

SERT LOGISTICS SECTION (ESF-7)

2025

I. PURPOSE

This appendix describes the Logistics Section of the State Emergency Response Team (SERT) during activation, including processes and procedures for resource support, transportation management, and distribution management.

II. MISSION

The Logistics Section procures, stores and transports state resources in support of disaster response and recovery operations. It processes resource requests from local governments, state agencies, and SERT partners, and tasks appropriate agencies to satisfy requests as needed through a resource management system. The resource management system is used for all incidents and events identified in the North Carolina Emergency Operations Plan (EOP) and the State Enhanced Hazard Mitigation Plan, and is comprised of:

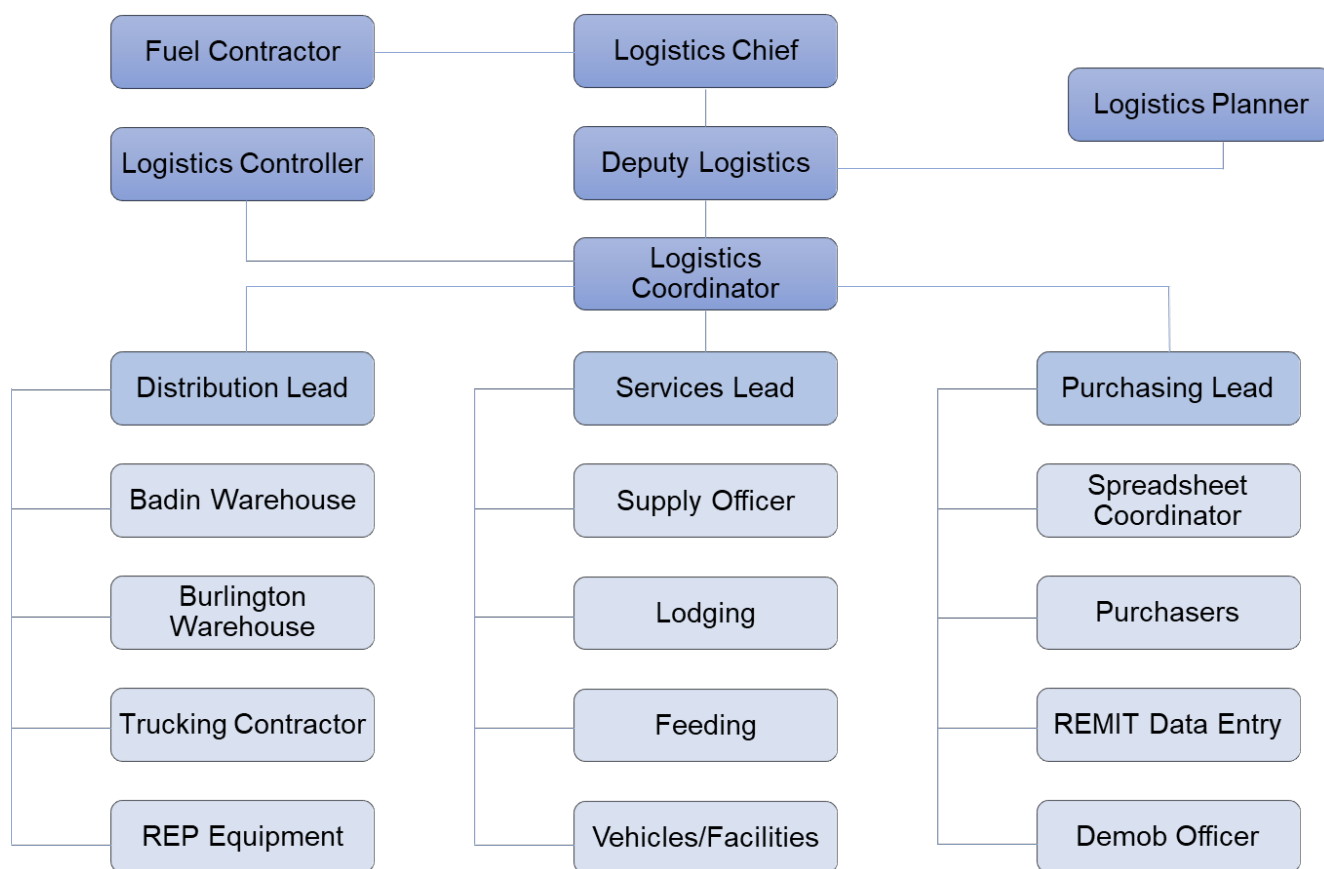
- A disaster management software package titled NCSPARTA;
- NC Department of Public Safety (NCDPS), North Carolina Emergency Management (NCEM) facilities to include but not limited to the State Emergency Operations Center (EOC) and headquarters, three (3) operational regional coordination centers, two (2) disaster warehouses, and SERT partner facilities as needed;
- Personnel from all federal, state, regional, local, faith-based and non-profit agencies, and private business identified within the NCEOP that are supporting a specific incident or event;
- Equipment, goods, materials, services, and financial resources from all partners identified within the NCEOP;
- Solicited goods, materials, services, personnel, financial resources and facilities;
- Contractual agreements, memoranda of agreement, memoranda of understanding, and other arrangements that provide additional resources such as the Emergency Management Assistance Compact (EMAC); and
- Laws, plans, policies, procedures, and job aids developed to implement an all-hazards approach as well as specific incidents such as pandemic and radiological emergencies.

