



*State of North Carolina  
Department of Public Safety  
Prisons*

Chapter: E  
Section: .3400  
Title: **Community Volunteer &  
Community Leave Program**  
Issue Date: 11/03/21  
Supersedes: 04/30/19  
Expiration: Policy Revision Publication

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## **INTERIM POLICY & PROCEDURE**

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**The purpose of this interim policy is to make a change to a policy prior to the annual review date. The interim policy will be incorporated into the actual policy during the next annual review. All interim policies shall be updated no more than six months past the annual review date. Revisions are highlighted in turquoise. Please review published policy for reference.**

### **NEW LANGUAGE**

.3402 (J)

(2) Assignment to **minimum custody** shall not be the sole criteria for eligibility. An offender's overall behavior, his/her adjustment to prison, and the offender's participation in his/her case plan may also be considered prior to approving an offender for community leave.

**(4) No Security Risk Group (SRG) Level 3 offenders will be approved for Community Leave Passes.**

**(5) Sex offenders must be within 24 months of release to be considered for Community Leave Passes. However, sexual predators are not eligible for Community Leave Passes.**

**(6) An acceptable risk assessment or addendum, if required, must be valid per C .0100 Offender Custody Classification.**

.3402 (L)

(2) Community leave passes are generally authorized on a one volunteer to one offender ratio. Transitional & Reentry Volunteers may be authorized to provide community supervision for two (2) **minimum custody offenders** housed at the designated Reentry facilities. This exception is noted below under Transitional & Re-Entry Volunteers sub-section (M)(1).

.3402 (M)

(1) At designated Reentry Facility locations, Transitional & Re-entry Volunteers can take out two (2) eligible **minimum custody offenders** simultaneously.

### **SUMMARY:**

The following sections have been revised to address the minimum custody collapse:

- .3402 (J) (2)
- .3402 (J) (4), (5), and (6) have been added to the policy.
- .3402 (L) (2)
- .3402 (M) (1)

**FILING:**

This Interim Policy will be filed in the Power DMS system and on the Prisons web page along with the original policy.

**RESPONSIBILITIES:**

The Director of Rehabilitative Services is responsible for ensuring the content of this interim policy and procedure is included in a revised policy and updated through the annual review process.



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Commissioner of Prisons

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November 3, 2021

Date