



North Carolina Department of Public Safety

Private Protective Services Board

Josh Stein, Governor
Eddie M. Buffaloe, Jr., Secretary

Tamara Rabenold, Chair
Paul Sherwin, Director

Meeting Minutes
September 18, 2025, 10 a.m.
Hampton Inn and Suites – Raleigh/Crabtree Valley

Board Members Present

Debra Duncan
Ron Burris
Kim Heffney
Stacy Buff
Tamara Rabenold

Richard Epley
Candace Ratliff
David Poston
William MacRae
Andy Renfrow
Paul Schroll

Staff Present

Paul Sherwin
Ray Bullard
Kim Odom
Jeff Gray
Mercedes Sierra

Board Members Absent

Assata Buffaloe
Suzanne Creech

Board Members Virtual

Steve Johnson

Call to Order

Chair Tamara Rabenold called the September 18, 2025, meeting of the North Carolina Private Protective Services Board to order at 10 a.m.

State Ethics Law

Attorney Jeff Gray read the following statement:

"In accordance with the State Ethics Law, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance of conflict and refrain from deliberation and voting in that matter."

Approval of the July 2025 Board Meeting Minutes

Motion: Stacy Buff motioned to accept the July 17, 2025, Board meeting minutes. Kim Heffney seconded. The motion carried unanimously.

Final Agency Decision(s)

Attorney Gray reported there were no final agency decisions this month.

Committee Reports

Grievance Committee:

Grievance Committee members Ron Burris, Tamara Rabenold, Candace Ratliff, Andy Renfrow, and Paul Schroll met on September 17, 2025, from 8:30 a.m. to 1:57 p.m. They heard 21 cases. Committee Chair Ron Burris presented the Grievance Committee report.

Motion: Paul Schroll motioned to accept the Grievance Committee report. Stacy Buff seconded. The motion carried unanimously.

See the attachment for the complete Grievance Committee report.

Screening Committee:

Screening Committee members Stacy Buff, Debra Duncan, David Poston, Kim Heffney, Richard Epley, and William MacRae met on September 17, 2025, from 2:30 p.m. to 4:00 p.m. to review 65 new license applications, two QA for Two Companies applications, and two registration denial appeals. Committee Chair Debra Duncan presented the Screening Committee report.

Motion: Stacy Buff motioned to accept all the Committee's recommendations, except Thomas Colthart and William Hughes. Andy Renfrow seconded. The motion carried unanimously.

Motion: William MacRae motioned to accept the Committee's recommendation for Thomas Colthart. Kim Heffney seconded. The motion carried unanimously. Tamara Rabenold recused from the vote.

Motion: Candace Ratliff motioned to accept the Committee's recommendation for William Hughes. Kim Heffney seconded. The motion carried unanimously. Andy Renfrow and William MacRae recused from the vote.

See the attachment for the complete Grievance Committee report.

Training and Education Committee:

Training and Education Committee members Candace Ratliff, Richard Epley, Andy Renfrow, Dave Poston, Stacy Buff, William MacRae, and Paul Schroll met on September 18, 2025, from 8:00 a.m. to 8:46 a.m. Committee Chair Candace Ratliff presented the Training and Education Committee report, which included updates on completed and planned train-the-trainer courses, as well as the results of recent compliance audits of Board-certified trainers conducted by Board staff, and weapon discharge reports.

In addition, Ms. Ratliff reported the Committee asked Training Investigator Karen Battle to review the unarmed security guard training curriculum and determine if it is feasible to include in the existing 16-hour course introductory training on human trafficking and counterterrorism. Investigator Battle and Director Sherwin said they would report their findings to the Board in November 2025.

Finally, Ms. Ratliff reported that the Committee reviewed three applications for new continuing education courses and two applications for renewal of an existing continuing education course. She stated that the Committee recommended approving all the courses, except the course titled “Church Safety Certification Course” taught by Thomas Sapp. Ms. Ratliff asked that consideration of this course be deferred to November 2025 to gather additional information about the course from the instructor.

Motion: Richard Epley motioned to accept the Training and Education Committee report, including the continuing education courses. Dave Poston seconded. The motion carried unanimously.

See the attachment for the complete Training and Education Committee report.

Special Committee on Continuing Education:

Special Committee Chair Andy Renfrow reported the Special Committee did not have any updates for the Board.

