# 2023 Local Emergency Shelter Capacity Grant Program Application

*To submit this application, rename the file to this format: [Applicant name - Project name - 2023 Local Emergency Shelter Capacity Grant Program Application), complete all sections, including the check boxes, and email the application along with any listed attachments being provided to NCEMLTR.grant@ncdps.gov.*

**Organization**

Legal name:

Street:

City:                                                                          Zip Code:

County:

EIN:

UEID:                                      SAM Expiration Date:

**Point of Contact**

Name:                                                          Title:

Email:                                                                    Phone:

**Secondary Point of Contact**

Name:                                                          Title:

Email:                                                                    Phone:

**Project Information**

Title:

Abstract:

**Point 1  General Information (10 pts)**

**A.** Provide general information about the entity that might support why a grant is needed. (demographics, approximate annual budget, revenue sources, etc.)

B. Provide key challenges and priorities for the entity and how this project addresses same.

**Point 2   General Description of the Project (15 pts)**

**Point 3  Strengthening the community sheltering abilities (35 pts)**

Describe how the project enhances and/or hardens the Shelter Capabilities within the community?

**Point 4   SOW & Cost (20 pts)**

Provide the proposed scope of work and cost estimate. Provide an understanding of how the scope and cost estimate were developed.

**Point 5   Timeline (10 pts)**

List the major project events and timing starting from the award date.

**Point 6   Management (10 pts)**

How and who will manage the project if awarded and what are their qualifications? Include the applicants experience  in managing a grant award. Provide a list of current grant awards within the project area.

**Additional Information**

Provide a list of any additional files that are attached to the application that provides support. (engineering reports, estimates, support letters, studies or plans that identify project as priority, etc.)

**Acknowledge the following statements (check all four, or application will be considered incomplete)**

No duplication of funds between this grant application and other grants awarded.

This application includes complete and accurate information.

Submission of the project proposal does not guarantee funding.