



North Carolina Department of Public Safety

Private Protective Services

September 2025 N.C. Private Protective Services Board Meeting Hot Sheet

This summary highlights key points from the September meeting of the Board and its committees. Full meeting minutes and detailed committee reports will be available after Board approval at the next meeting on November 20, 2025.

Grievance Committee: 21 cases heard.

- Nine cease-and-desist orders issued to unlicensed or unregistered persons.
- Four warnings issued for improper guard uniforms, unlicensed activity, registration violations, and failure to carry a weapon owned or leased by an employer.
- Eight cases settled with a consent agreement for registration violations and unlicensed activity.
- Two licenses suspended and one registration suspended for violations including failure to provide a client with a written report, providing freelance security services, and improper advertising.
- Compliance tip: Licensees, registrants and trainers have a duty to promptly report to the Board when they have been charged with a crime. See the requirements in [NCGS 74C-12\(d\)](#) and [Rule .0110](#).
- Compliance tip: Advertising private protective services for which you are not licensed is a violation of NCGS 74C-2(a), even if the work is referred or subcontracted to a licensed person or firm.
- Compliance tip: Many registration violations involve improper use or documentation of probationary unarmed security guards. To help:
 - Refer to Page 2 of the updated [Report of Probationary Unarmed Guard document](#) for an example employment timeline.
 - Refer to [guidance and requirements for the use of probationary or out-of-state guards](#).
 - Review Pages 9-10 of the [Registration Procedures Manual](#) for proper guidelines on probationary employee use.

Screening Committee: Reviewed 64 license applications (comprised of: 21 PI, 16 Security Guard and Patrol, 5 Close Personal Protection, 15 PI Associate, 1 Courier, 2 Digital Forensics Examination, 4 Proprietary Security Organization).

- 54 licenses approved; 5 licenses denied; 5 applications deferred

Law & Rules Committee:

- Amendments to the following rules were approved by the N.C. Rules Review Commission at its meeting on August 28. The amendments went into effect Sept. 1, 2025:
 - [Rule. 0707](#) Training Requirements for Unarmed Security Guards. All security guards must complete the 1-hour *Security Guard in North Carolina* course and

the 3-hour *Legal Issues for Security Officers* before being placed on a duty station. This applies to probationary and non-probationary security guards.

- [Rule .1203](#) Accreditation Standards. The Board will now accept up to 12 hours of higher education courses (increased from eight) toward a licensee's continuing education requirements.
- [Rule .1307](#) Training Requirements for Unarmed Armored Car Service Guards. All unarmed armored car service guards must complete the 1-hour *Security Guard in North Carolina* course and the 3-hour *Legal Issues for Security Officers* before being placed on a duty station. This applies to probationary and non-probationary unarmed armored car service guards.
- [Rule .1501](#) and [Rule .1502](#) Experience & Training Requirements for Close Personal Protection License. Minor technical changes to clarify CPR and AED training requirements.
- [Rule .0103](#) Definitions. Added a new definition for "Advertising Medium" and removed outdated and unneeded definitions for "Restored" and "Temporary unarmed security guard".
- [Rule .0105](#) Prohibited Acts. Minor amendment to clarify the use of one's license number in advertising, and to reference the new Rule .0116 Advertising.
- Rule .0116 Advertising. "Any advertisement of private protective services in any advertising media, as defined in these Rules, shall include the licensee's name and license number, whether or not a trade name is used in advertising." (This new rule has yet to be published online in [14B Chapter 16](#).)
- Rule .0117 Declaratory Ruling Procedures. Details the procedure for requesting a declaratory ruling from the Board. (This new rule has yet to be published online in [14B Chapter 16](#).)
- Rules [.0501](#), [.0502](#), and [.0503](#) Polygraph. Numerous amendments to the rules related to polygraph experience requirements, polygraph trainee applicants, and polygraph examination requirements. Special thanks to Board Member David Poston and the members of the Special Committee on Polygraph Licensing for their work to modernize these rules.
- The Committee approved, as did the Board, proposed amendments to several rules, including .0706, .0801, .0806, .0808, .0902, .0904, .0910, .0911, .0205, .0701, .0703, and .1203. The purpose of most of the amendments is to bring consistency to the formatting of the rules and comply with Rules Review Commission rules standards. Full text of the proposed amendments, and instructions about how to provide comment, will be made available soon in the Notice of Text and Public Hearing published in the [N.C. Register](#).