Law and Rules Committee:

Law & Rules Committee members Kim Heffney, Andy Renfrow, Debra Duncan, Candace Ratliff, Dave Poston, William MacRae, Paul Schroll, and Steve Johnson (joined virtually) met on September 18, 2025, from 9:00 a.m. to 9:37 a.m. Director Paul Sherwin and Jeff Gray presented the Committee report, as it consisted exclusively of administrative rule matters.

Attorney Gray reported that amendments to the following rules were approved by the N.C. Rules Review Commission at its meeting on August 28. The amendments went into effect Sept. 1, 2025:

Rule. 0707 Training Requirements for Unarmed Security Guards. All security guards must complete the 1-hour *Security Guard in North Carolina* course and the 3-hour *Legal Issues for Security Officers* before being placed on a duty station. This applies to probationary and non-probationary security guards.

Rule .1203 Accreditation Standards. The Board will now accept up to 12 hours of higher education courses (increased from eight) toward a licensee’s continuing education requirements.

Rule .1307 Training Requirements for Unarmed Armored Car Service Guards. All unarmed armored car service guards must complete the 1-hour *Security Guard in North Carolina* course

and the 3-hour *Legal Issues for Security Officers* before being placed on a duty station. This applies to probationary and non-probationary unarmed armored car service guards.

Rule .1501 and Rule .1502 Experience & Training Requirements for Close Personal Protection License. Minor technical changes to clarify CPR and AED training requirements.

Rule .0103 Definitions. Added a new definition for “Advertising Medium” and removed outdated and unneeded definitions for “Restored” and “Temporary unarmed security guard”.

Rule .0105 Prohibited Acts. Minor amendment to clarify the use of one’s license number in advertising, and to reference the new Rule .0116 Advertising.

Rule .0116 Advertising. “Any advertisement of private protective services in any advertising media, as defined in these Rules, shall include the licensee’s name and license number, whether or not a trade name is used in advertising.”

Rule .0117 Declaratory Ruling Procedures. Details the procedure for requesting a declaratory ruling from the Board.

Rules .0501, .0502, and .0503 Polygraph. Numerous amendments to the rules related to polygraph experience requirements, polygraph trainee applicants, and polygraph examination requirements. Special thanks to Board Member David Poston and the members of the Special Committee on Polygraph Licensing for their work to modernize these rules.

In addition, Attorney Gray stated that the Committee approved proposed amendments to several rules, including .0706, .0801, .0806, .0808, .0902, .0904, .0910, .0911, .0205, .0701, .0703, and .1203. He said the purpose of most of the amendments is to bring consistency to the formatting of the rules and comply with Rules Review Commission rules standards. Attorney Gray reported the full text of the proposed amendments and instructions about how to provide comment will be made available soon in the Notice of Text and Public Hearing published in the N.C. Register.

Motion: Kim Heffney motioned to accept the Law & Rules Committee Report, to include the proposed amendments to Rules .0706, .0801, .0806, .0808, .0902, .0904, .0910, .0911, .0205, .0701, .0703, and .1203. Stacy Buff second. The motion carried unanimously.

Special Committee Polygraph Licensing

Special Committee Chair David Poston reported the Special Committee did not have any updates for the Board.

Finance Committee

Committee Chair William MacRae reported that Director Sherwin had provided the Board’s financial reports and Mr. MacRae was reviewing them.

Emerging Technology Committee

Committee Chair Suzanne Creech was absent, and no report was given.

Special Committee on Unlicensed Activity

Special Committee Chair Suzanne Creech was absent, and no report was given.

Joint Special Committee, PPSB & SSLB

Joint Special Committee Chair Candace Ratliff reported the Special Committee did not have any updates for the Board.

Old Business

None.

New Business:

Chair Tamara Rabenold provided a year-in-review of significant Board activities, consisting of the following:

Screening Committee: A diverse group of professionals with many collective years of public safety experience. The Committee's primary goal is to protect the public from harm by ensuring only qualified persons obtain a license. In FY25, the Committee reviewed 324 license applications, interviewed 46 applicants, approved 291 licenses, and denied 18 applications.

Grievance Committee: A deliberate group representing several PPSB license types and non-licensed members of the public. The Committee monitors professional conduct, reviews complaint investigations, and recommends disciplinary action against licensees who violate regulations. In FY25, the Committee reviewed 97 complaint investigations, levied two civil penalties, suspended or revoked nine licenses, entered into 32 consent agreements, found *no violation* in seven cases, issued one letter of reprimand, issued 35 cease-and-desist orders, and filed four complaints for injunctive relief.

