

As a first step in submitting an Infrastructure Mitigation (IFM) project for FEMA Hazard Mitigation Grant Program (HMGP) funding, each applicant must submit a PowerPoint file using the official slide template available at:

<https://www.ncdps.gov/our-organization/emergency-management/hazard-mitigation/disaster-hazard-mitigation-grants>

(See HMGP for Local Governments -> STEP ONE - How to Submit an LOI)

A short instructional video is also available, outlining panel scoring and how slides are reviewed.

You will replace the sample content in the template with your project information while keeping the layout intact.

Slide 1 - Project Overview

- Project Title and Subapplicant Name - Use a descriptive title starting with "To..." (e.g., "To replace four culverts...")
- Project Number - Leave blank (to be completed by NCEM-HM)
- Amount Requested - Total estimated project cost (100%)
- Mitigation Measures - Actions to reduce hazard risk (e.g., culvert replacement, green infrastructure)
- Benefit-Cost Analysis Focus - Primary benefits to be quantified (e.g., avoided damage, service protection)
- How Ready Is It? - Use the scale bar and explain the current phase; projects may qualify for Advance Assistance

Slide 2 - Plan Alignment and Additional Context

- Regional Hazard Mitigation Plan Alignment - Name your regional plan and cite relevant mitigation actions
- What Else Should the Panel Know? - Optional, but encouraged. Briefly highlight any additional value, urgency, partnerships, maintenance, or technical insight not captured elsewhere

Formatting Tips:

- Be concise - use short sentences or bullet points
- Avoid redundancy with prior slides
- Maintain formatting; avoid shrinking text or overcrowding

Optional: Visit www.ChatGPT.com and ask:

"Act as if you are submitting a letter of interest to the North Carolina Emergency Management for FEMA's Hazard Mitigation Grant Program for a project intending to

"Act as if you are submitting a letter of interest to the North Carolina Emergency Management for FEMA's Hazard Mitigation Grant Program for a project intending to [insert scope]. For the question of "How do you anticipate quantifying your benefits, how might we quantify benefits for this type of project using the guidance found at [Benefit-Cost Analysis | FEMA.gov](#).

When you get your answer to that question, enter this prompt. "Edit this response down to two sentences for a briefing slide."

Save your file as:

HMGP.IFM.TownorCountyName.LOIslides.pptx

Submit by May 21, 2025 to: Kaine.Riggan@ncdps.gov