



November 2025 N.C. Private Protective Services Board Meeting Hot Sheet

This summary highlights key points from the November meeting of the Board and its committees. Full meeting minutes and detailed committee reports will be available after Board approval at the next meeting on January 15, 2026.

The Board wishes to thank former Chair Tamara Rabenold, whose appointment to the Board ended Nov. 21. Ms. Rabenold was appointed to the Board in July 2019 and served as the Board's first woman chairperson from August 2023 to November 2025.

The Board also wishes to thank Kim Heffney, whose appointment to the Board ended Nov. 21. Mr. Heffney was appointed to the Board in July 2019. He has since been appointed to the Security Systems Licensing Board.

The Private Protective Services office will be closed November 27 and 28 for the Thanksgiving holiday.

Grievance Committee: 19 cases heard.

- Ten cease-and-desist orders issued to unlicensed or unregistered persons.
- One warning issued for a lapse of commercial liability insurance.
- Four cases settled with a consent agreement for registration violations.
- One license suspended for registration violations.
- Three complaints for injunctive relief ordered against unlicensed persons.
- **Compliance tip:** Many registration violations involve improper use or documentation of probationary unarmed security guards. To help:
 - Refer to Page 2 of the updated [Report of Probationary Unarmed Guard document](#) for an example employment timeline.
 - Refer to [guidance and requirements for the use of probationary or out-of-state guards](#).
 - Review Pages 9-10 of the [Registration Procedures Manual](#) for proper guidelines on probationary employee use.

Screening Committee: Reviewed 62 license applications (comprised of: 18 PI, 15 Security Guard and Patrol, 9 Close Personal Protection, 11 PI Associate, 2 Courier, 2 Digital Forensics Examination, 3 Proprietary Security Organization, 1 Armored Car, 1 Branch Office).

- 59 licenses approved; 3 licenses denied

The Committee also approved two licensees to serve as the qualifying agent for more than one company; approved on appeal one unarmed security guard registration that was denied by staff for criminal history; and denied on appeal one armed security guard registration that was denied by staff for invalid firearms training.

Law & Rules Committee:

- Public comment is being accepted through December 15, 2025, for [proposed amendments](#) to rules .0706, .0801, .0806, .0808, .0902, .0904, .0910, .0911, .0205, .0701, .0703, and .1203. The purpose of most of the amendments is to bring consistency to the formatting of the rules and comply with Rules Review Commission rules standards.

Training & Education Committee:

- The Unarmed Security Guard training curriculum will be updated to include introductory information about counterterrorism and human trafficking. The Board also plans to develop in-depth courses on these topics, which may be delivered as electives to the required 16-hour unarmed guard training curriculum.
- The Committee proposed, and the Board adopted, a policy that states a firearms trainer, when renewing their certification, must qualify on the range one out of two times with a score of 90% or better. (The previous requirement was 90% or better on two out of three attempts.) Those applying for a new firearms trainer certification must still obtain a 90%-or-better score on two out of three attempts on the prequalification course.
- The 2025-2026 schedule for unarmed and firearms trainer certification courses is available [here](#).
- Compliance tip: Certified trainers are encouraged to ensure pre- and post-delivery training reports are being submitted to the Board, as required by Rules [.0907](#) and [.0908](#). Trainers should not assume the company they work for is submitting the reports on their behalf. Failure to submit these reports may result in disciplinary action.

Emerging Technology Committee

- Committee Chair Suzanne Creech reported on several emerging artificial intelligence tools that may be used by security professionals and private investigators. The summary of her report is available [here](#).

Other Board Discussion Points, Industry References & Reminders:

- Board policies and informational memorandums are available [HERE](#).
- Board meeting minutes and Hot Sheets are available [HERE](#).
- The newly established [N.C. Security Association](#) is recruiting members.

Upcoming Events:

- Dec. 3-5, [IPSB Close Protection Conference](#), Charlotte, NC (CE approved)
- Jan. 15, [PPSB meeting](#), Raleigh, NC (2 hours CE, online or in person)
- March 19, [PPSB meeting](#), Raleigh, NC (2 hours CE, online or in person)
- March 19, PPSB Industry Training, Raleigh, NC (4 hours CE, in person only)
- April 21-22, [N.C. Association of Private Investigators](#) annual conference, Carolina Beach, NC (CE approved)