Unsolicited resources are not accepted by the state and are referred to non-profit, faith-based and private business entities. Resource management objectives are established in order of life safety, incident stabilization, and property and environment preservation followed by objectives established by the SERT Leader.

NORTH CAROLINA EMERGENCY OPERATIONS PLAN (NCEOP)
ANNEX A | APPENDIX 5
SERT LOGISTICS SECTION (ESF-7)
 2025

III. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

The Logistics Chief reports directly to the SERT Leader and is responsible for overall logistics activities. The Deputy Logistics Chief controls the Section's day-to-day activities. The Logistics Coordinator and members of the section task SERT partners to fulfill resource requests and to perform other missions via NCSPARTA. Their roles and capabilities are described below.



A. NC DEPARTMENT OF PUBLIC SAFETY (NCDPS)

NORTH CAROLINA EMERGENCY MANAGEMENT (NCEM)

LOGISTICS SECTION

1. SUPPLY UNIT

The Supply Unit is responsible for initial processing of resource requests and identifying sourcing solutions for feeding, lodging, commodities, facilities, equipment, and services. While the Logistics Coordinator may be

SERT LOGISTICS SECTION (ESF-7)

2025

able to route some requests directly to the appropriate unit, many requests will require significant research and contact with field personnel. It is the Supply Officer's responsibility to gain all information required for a sourcing solution. If the best solution is to use SERT partner assets, the Log Coordinator tasks the appropriate SERT partner via NCSPARTA.

2. LOGISTICS PLANNER

The Logistics Planner, when filled, gathers and shares situational awareness within the Logistics Section, completes situational reports such as the SitRep or IAP, conducts resource gap analysis, and advance planning for future operations. When this position is not filled, these duties revert to the Logistics Coordinator.

3. SERVICES UNIT

The Services Branch, Facility Unit maintains existing facilities and related services and establishes short-term leases. The Ground Support Unit provides fleet management and supports ongoing recovery operations. In addition, the Services Branch provides support to the Distribution Branch, Supply Unit, state/federal Joint Field Office (JFO), and Joint Reception, Staging, Onward Movement, and Integration (JRSOI) site as necessary.

4. DISTRIBUTION UNIT

The Distribution Branch consists of two disaster warehouses and assorted emergency commodities, a Mass Evacuation Transportation Cell, and any additional activated logistics staging areas. The Branch is responsible for warehouse operations, inventory management, transportation of commodities and equipment, and coordinating mass evacuation transportation support.

5. PURCHASING UNIT

Pre-positioned all-hazards contracts and purchasing by SERT partners during an activation must be routed through the NCEM Logistics Section. The Purchasing Branch procures commodities, goods, equipment, facilities, and services for the SERT using an emergency procurement process in accordance with North Carolina General Statute 143 and with 2 CFR Part 200. The Branch also establishes and maintains pre-positioned all-hazards contracts as needed.

NORTH CAROLINA EMERGENCY OPERATIONS PLAN (NCEOP)
ANNEX A | APPENDIX 5
SERT LOGISTICS SECTION (ESF-7)
2025

B. SUPPORTING AGENCIES

**1. NC DEPARTMENT OF ADMINISTRATION (NCDOA)
MOTOR FLEET MANAGEMENT**

- a. Provide motor pool support.
- b. Purchase and Contracts provides purchasing and contract support.

STATE PROPERTY OFFICE (SPO)

- a. Provide facilities needed by the SERT for response and recovery operations.
- b. Validates or supports any facilities the Logistics Section leases or acquires.
- c. Make available a tabulation of properties that may be available.
- d. Provide surplus property listing for use during emergency situations.

**2. NC DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
(NCDA&CS)**

- a. Provide the SERT with information related to available emergency resources and supplies.

FOOD DISTRIBUTION DIVISION

- a. Provide tractor trailers, drivers, and bulk USDA foods as needed.

NORTH CAROLINA FOREST SERVICE (NCFS)

- a. Transport emergency food supplies through food distribution and state farms operations from NCDA&CS owned warehouses or other sources to distribution and/or mass feeding locations in disaster areas.
- b. Provide equipment and personnel as needed for logistical support.

NORTH CAROLINA EMERGENCY OPERATIONS PLAN (NCEOP)
ANNEX A | APPENDIX 5
SERT LOGISTICS SECTION (ESF-7)
2025

3. NC DEPARTMENT OF PUBLIC SAFETY (NCDPS)

PURCHASING AND LOGISTICS OFFICE

- a. Provide personnel for the Purchasing Unit in the State EOC during disaster activations.
- b. Coordinate procedures with the NCEM Logistics Chief.

CIVIL AIR PATROL (CAP)

- a. Provide support to include search and rescue and debris removal.
- b. Provide Point of Distribution (POD) Teams.
- c. Provide transportation for evacuees as needed.

