Joint Public Assistance (PA) Preliminary Damage Assessment (PDA)



Joint Public Assistance (PA) Preliminary Damage Assessment (PDA)

Joint Public Assistance (PA) Preliminary Damage Assessment (PDA): a validation of the Initial Damage Assessment (IDA) estimates and information that are included in the declaration request.

- FEMA and the SLTTs share roles and responsibilities
- Both sides prepare for collaboration
- Conducted in teams





Joint Public Assistance (PA) Preliminary Damage Assessment (PDA)

SLTT Roles

- Initial Damage Assessment (IDA)
- Request Joint Preliminary Damage
 Assessment (PDA); Co-lead Joint PDA
- Schedules Site Visits, develops itinerary
- Describe impacts and provides cost estimates
- Provide individual tribe-specific cultural information (if applicable)



FEMA Roles

- Technical Assistance for Initial Damage
 Assessment (IDA) if requested
- Co-lead Joint PDA
- Document and validate impacts and cost estimates
- Provide FEMA program-specific guidance
- Develop Regional Administrator's
 Validation and Recommendation (RVAR)





Tasks of PA Inspectors during PDAs

- Lead a PDA "round table" meeting with your assigned applicant
 - Explain where we are in disaster declaration process, brief overview of PA program & what is needed for the PDA, then proceed with walking through PA categories of work with the applicant
- o <u>Conduct site inspections</u>
 - Debris, large projects, complex damages, sites that may have EHP considerations, 406 Mitigation
- Submit a Quick Capture entry for sites you physically inspect
 - Provides valuable snapshot in time for future use, documents FEMA's in person observations, seamless mechanism to capture photos and damage information, spatial awareness and analysis
 - Points can be exported to the FEMA Damage Inventory Survey Template
- o <u>Compile a damage inventory PDA sheet for each applicant assessed</u>
 - Eligibility determination, damage description and dimensions, cost, impact, method of repair, % work complete, contract, etc.



Impact Statements

Capturing the impact of damage in impact statements is an essential PA programmatic assessment requirement. Impact statements help illustrate whether the disaster is beyond the capacity of the impacted jurisdiction and if supplemental federal assistance is required to recover. Impact statements should include the following basic components:

- An outline of the incident (whether human-caused or natural, time of occurrence and location),
- A description of the impacted population,
- An explanation of losses and whether the losses have economic impact, and
- Numbers or statistics that lend context to the incident.



Example Impact Statement

Example Applicant Debris Removal Operation (FA Labor & Equipment)

City of Example started debris cleanup on 10/29/2020 using City forces. The City is using (4) 25 CY grapple trucks and (3) 15 CY dump trucks. The 25 Cy trucks average 7 loads a day while the 15 CY dump trucks average 5 loads a day. Crews have been operating from sunup to sundown 7 days a week since the storm impacted the County. The City is operating two debris disposal sites at (2) City landfills. The City Public Works director estimates the debris operation is at 70% complete. Debris will be reduced by burning via air curtain at the following two permitted landfills:

- 123 Road, Atlanta, GA Public 35045 Works Dept Landfill (33.166668. -86.319402)
- EMA Road, Atlanta, GA 35045 off HWY 148 (33.174016, -86.232847)

Debris estimates Citywide

25 CY truck averages 7 loads a day = 175 CY(1) 15 CY dump truck averages 5 loads a day = 75 CY $175 \text{ CY} \times 4$ trucks = 700 CY per day $700 \text{ CY} \times 21$ days = 14,700 CY $75 \text{ CY} \times 3$ dump trucks = 225 CY per day

225 CY x 21 days = 4,725 CY



Categories of Work

Public Assistance PDAs



Category A Debris Removal

- Major types of debris:
 - Vegetative (trees, limbs, brush)
 - Construction and demolition (siding, roofs, porches, brick and block, etc.)
 - Metals (metal roofs, manufactured homes)
 - White goods (Major household appliances such as washers, dryers, freezers, refrigerators
 - Household hazardous materials (normal amounts and types of cleaning materials, gas or propane cylinders, paint, etc.)
 - Hazardous materials (major industrial, commercial, agricultural, recreational products)
 - Sediment/sand



Category B Emergency Protective Measures

- Examples of Emergency Work:
 - Protective Measures
 - Barricading
 - Sandbagging
 - Boarding Up Windows
 - Temporary Roof Coverings
- Fire & Police Activities
- Temporary Relocation
- Mutual Aid



Category C Roads and Bridges

- If impassable, note alternative routes.
- Identify maintenance responsibility.
- Note road surface materials, lanes, and road-classification.
- Note bridge size and type (steel, concrete, timber, truss).
- Describe specific type of damage.
- Note any history of previous damage.
- Describe the social and economic impacts.



