

North Carolina Department of Public Safety
Prisons
Policy Summary Sheet



Offender Use of the Mail

Chapter: D

Section: .0300

Current Review Date: October 13, 2021

Reviewed By: Director of Administrative Services

Next Review Due: October 13, 2022

Current Revision Date: October 13, 2021

Supersedes Revision Dated: November 3, 2020

Current Revision Summary (if applicable):

Specific Changes

- ACA Expected Practices have been highlighted within the policy.

.0308 CORRESPONDENCE

- Sentence added to the end of (a)(1) referencing F .0500 Offender Personal Property.
- Verbiage added to (b)(1) to clarify the definition of legal mail.

.0309 CONTENT AND STRUCTURE OF INCOMING AND OUTGOING MAIL

- Verbiage added to (e) to clarify how letters to offenders should be addressed.
- (g) added to address Pen Pals

.0310 PROCESSING INCOMING AND OUTGOING MAIL

- (a) has been inserted and addresses the processing of incoming mail through the mail-processing company.

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October 13, 2021

Date