



NC Department of Public Safety's Victim Services

Victim Notification Request Form

PERSON / ORGANIZATION REQUESTING NOTIFICATION ABOUT AN OFFENDER

First: _____ Middle Initial: _____ Last: _____ Suffix: _____
Business/Organization: _____
Mailing Address: _____ Home Phone (_____) _____
City: _____ State: _____ Zip Code: _____ Work Phone (_____) _____
County: _____ Email: _____ Cell Phone (_____) _____

PROVIDE A 4 DIGIT PIN* OF YOUR CHOICE & SELECT HOW YOU WOULD LIKE TO BE NOTIFIED

Choose your notification method below. Please note that if you are registering to receive notifications about state prisoners and probationers, you will receive notifications by mail and by the methods you choose below.

WRITE your PIN here: ____ - ____ - ____ - ____ (Create a PIN that is four numbers and that you will remember.)
[] Phone indicate: [] home and/or [] cell (Do not register a work number without the employer's permission. The NC SAVAN system will continue to call until the PIN is entered.)
[] Text (mobile/cell phones only)
[] Email *PIN = personal identification number that you choose to verify your registration

YOUR RELATIONSHIP TO THE VICTIM

Please check the appropriate box to indicate how you are related to the victim in this case.
I am:
[] a direct victim of this crime [] a family member of the victim [] an indirect victim of the crime [] an interested party

VICTIM INFORMATION

[] Please check if the victim of this crime is under the age of 18. [] Please check if the victim of this crime is deceased.
First: _____ Middle Initial: _____ Last: _____ Suffix: _____
Business/Organization: _____

OFFENDER INFORMATION

Offender is: [] in a county jail [] in a state prison [] on parole [] on probation/post-release supervision [] unknown
First: _____ Middle Initial: _____ Last: _____ Suffix: _____
Offender's County Jail # or NCDPS #: _____ County of Conviction: _____
Crime(s): _____
Court Case #(s): _____

SEND THIS FORM TO

By Fax: 919-715-1256 By Email: SVC_DPS_VictimServices@ncdps.gov By Mail: NC Dept. of Public Safety
Victim Services
4223 Mail Service Center
Raleigh, NC 27699-4200

For victim services questions: Victim Services 1-866-719-0108, Monday-Friday, 8am-5pm
For operator assistance with phone, email, text or TTY notifications: 1-877-627-2826, 24 hours/day
For web information: www.ncdps.gov