Category D Water Control Facilities

- Identify the organization responsible for maintenance.
- Provide clear, concise description of facility.
- Note purpose of facility and extent of damages.
- Note ensuing threats.
- Identify impacts.



Category E Public Buildings and Contents

- More than 50% damaged?
- Note building type.
- Clearly identify functions of damaged buildings/equipment.
- Describe and dimension damaged building elements.
- Is there insurance?
- Has the facility function been moved somewhere else?
- Is the building historic? Over 50 years old?
- In floodplain or COBRA zone?



Category F Public Utilities

- Critical facility-work mainly complete at time of PDA.
- Distinguish damage to physical plants and distribution or collection systems.
- Note components/system damages & dimensions.
- Determine operational status: time offline and back online.
- Describe local response.
- Note extent and frequency of previous damage.
- Describe the work remaining.

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Category G

Parks, Recreational, and Other Facilities

- Identify type of facility that sustained damage.
- Note the function of the facility.
- Identify the organization responsible for maintenance.
- Describe specific damage.
- If a beach, ensure it meets criteria for engineered beach.
- May include damaged roads, utilities, erosion, structures, etc. located within a park.

Costs

Considered for PDA

- Force Account Labor
- Force Account Equipment
- Leased Equipment
- Supplies
- Contract services
- Repair or Replacement
- Mutual Aid

Costs NOT considered for PDA

- Loss of useful service life of facilities
- Tax Assessments
- Increased operating expenses
- Surveys to assess damage
- Insured losses (less the deductible)



Costs: Potentially Eligible for PA but not for PDA

- Cost of administration or management
- Cost of engineering
- Cost to upgrade codes and standards
- Cost of mitigation measures



Costs: Insurance Coverage in Force

- When conducting a PA damage assessment, FEMA considers whether or not a disaster-impacted facility has insurance coverage in force and what the insurance policy covers. Beyond what is covered through insurance, FEMA will consider the following information when assessing damage:
 - Potential applicant's deductible
 - Damage not covered under an existing policy or required by regulation
 - Circumstances where eligible FEMA PA restoration costs exceed policy limits but do not include costs to upgrade codes and standards



What is the result of a PA PDA?

- Regional Administrator's Validation and Recommendation (RVAR)
- Estimated cost of assistance pivot table
- Damage Inventory
 - If the state gets the Declaration, we will provide a clean DI to the JFO which accelerates the EC Call and the RSM
- A Complete GIS MAP with the documented damages and areas of impacts



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App	licant Name:				Program Deliver	ry Managei	r (PDMG) Pho	ne:							
Applicant FIPS:			Program Delivery Manager (PDMG) Email:												
Applicant Point of Contact Name:															
	licant Point of Contact Phone:														
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Joint Public Assistance (IA) Preliminary Damage Assessment (PDA)



Overview of IA Information Collected

- FEMA uses the following levels of damage to categorize residences:
 - Destroyed
 - □ Major
 - □ Minor
 - Affected
- FEMA may also use the following identifiers:
 - Inaccessible (cannot reach residence to verify damage)
 - Unaffected (no significant damage present)

- Other information collected:
 - Is the residence insured or uninsured?
 - Flood Insurance?
 - Is the residence primary or secondary (occupied 6+ months of the year)?
 - Is the residence owned or rented?
 - Is the residence a single family home, multifamily home, manufactured home, or nontraditional dwelling?



Information to Provide and Help Verify - Joint Preliminary Damage Assessment (PDA)

- Cause of damage
- Concentration of damage
- Homeownership rate of impacted homes
- Insurance coverage rates
- Number of homes destroyed and number with major, minor, and affected damage
- Inaccessible areas

- Special Flood Hazard Areas
- Primary or secondary residences
- Other relevant information like income levels, poverty, trauma, etc.
- Enrolled Tribal Members (for Tribal Declarations)



Damage Assessment Collection ("Street Sheet")



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12 Brickhouse ct																		1						N	1													5ft	
100 Tree Circle																													1		1	N						3ft	
13 Hope Rd																		1						1 1	1													?	
27 Bucket Ct																		1						1	1													5ft	
10 Slanted Way																									1	1					1	N						?	
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Degrees of Damage

Degrees of Damage Categories



- 1) Affected
- 2) Minor
- 3) Major
- 4) Destroyed
- 5) Inaccessible







Affected – Cosmetic damage only. Visible water line is below the floor system





Minor – Damage to the chimney and the wall of the home







Major – Damaged structural component and possible shifting of residence.







