.0101 GENERAL

Define – Restrictive Housing for Administrative Purposes

Restrictive Housing for Administrative Purposes is a temporary housing assignment requiring 22 or more hours per day in a single cell.

Restrictive Housing for Administrative Purposes (RHAP) is the temporary removal of an offender from a general offender population to confinement in a secure area. Restrictive Housing for Administrative Purposes is authorized pending initial processing, including identification and reception of records, and at other points during an offender's incarceration as follows:

1. to protect staff and other offenders from the threat of harm by the offender;
2. to minimize the risk of escape by the offender or others influenced by his actions;
3. to preserve order where other methods of control have failed;
4. to provide necessary control while completing an investigation; or
5. to remove an offender from the population as a "cooling off" measure.

.0102 PROCEDURE

(a) Offenders may be restricted for 72 hours or less at the discretion of the officer in charge as a "cooling off" measure. The reasons for the action will be documented through the Control Action (IS11) automated record screen process with appropriate comment and justification for the isolation assignment. No offender may be placed in RHAP for more than 72 hours without the documented approval of the facility head or designated representative.

(b) Offenders may be restricted for an additional period not to exceed a total of 15 days (including the initial 72 hours) with approval of the facility head or designee. The approval will be documented through the Control Action (IS11) automated record screen process with appropriate comment and justification documenting the assignment to isolation.

(c) In cases where an offender is confined to RHAP for a period greater than 15 days, the restricted offender shall be reviewed before a facility classification committee. The offender shall receive
written notice on form DC-123 of the reasons RHAP is being considered at least forty-eight (48) hours before the review is held. (4-4302)

(d) The committee shall consist of at least three members, one of which must be a member of the programs staff. At the review, the offender will be informed of the reasons RHAP is being considered and will be given an opportunity to speak in his or her own behalf about any matter relevant to the classification control status assignment under consideration. If the committee determines that continued restrictive confinement is appropriate, it will note its findings through the Control Action (IS11) automated record screen process with committee rationale and justification for the control action assignment noted on the appropriate comment screens. All committee decisions must be approved by the facility head or designee.

(e) No offender should be confined in RHAP more than 60 days. Referrals for extended periods of restriction beyond 60 days if necessary are made to the Director's Classification Authority in the form of a request for a control assignment.

[Signature]

Commissioner of Prisons

10/28/2021

Review Date