GCC Calendar and Review Process
2021 Application Cycle
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Grant Award Calendar

- November 1st to January 31st – GEMS Application Period (ALL)
- February and March – Preliminary Review
- April – Committees Review and Score
- May – Committees Vote
- June – Commission Votes and Applicant Notifications
- July to September – Modifications Review and Project Awards
- October 1st – Projects Opens* (ALL - except Juvenile Justice)
- January 1st – Juvenile Justice Projects Open
November 1^st^ to January 31^st^ – GEMS Application Period

- 2021 priorities are open and available in GEMS.
- GCC staff available to answer application related questions.
- Deadline is 11:59 PM on January 31^{st}. (Sunday)

- Determine Authorizing Official, Financial Officer and Project Director for agency and project.
- Set up NCIDs for each person.
- Review Required Attachments for signature requirements.
- Register for SAM and DUNS.
February and March – Preliminary Review

- Application meets eligibility criteria.
- Application instructions followed.
- High level assessment of allowable activities/costs.
- Submitted under correct priority.
- Required attachments are uploaded, numbered and named as instructed in the RFA.
- Project period aligns with funding sources (1 year or 2 year).
Applications that pass the Preliminary Review Phase are sent to GCC Committees for review and scoring.

High-level review of project concept and budget.
- Who will benefit from the grant
- How many will benefit from the grant
- The cost of administering the grant
- Geographical representation
- Past performance of the applicant with grants and publicly funded projects.

Typically 3 reviewers per application.

Average score of the reviewers determines project score.

Applications ranked in score order by priority.
May - Committees Vote

- Review application scores by priority.
- Assess geographical and victim specific reach of priorities throughout the state.
- Discuss the scored projects and make recommendations for project or priority specific adjustments.
- Vote on priorities with recommendations agreed to by the Committee.
June – Commission Vote and Applicant Notifications

- Review priorities and recommendations provides by committees.

- Determine if additional project or priority specific adjustments are required.

- Vote on priorities with recommendations agreed to by the Commission.

- Applicants notified of outcome of review process through an acceptance, declination, or acceptance with modifications letter.
Planners review assigned applications for compliance with federal and state funding guidelines as well as application requirements.

Modification Conditions letter is sent to applicants to communicate required adjustments to application.

Applicants make the required adjustments and resubmit the application through GEMS.

Planners review the applications for required changes.
Upon completion of all modifications, award packets containing binding award documents, federal and state special conditions, and additional documentation requirements are sent to applicants.

An award document, signed by GCC’s Executive Director, will require signatures of the Authorizing Official and Project Director.

Completed award packets are required to be returned to GCC within 30 days.

Completed award packets will be reviewed by GCC staff for compliance.

*All awards will be sent via DocuSign therefore your award will be delivered via email...*

*ALWAYS keep your officials and their contact information up to date in GEMS!*
October 1\textsuperscript{st} – Projects Opens*

- Organizations transition to working with assigned Grant Administrator (GA).
- GA will work with Project Director to open the project.
- GA approval required for contracts and travel related project spending prior to expenditure of funds.
- Project funds can not be expended prior to the start date for your period of performance, October 1\textsuperscript{st}. 
ANY QUESTIONS?