Destroyed – residence completely off the foundation. Multiple structural components are damaged beyond repair.





Inaccessible – damage cannot be visually verified.



Technology in PDAs

Various technologies can be used to improve the timeliness, accuracy, transparency, and comprehensiveness of damage assessment. SLTT government partners are encouraged to explore and leverage additional technologies they may have access to.

- Mobile Surveys (Survey123, ArcGIS QuickCapture, Field Maps, Crisis Track, Orion, etc.)
- Geographic Information Systems (GIS) and Geospatial Damage Assessment (GDA) Tool
- Remote Sensing
 - Aerial imagery (Unmanned Aircraft Systems, Satellite, Flight Paths)
 - ICEYE <u>Hurricane Fiona</u> and <u>Hurricane Ian</u>
- Artificial Intelligence and Machine Learning
 - Stories | FEMA Geospatial Resource Center (arcgis.com)





Why Survey123, QuickCapture, and Field Maps?

Survey123, QuickCapture, and Field Maps for PDAs enables FEMA to electronically collect, submit, and validate damage assessment information immediately following a disaster.



Survey 123 Field Data Collection & Analysis Tool



FEMA

Survey123 for damage assessments enables FEMA and its partners to electronically collect, submit, and validate damage assessment information immediately following a disaster



QuickCapture Field Data Collection Tool



QuickCapture for windshield damage assessments enables FEMA and its partners to electronically collect and submit damage assessment information simply and quickly following a disaster





Field Maps Data Collection Tool



Field Maps enables FEMA to validate SLTT IDA data directly from their device without having to duplicate data collection methodology.





STEMA R4 PA Quick Capture PDA Attachment Viewer





PDA ID	Date	User	State	County	Tribe	-
All PDA IDs	No date selected	All Users	All States	All Counties	All Tribes	

owing information is not for public release. This information should not be considered the final report. For the most updated PDA results, visit the PDA Reporting Application (V4) Damage counts exclude both secondary residences and assessments that need review.



Destroyed Units: Major Units: Minor Units: A

Affected Units: Unaffected Units: Inaccessible Units:

How to Share IDA Data with **FEMA**

- FEMA can accept IDA geospatial datasets from SLTT governments.
- Fact sheet identifies how to share initial damage assessment data with FEMA Regions.
- FEMA will upload data into internal system for validation and records management.
- Recommended file format is a file geodatabase (.gdb) or excel (.csv).



FEMA Fact Sheet

How to Share Initial Damage Assessment Geospatial Datasets with FEMA

FEMA can accept initial damage assessment (IDA) geospatial datasets from state, tribal. and territorial (STT) governments. The dataset will be uploaded to FEMA's Field Assessment and Collection Tools (FACT) System for review by the FEMA Regional Office as part of a virtual Joint Preliminary Damage Assessment (PDA) or to inform and coordinate an inperson Joint PDA

Digital Damage Assessment Surveys

- FEMA utilizes a digital damage assessment survey to collect damage information during Joint Preliminary Damage Assessments (PDA).
- The templates for FEMA's surveys are publicly available on FEMA.gov/PDA for state, local, tribal, and territorial (SLTT) jurisdictions to use when seeking to adopt digital damage surveys for their initial or windshield assessment operations.
- SLTT jurisdictions may edit the templates and add any additional questions, as desired. As posted, the templates allow jurisdictions to collect the same data during the IDA that FEMA will need to review, assess, and validate during the Joint PDA.