NORTH CAROLINA NATIONAL GUARD (NCNG)

- a. Provide transportation and logistical support as directed.

4. NC STATE HIGHWAY PATROL (NCSHP)

- a. Provide transportation, equipment, uniformed personnel, and related services as may be directed.

STATE CAPITOL POLICE

- a. Provide security services for the State EOC and other emergency management facilities.

5. NC DEPARTMENT OF ADULT CORRECTION (NCDAC)

- a. Provide tractor trailers, drivers, commodities, buses, vans, and sworn law enforcement officers as needed.
- b. Provide transportation, equipment, uniformed personnel, and related services as may be directed.
- c. Provide a representative to the SERT Logistics Transportation Cell, when activated, who can coordinate use of buses and passenger vans to assist with evacuation operations.

NORTH CAROLINA EMERGENCY OPERATIONS PLAN (NCEOP)
ANNEX A | APPENDIX 5
SERT LOGISTICS SECTION (ESF-7)
2025

- d. Provide transportation to support evacuation missions, equipment, uniformed personnel and related services for the support of law enforcement personnel as may be directed.
- e. Provide transportation for the evacuation of offenders and other affected department personnel.
- f. Provide trucks and drivers as well as provisions (blankets, pillows, etc.) from Correction Enterprise Warehouses.

6. NC DEPARTMENT OF ENVIRONMENTAL QUALITY (NCDEQ)

- a. Provide the SERT with information related to available emergency resources and supplies.

7. NC DEPARTMENT OF PUBLIC INSTRUCTION (NCDPI)

- a. Provide the SERT with information related to available or potential emergency facilities, resources, supplies, and/or personnel resources.
- b. Provide a representative to the SERT Logistics Transportation Cell who can coordinate use of school buses to assist with evacuation and re-entry operations.
- c. Coordinate with county school systems to provide buses for evacuation.

8. NC DEPARTMENT OF TRANSPORTATION (NCDOT)

- a. Provide a representative to the SERT Logistics Transportation Cell to provide assistance with communication between public transportation sub recipients.
- b. Provide a list of transportation agencies.

9. NC LEAGUE OF MUNICIPALITIES

- a. Facilitate mutual aid between North Carolina cities.
- b. Provide a representative to the Logistics Section during SERT activations, as needed.

10. FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

- a. Provide commodities, equipment, and transportation support as requested during a federally declared event, and technical support during non-federally declared events.

IV. CONCEPT OF OPERATIONS

A. GENERAL

The NCEM Logistics Section Chief is responsible for the management of SERT Logistics and coordinates the logistics operations of all state agencies. State logistics will be coordinated through the State EOC. All available state-owned resources may be used during emergency operations. Primarily, resource distribution will occur through the State EOC, Regional Coordination Centers (RCCs) and from state warehouses. Resources that cannot be provided from state assets will be secured through direct procurement from federal or vendor resources. The Logistics Section will maintain a resource tracking and validate financial purchases for Logistics resources.

Local governments will use their transportation assets and prearranged supporting resources to the extent necessary and available. If the extent of the disaster exceeds the resources of the local government, state assistance will be provided upon request. These include administrative and utility vehicles (sedans, pick-ups, dump trucks), special purposes vehicles (water tankers, tractor-trailers), local school activity buses and public-school buses (as prearranged between local government and local school boards).

Counties must designate enough PODs to support distribution of disaster supplies (food, water) to 20 percent of their populations and report these locations to the Logistics Section so that they are available for use during disasters. Counties must also plan to provide staffing and equipment to operate these PODs or report to the Logistics Section the locations needing state support to operate.

Contracted truck and charter bus transportation services, as well as state government transportation resources available to the SERT, will be used to assist local emergency operations and other state agencies in meeting the requirements of moving people, supplies and equipment.

SERT LOGISTICS SECTION (ESF-7)

2025

The Logistics Section is responsible for transportation operations. State Logistics employs a civilian transportation contractor to provide contract trucks and trailers to move most resources in response to a disaster. The transportation contractor will provide a representative in the State EOC to procure transportation assets as directed by the State Transportation Coordinator.

A Transportation Cell, consisting of transportation representatives from appropriate state agencies, will be established in the State EOC under the control of the State Transportation Coordinator whenever state assets are required to assist with evacuation operations. As a minimum for evacuation operations, the Cell will consist of representatives from the NC Department of Transportation, NC Department of Public Instruction, NC Department of Public Safety, and a representative from the civilian charter bus company currently under state contract. The Cell may also be established during other contingencies when significant, non-bus transportation assets are required from other state agencies for the disaster response.

A. REFERENCES

1. Joint Reception, Staging, Onward Movement and Integration (JRSOI) Plan and Standard Operating Procedure
2. Logistics Standard Operating Procedures (Log SOPs) and Job Aids
3. North Carolina Disaster Recovery Framework
4. North Carolina Medical Countermeasure Plan
5. State of North Carolina Receipt, Stage, and Store (RSS) Warehouse Manual

B. TABS

1. Distribution Management Plan