



Offender Accountability Reporting

This brochure is designed to help answer questions you may have about remote reporting electronically.

If you are reading this information, you have most likely been on supervision for at least a few months. Based on your officer's observations, assessment results and compliance with the conditions of supervision to date, you are eligible to report to your probation/parole officer electronically through the internet.

Reporting electronically to your assigned officer is a privilege and just as important as reporting in person and is considered mandatory. Failure to comply could place you in violation of the conditions of your supervision.

Frequently Asked Questions

What are the benefits of remote reporting?

- Remote Reporting saves you time, money, and gas because you won't have to travel to the office location to meet with your officer.
- You don't have to take time off from work, find a ride or make child care arrangements in order to meet with your officer.
- You can check in with your assigned officer any time, including nights, weekends, or holidays.
- You can remote report from any location that can access the internet.

Frequently Asked Questions Continued

What are the consequences of failing to cooperate with remote reporting?

- Failure to submit your remote report is viewed the same as missing an actual office appointment with your assigned probation/parole officer.
- Failure to remote report may result in a violation of your probation/parole.
- You may lose the option to remote report and will then have to report to the office more frequently.

Will I ever have to report in person to my officer again?

Being placed on remote reporting does not mean you will never have to report in person. Your officer may request you appear in person, if additional information is needed to ensure your compliance with your supervision conditions.

How often do I have to remote report?

It is important to remote report every 30 days.

What if I am unable to submit my report on time?

Contact your officer immediately.

How do I remote report if I can't speak or write in English?

You may have an English speaking person help you on the computer to read and answer the questions in English if your probation officer approves that person to assist.

How do I remote report?

You will use a computer with internet access to complete the report. You can use a computer in your home, the public library, at a friend’s house or any Smart-phone device. Most Community Corrections office locations have a computer in the lobby available for your use.

STEPS TO LOG IN:

Start an Internet Web Browser, *for example:* Microsoft Internet Explorer, Mozilla, Firefox, or Apple Safari.

****NOTE: the reporting program uses pop-up windows, so you must ensure that pop-up blockers are disabled, at least temporarily.**

Go to the address box and enter the following link:
<https://www.ncdps.gov>

- Click **Our Organization**
- Click **Adult Corrections**
- Scroll down, click **Community Corrections**
- Click **“Offender Accountability Report”** in the menu on the right

Or go directly to the login page:
<https://webapps7.doc.state.nc.us/DCCCheckIn/OffenderLogin.htm>

Sign in with your DOC Number and the 4-digit PIN that you agreed on with your supervising officer.

****Note: you must enter the DOC Number and PIN successfully in less than five tries or your ability to log in will be revoked. You must contact your supervising officer if this happens.**

Answer all the questions. Click “Next” to continue to the next question. You are expected to answer questions about the following:

- Your current living address
- Your current mailing address
- Your other contact information (phone numbers, e-mail)
- Your employment and/or student status and contact information
- Information about any sources of income you may have

STEPS TO LOG IN (CONTINUED)

Information about any contact with law enforcement you may have had

Whether you have completed or are complying with your Conditions of Supervision

You will also have the opportunity to submit additional notes or comments that you want to discuss with your probation/parole officer.

****NOTE: You must answer all the report questions accurately, truthfully, and completely. Failure to do so in a timely manner may be considered a violation of your supervision.**

If you do not have access to the internet, you can submit your report via US Mail. Your officer will give you the Mail-In form which is to be completed monthly. The form can be mailed to your officer or you can drop it by the office.

Contact your Probation/Parole officer if you have additional questions:
Offender Name: _____
DOC #: _____
Officer’s Name: _____
E-Mail: _____
Phone #: _____
Office Address: _____ _____