Process for Submitting IDA Data to The FEMA Regional Office

- . Following a disaster, an STT may choose to use the digital survey template for the initial assessment of damages, as outlined in 44 CRF § 206.33(a), to request a Joint PDA.
- When requesting a Joint PDA, STT emergency management officials may choose to coordinate with their geospatial information systems (GIS) counterparts in order to download a file geodatabase (.gdb) version of the IDA dataset. This file format is the most efficient way for FEMA to review IDA data
 - A file geodatabase file format of the data is especially helpful as it allows FEMA to review photos associated with each damage location on the map.
- Excel files (.csv) are a secondary option but are not preferred since this format will not transmit photos. Without photos, FEMA cannot visualize damages to inform the strategy of a field operation or virtually assess damages during a remote assessment.
- Once FEMA has uploaded the STT's file geodatabase (.gdb) into the FACT System, the Regional Office will determine, in coordination with the STT, whether the Joint PDA will be in-person, virtual, or a hybrid of each
 - For virtual PDAs, the STT file geodatabase dataset can be validated directly within the FACT System in conjunction with a pre-arranged virtual collaboration/meeting platform.
- For in-person PDAs, the FEMA PDA Coordinator and Field Assessors can review damage points on the map in order to build a common operating picture prior to before deploying to the field.



October 2021 | 1 of 1

Resources



PDA Request Letter Template

 Template for STT's to request to their respective FEMA Region to conduct Joint PDAs.

PDA Request Template Guidance

Do not include this page in the request. It is only intended to assist in the development of the PDA request letter.

- This template is provided for optional use by the requesting entity and is not required by statute, regulation, or policy.
- Joint Preliminary Damage Assessments (Pl
- federally recognized tribal nations, or U.S.
 Only individuals who have the authority to
- organization may submit the request for Joi
 The request should be addressed to the Reg
- the case of requests for additional PDAs for Federal Coordinating Officer (FCO).
- The requirement for the Recipient to perfor should be included with the Joint PDA requ
- Events that may include Snow Assistance u
- specify that in the incident type by stating '
 Incident periods should have a defined star
- indicate the start date and that the event is

Resources:

 The <u>Robert T. Stafford Disaster Relief and</u> Act, is the statutory framework for the disa
 Regulatory requirements for Preliminary D

 Additional guidance material can be found www.fema.gov/PDA.

[Placed on Official Letterhead]

[Date]

Regional Administrator Federal Emergency Management Agency Region [Region Number] [FEMA <u>Regional Office</u> Address] [Regional Office City, State, and Zip Code]

Dear Regional Administrator:

We request a joint Preliminary Damage Assessment (PDA) for the areas impacted by [Incident Type/Name] from [Incident Period – Day, Month, Year to Day, Month, Year or continuing]. As a result of this event, communities experienced extensive damage that we believe exceeds our capacity to recover and therefore, may warrant federal assistance.

Based upon the information we have already collected during our local assessments or Initial Damage Assessments, such as [*insert overall impact statement*] it is clear the following areas warrant joint PDAs under the relevant programs:

[Area 1]	[Individual Assistance, Public Assistance,	[Area 4]	[Individual Assistance, Public
	or Both]		Assistance, or Both]
[Area 2]	[Individual Assistance, Public Assistance,	[Area 5]	[Individual Assistance, Public
	or Both]		Assistance, or Both]
[Area 3]	[Individual Assistance, Public Assistance,	[Area 6]	[Individual Assistance, Public
	or Both]		Assistance, or Both]

We request [Insert Number IA and/or Number PA] PDA Teams for [Insert in-person and/or virtual, when appropriate] Joint PDAs beginning on [Date]. We acknowledge that there may be a requirement to conduct on-site assessments for some projects and will accommodate that requirement. All additional coordination or questions for this operation should be directed to [Name of Point of Contact] at [Contact Information].

Thank you for your consideration and please let me know if you require additional information.

Respectfully,

[Name] [Title]

PDA Request Template-March 2022

Initial Damage Assessment (IDA) Checklists

- Condense information found in the PDA Guide into a quick-reference format.
- Outline documentation and information essential to paving the way for a successful Joint PDA operation.
- Highlight additional resources that a jurisdiction may optionally share during the PDA that can assist in the operation.
- Partner feedback is welcome!



Virtual Joint Preliminary Damage Assessment Preparation Checklist

Individual Assistance Initial Damage Assessments

The purpose of this checklist is to identify essential elements of information during an Initial Damage Assessment (IDA) that are valuable in supporting virtual Joint PDAs. In some cases, FEMA Regions may choose to virtually assess Individual Assistance (IA) damages, supported as necessary with a hybrid approach to assess damages that cannot be validated virtually. FEMA Regions decide whether with a limited field presence based on incident si

Requesting a Joint PDA

If the incident is of such severity and magnitude that resource: tribal, or territorial (STT) government capability, the director of joint PDA. The joint PDA request is accomplished through a join office, which should contain a list of disaster-impacted location lessen the time required for FEMA to virtually verify damage by whether the IDA information submitted is complete and aligne standards.

