime contractor, if subcontracts are to be let , to take the affirmative steps listed above?	Yes 🗆		
			No 🗆 븆	The procurement does not comply with federal requirements	
			N/A 🗆 📫	No subcontractors will be let (Document)	
		Contract Cost and Price			
S	91	If the contract amount (including contract modifications) exceeds \$250,000, did	Yes 🗆		
Cost or Price Analysis		the NFE perform a cost or price analysis? § 200.323(a)	No 🗆 📥	The procurement does not comply with federal requirements	
			N/A 🗆		
		Did the NFE negotiate profit as a separate element of the price for each contract in <i>which there is</i> no price competition and, in all cases, where cost analysis is	Yes 🗆		
			No	The procurement does not comply with federal requirements	
		performed ? § 200.323(b)		The production does not comply with rederar requirements	
			N/A 🗆		



	Is the contract a "cost plus a percentage of cost" or "percentage of construction cost" contract?	Yes 🗆 🗭 No 🗆	This form of contract is prohibited under the Federal procurement standards	14
	Bonding Requirements for Construction or Facility Improvement Con	tracts Excee	eding \$250,000	
94	Note: For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold (i.e., \$250,000), the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected.			
95	If such a determination (see above) has not been made, does the procurement include the following?	Yes No N/A	The procurement does not comply with federal requirements	
96	A bid guarantee from each bidder equivalent to five percent of the bid price ? The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.	Yes 🗆 No 🗆 ➡ N/A 🗆	The procurement does not comply with federal requirements	
97	A performance bond on the part of the contractor for 100 percent of the contract price ? A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.	Yes No N/A	The procurement does not comply with federal requirements	
98-	A payment bond on the part of the contractor for 100 percent of the contract price ? A "payment bond" is one executed in connection with a contract to assure	Yes No N/A	The procurement does not comply with federal requirements	_
	95 96 97	 Note: For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold (i.e., \$250,000), the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination (see above) has not been made, does the procurement include the following? A bid guarantee from each bidder equivalent to five percent of the bid price? The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified. A performance bond on the part of the contractor for 100 percent of the contract. A payment bond on the part of the contractor for 100 percent of the contract. 	 Bonding Requirements for Construction or Facility Improvement Contracts Exceed Note: For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold (i.e., \$250,000), the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination (see above) has not been made, does the procurement include the following? A bid guarantee from each bidder equivalent to five percent of the bid price? The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contract us documents as may be required within the time specified. A performance bond on the part of the contract or for 100 percent of the contract to secure fulfillment of all the contractor's obligations under such contract. A payment bond on the part of the contract for 100 percent of the contract to assure payment as required by law of all persons supplying labor and material in N/A 	Bonding Requirements for Construction or Facility Improvement Contracts Exceeding \$250,000 94 Note: For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold (i.e., \$250,000), the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal awarding agency or pass-through entity has made a determination that the Federal awarding agency or pass-through entity has made a determination that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. Yes 95 If such a determination (see above) has not been made, does the procurement include the following? Yes No The procurement does not comply with federal requirements N/A 96 A bid guarantee from each bidder equivalent to five percent of the bid price? Yes No No No 97 A bid guarantee from each bidder equivalent to five percent of the bid price? Yes No No No 97 A bid guarantee from each bidder equivalent to five percent of the bid price? Yes No No Intercourement does not comply with federal requirements 97 A performance bond on the part of the contractor for 100 percent of the contract to so bigations under such contract to secure fulfillment of all the contractor's obligations under such contract to secure fulfillment of all the