Training & Education Committee:

- The Unarmed Security Guard Instructor Manual, Unarmed Security Guard Student Manual, Firearms Instructor Manual, and Firearms Student Manual have been translated into Spanish and are available for download on the [Board's website](#).
- With the passing of [Senate Bill 710](#), the Board will soon begin charging a fee of \$100 to evaluate applications for continuing education courses. In addition, the application

process will transition from email- and paper-based to Permitium. More information will be released as the project progresses.

- The 2025-2026 schedule for unarmed and firearms trainer certification courses is available [here](#).
- Compliance tip: Certified trainers are encouraged to ensure pre- and post-delivery training reports are being submitted to the Board, as required by Rules [.0907](#) and [.0908](#). Trainers should not assume the company they work for is submitting the reports on their behalf. Failure to submit these reports may result in disciplinary action.

Fiscal Year 2024-2025 Highlights

- Screening Committee: A diverse group of professionals with many collective years of public safety experience. The Committee's primary goal is to protect the public from harm by ensuring only qualified persons obtain a license. In FY25, the Committee reviewed 324 license applications, interviewed 46 applicants, approved 291 licenses, and denied 18 applications.
- Grievance Committee: A deliberate group representing several PPSB license types and non-licensed members of the public. The Committee monitors professional conduct, reviews complaint investigations, and recommends disciplinary action against licensees who violate regulations. In FY25, the Committee reviewed 97 complaint investigations, levied two civil penalties, suspended or revoked nine licenses, entered into 32 consent agreements, found *no violation* in seven cases, issued one letter of reprimand, issued 35 cease-and-desist orders, and filed four complaints for injunctive relief.
- Training and Education Committee: The Board received in FY25 a record number (419) of trainer applications. The Committee is also moving forward with plans to overhaul the Board's continuing education program, to include receiving and processing online applications for continuing education courses. In addition, the Committee worked with the North Carolina Criminal Justice Education and Training Standards Commission to include in the 2026 law enforcement in-service training curriculum a 2-hour course on private protective services licensing and registration requirements.
- Law and Rules Committee: Amended numerous administrative rules with the goal of bringing consistency and clarity to selected rules. Notably, the Committee worked with the Alarm Systems Licensing Board (ASLB) to amend its statute, NCGS 74D, to create a new license issued by the ASLB that will allow PPSB-licensed security guard and patrol companies to remotely monitor client security camera feeds and access control systems.
- For the first time since the establishment in 1973 of Private Protective Services, both of its regulatory boards are chaired by women—Tamara Rabenold for the Private Protective Services Board and Caroline Brown for the Alarm Systems Licensing Board.
- The Board was represented by one of its members or staff at numerous industry events, including the 2024 IASIR Conference; 2024 NCAPI Conference; 2024 International Protective Security Board Conference; 2025 National Association of Security Companies Conference; 2025 SCALI Conference; and 2025 Techno Security and Digital Forensics Conference. The Board's director, Paul Sherwin, was a presenter at five of these events.
- The Board's attorney, Jeff Gray, was the recipient of the N.C. Bar Association's 2025 Administrative Law Award for Excellence.

Other Board Discussion Points, Industry References & Reminders:

- Board policies and informational memorandums are available [HERE](#).
- Board meeting minutes and Hot Sheets are available [HERE](#).
- The current Hurricane Helene-related disaster declaration expires October 1, 2025, pursuant to Part III (bottom of page 11), of [House Bill 1012](#), which passed on June 27, 2025. This means that all security firms and personnel who are licensed in another state, but not in North Carolina, must cease operations in disaster-affected areas or obtain a PPSB credentials.

Upcoming Events:

- Oct. 8-10, [International Association of Security and Investigative Regulators Conference](#), Kansas City, MO (CE approved)
- Oct. 13-14, [S.C. Association of Legal Investigators Fall Conference](#), Columbia, SC (CE approved)
- Oct. 21-22, [N.C. Association of Private Investigators Conference](#), Atlantic Beach, NC (CE approved)
- Nov. 20, [PPSB meeting](#), Raleigh, NC (2 hours CE, online or in person)
- Dec. 3-5, [IPSB Close Protection Conference](#), Charlotte, NC (CE approved)