- Damage Inventory catalogue of damaged residences inc additional supporting factors below)
- Summary of Community Impacts disaster-related informi underscore how the unique resources of the Federal Gove
- Damage Photographs evidence provided along with the s to confirm damage assessments

Damage Inventory

Each damaged residence should have a damage report. Dama will assist FEMA in validating the damage and completing the a

Level of damage (using the PDA Guide, pages 29-32 and A

- Dwelling Type (single, multi-family [include number of affect damage, method of repair, et
- Owner/Renter status
- Whether or not the home is insured to cover the disaster-re Housing Insurance Matrix)



Essential Documentation Information

The following information should be provided for damaged facilities. Damage description and dimensions must clearly separate the dimensions and description of the facility from those of the intended repairs. Dimensions and descriptions of completed work must also be reported separately. Refer to Appendix J of the <u>PDA Guide</u> for the Public Assistance Eligibility Matrix.

Collecting Information for a PA Assessment

Capture and document as many damage sites as possible, regardless of whether the damage site is thought to be eligible or ineligible for federal disaster assistance. Regional PA leadership will review the validated PDA information



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Virtual Joint Preliminary Damage Assessment Preparation Checklist

Public Assistance Initial Damage Assessments

The purpose of this checklist is to identify essential elements of information during an Initial Damage Assessment (IDA) that are valuable in supporting virtual Joint PDAs. In some cases, FEMA Regions may choose to virtually assess Public Assistance (PA) damages, supported as necessary with a hybrid approach to assess damages that cannot be validated virtually. FEMA Regions decide whether the assessments will be virtual, or hybrid with a limited field presence based on incident specific factors.

Requesting a Joint PDA

If the incident is of such severity and magnitude that resources needed to recover are expected to exceed state, tribal, or territorial (STT) government capability, the director of STT emergency management agencies may request a joint PDA. The joint PDA request is accomplished through a joint PDA request letter to the appropriate FEMA regional office, which should contain a list of disaster-impacted locations and a basic PDA schedule. STT governments can lessen the time required for FEMA to virtually verify damage by working with local emergency managers to assess whether the IDA information submitted is complete and aligned with established FEMA programmatic eligibility standards.

- Essential Documentation Information inventory of damaged facilities including facility description, category of damage, method of repair, etc. (see additional supporting factors below)
- Summary of Facility Impacts disaster-related information that should illustrate the overall impacts upon the facility and the unique resources of the Federal Government that are necessary to support repair efforts
- Damage Photographs visual evidence provided along with the summary of facility impacts and damage reports to confirm damage assessments

Resources

The IAPPG, and PDA Guide:

- Promote accuracy, consistency, & efficiency
- Emphasize the roles and responsibilities of all levels of government in PDAs
- Detailed overviews of the IA and PA programs
- Appendix D of the PDA Guide addresses Tribal-Specific Considerations

There are also a variety of resources you can access from our Unit PDA SharePoint page: https://usfema.sharepoint.com/sites/ORR/recovery/PDA/SitePages/PDA.aspx

FEMA PDA Website: https://usfema.sharepoint.com/sites/ORR/recovery/PDA/SitePages/PDA.aspx



Individual Assistance Program and Policy Guide (IAPPG)

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Additional Resources

- Electronic Title 44 Code of Federal Regulations
 <u>Title 44 - Emergency Management and</u> <u>Assistance - Code of Federal Regulations</u>
- FEMA PDA Guide, Pocket Guide and Forms for Collecting Information
 <u>Preliminary Damage Assessment Guide |</u> <u>FEMA.gov</u>
- Tribal Declarations Pilot Guidance
 <u>Tribal Declarations Pilot Guidance</u>
 <u>FEMA.gov</u>

- Individual Assistance Program and Policy Guide (IAPPG)
 <u>Individual Assistance Program and</u> <u>Policy Guide | FEMA.gov</u>
- How a Disaster Gets Declared
 How a Disaster Gets Declared
 FEMA.gov
- Individual Assistance Declaration Factors
 <u>Individual Assistance Declaration</u> <u>Factors | FEMA.gov</u>



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