

## **SERT LOGISTICS SECTION (ESF-7)**

2024 (Pre-Helene)

### **I. PURPOSE**

This appendix describes the Logistics Section of the State Emergency Response Team (SERT) during activation, including processes and procedures for resource management, transportation management, donations and volunteer management, and military support.

### **II. MISSION**

The Logistics Section procures, stores and transports state resources in support of disaster response and recovery operations. It processes resource requests from local governments, state agencies, and SERT partners, and tasks appropriate agencies to satisfy requests as needed through a resource management system. The resource management system is used for all incidents and events identified in the North Carolina Emergency Operations Plan (NCEOP) and the State Enhanced Hazard Mitigation Plan, and is comprised of:

- A disaster management software package titled the North Carolina State Preparedness and Resource Tracking Application (NCSPARTA);
- NC Department of Public Safety (NCDPS), North Carolina Emergency Management (NCEM) facilities to include but not limited to the State Emergency Operations Center (EOC) and headquarters, three (3) operational regional coordination centers, two (2) disaster warehouses, and SERT partner facilities as needed;
- Personnel from all federal, state, regional, local, faith-based and non-profit agencies, and private business identified within the NCEOP that are supporting a specific incident or event;
- Equipment, goods, materials, services, and financial resources from all partners identified within the NCEOP;
- Solicited donated goods, materials, services, personnel, financial resources and facilities;
- Contractual agreements, memoranda of agreement, memoranda of understanding, and other arrangements that provide additional resources such as the Emergency Management Assistance Compact; and
- Laws, plans, policies, procedures, and job aids developed to implement an all-hazards approach as well as specific incidents such as pandemic and radiological emergencies.

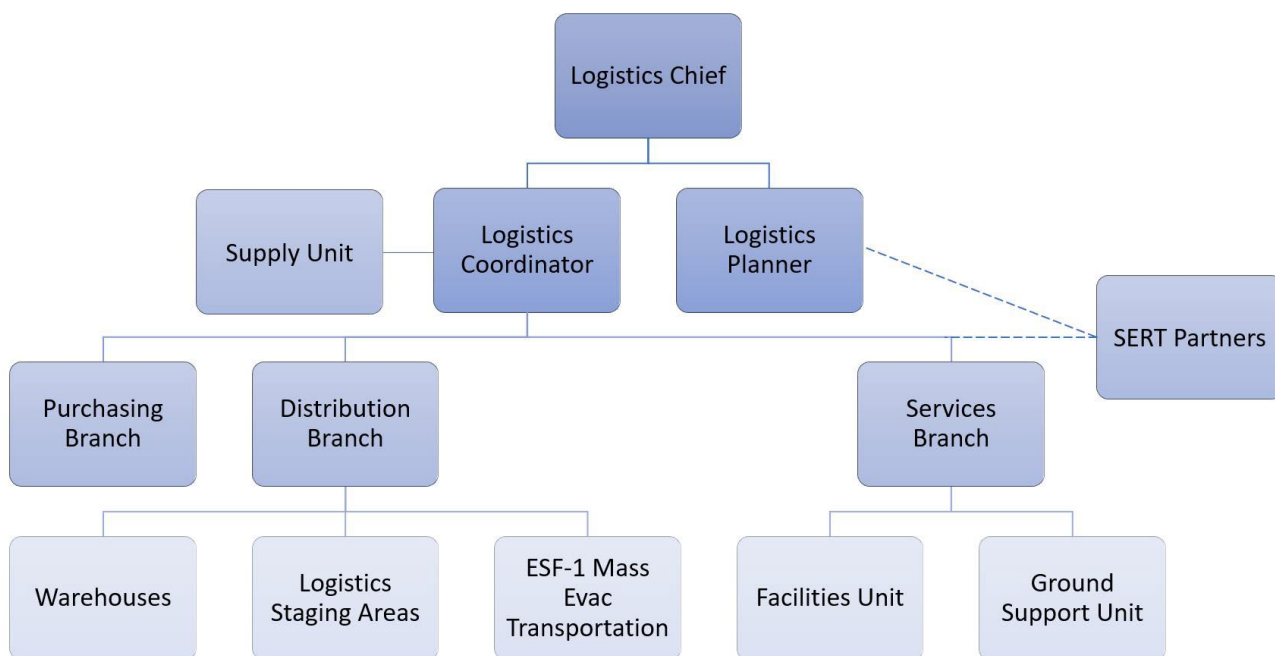
Unsolicited resources are not accepted by the state and are referred to non-profit, faith-based and private business entities. Resource management objectives are established in order of life safety, incident stabilization, and property and environment preservation followed by objectives established by the SERT Leader.



NORTH CAROLINA EMERGENCY OPERATIONS PLAN (NCEOP)  
**ANNEX A | APPENDIX 5**  
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### III. ORGANIZATION

The Logistics Chief reports directly to the SERT Leader and is responsible for overall logistics activities. The Logistics Coordinator controls the Section's day-to-day activities and serves as the Supply Unit Leader.



### IV. CONCEPT OF OPERATIONS

#### A. SUPPLY UNIT

The Supply Unit is responsible for initial processing of resource requests and identifying sourcing solutions for feeding, lodging, commodities, facilities, equipment, and services. Once completed, the unit members task logistics branches and SERT partners to fill resource requests as appropriate.

#### B. LOGISTICS PLANNER

The logistics planner, when filled, gathers and shares situational awareness within the Logistics Section, conducts resource gap analysis, and advance planning for future operations. When this position is not filled, these duties revert to the Logistics Coordinator.



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### **C. SERVICES BRANCH**

The Services Branch, Facility Unit maintains existing facilities and related services and establishes short-term leases. The Ground Support Unit provides fleet management and supports ongoing recovery operations. In addition, the Services Branch provides support to the Distribution Branch, Supply Unit, state/federal Joint Field Office (JFO), and Joint Reception, Staging, Onward Movement, and Integration (JRSOI) site as necessary.

### **D. DISTRIBUTION BRANCH**

The Distribution Branch consists of two disaster warehouses and assorted emergency commodities, a Mass Evacuation Transportation Cell, and any additional activated logistics staging areas. The Branch is responsible for warehouse operations, inventory management, transportation of commodities and equipment, and coordinating mass evacuation transportation support.

### **E. PURCHASING BRANCH**

The Purchasing Branch procures commodities, goods, equipment, facilities, and services for the SERT using an emergency procurement process in accordance with North Carolina General Statute 143 and with 2 CFR Part 200. The Branch also establishes and maintains disaster contracts as needed.

### **F. SERT PARTNERS**

The Logistics Coordinator and members of the Supply Unit task SERT partners to fulfill resource requests and to perform other missions via NCSPARTA. Their roles and capabilities are described below.

1. The NC Department of Administration (NCDOA) Fleet Management Division provides motor pool support. Purchase and Contracts provides purchasing and contract support. State Property Office provides facilities to support disaster needs. State Surplus Property assists in acquiring and disposal of resources.
2. The NC Department of Agriculture and Consumer Services (NCDA&CS), Food Distribution Division provides tractor trailers, drivers, and bulk USDA foods as needed.
3. The NCDPS, Purchase and Logistics Office provides procurement support. North Carolina National Guard provides logistical force packages as needed.



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4. The NC Department of Adult Correction (NCDAC) provides tractor trailers, drivers, commodities, buses, vans, and sworn law enforcement officers as needed.
5. The N.C. League of Municipalities facilitates mutual aid between North Carolina cities. It provides a representative to the Logistics Section during SERT activations, as needed.
6. The Federal Emergency Management Agency (FEMA) provides commodities, equipment, and transportation support as requested during a federally declared event, and technical support during non-federally declared events.

### **V. REFERENCES**

- A. Joint Reception, Staging, Onward Movement and Integration (JRSOI) Plan and Standard Operating Procedure
- B. Logistics Standard Operating Procedures (Log SOPs) and Job Aids
- C. North Carolina Disaster Recovery Framework
- D. North Carolina Medical Countermeasure Plan
- E. State of North Carolina Receipt, Stage, and Store (RSS) Warehouse Manual

### **VI. TABS**

- A. Resource Support and Transportation
- B. Distribution Management Plan