Training and Education Committee: The Board received in FY25 a record number (419) of trainer applications. The Committee is also moving forward with plans to overhaul the Board's continuing education program, to include receiving and processing online applications for continuing education courses. In addition, the Committee worked with the North Carolina Criminal Justice Education and Training Standards Commission to include in the 2026 law enforcement in-service training curriculum a 2-hour course on private protective services licensing and registration requirements.

Law and Rules Committee: Amended numerous administrative rules to bring consistency and clarity to selected rules. Notably, the Committee worked with the Alarm Systems Licensing

Board (ASLB) to amend its statute, NCGS 74D, to create a new license issued by the ASLB that will allow PPSB-licensed security guard and patrol companies to remotely monitor client security camera feeds and access control systems.

For the first time since the establishment in 1973 of Private Protective Services, both of its regulatory boards are chaired by women—Tamara Rabenold for the Private Protective Services Board and Caroline Brown for the Alarm Systems Licensing Board.

The Board was represented by one of its members or staff at numerous industry events, including the 2024 IASIR Conference; 2024 NCAPI Conference; 2024 International Protective Security Board Conference; 2025 National Association of Security Companies Conference; 2025 SCALI Conference; and 2025 Techno Security and Digital Forensics Conference. The Board's director, Paul Sherwin, was a presenter at five of these events.

The Board's attorney, Jeff Gray, was the recipient of the N.C. Bar Association's 2025 Administrative Law Award for Excellence.

Attorney Gray presented the Board with the proposed amendments to its bylaws, to include updating the months the Board meets, changing "Chairman" to "Chair," deleting numerous references to the Board by its full name, and ensuring consistent statutory citation style. Attorney Gray reminded the Board that notice of the proposed amendments was delivered to them by email on August 18, 2025.

Motion: Ron Burris motioned to approve the bylaws amendments. Stacy Buff seconded. The motion carried unanimously.

Director's Report:

Director Paul Sherwin presented his Director's Report. The report included information about Board staff changes, the status of the Board's active licensees and registrants, and an update on Board finances.

Motion: Candace Ratliff motioned to accept the Director's Report. Andy Renfrow seconded. The motion carried unanimously.

See the attachment for the complete Director's Report.

Attorney's Report

Attorney Gray presented his Attorney's Report, which included updates about the status of consent agreements, pending administrative rule changes, litigation, and legislative updates.

Motion: Kim Heffney motioned to accept the Attorney's Report. Andy Renfrow seconded. The motion carried unanimously.

See the attachment for the complete Attorney's Report.

Good of the Order

None.

Public Comment

Gary Pastor commented that the Association of Professional Security Providers of North Carolina is continuing to recruit members and develop its website and outreach.

David Roebuck commented that the annual NCAPI Conference will be held October 21-22 in Atlantic Beach.

Board member Richard Epley and licensee Paul LaTorre, along with other Board members and staff, engaged in a conversation about the effectiveness and capabilities of the criminal history background check the Board conducts.

Adjourn

William MacRae motioned to adjourn the meeting. Candace Ratliff seconded. The motion carried unanimously.

Meeting adjourned: 11:58 a.m.

Paul Sherwin, Director

Mercedes Sierra, Board Secretary

Meeting Guests

Dan Ruden*	Dean Wiley*	Dwan Barnes*	Eddie Reeder*
Felicia Sheares*	Greg Pickrell*	Heath Younts*	James McDougle*
Jasmine Warner*	John Honeycutt*	Joshua Brewer*	Kara Baldy*
Kevin Tibbits*	Mosaiah Crumb*	Patrick Sterling*	Randey Sturkey*
Rashad Duncan*	Ritchie Pearce*	Roanthony Pratt*	Samuel Bowden*
Stephen Bill*	Taylor Cromartie*	Tim Wilson*	William Sconiers*
Chuck Lynch*	Jon Marsh	Thomas Stewart	Warren Hall
Craig Petronella	Brian Cid	R. Scott Tarpley	Don Miller
Hope Brown	David Dodge	Lenny Neff	Monty Smoothers
Paul LaTorre	Gary M. Jones	Dorian Dehnel	Curtis Romano
Scott Siano	Julie Kuepferle	Ted Lemmons	John Redmond
Samuel Sigler	Jayne Grandes	Charles M. Cobb Jr.	William Joyce
David Roebuck	Tina Wilson	Shontae Alexander	Melvin Burns
Akeem Bolarinwa	Vernon Bowen	John Shoenfelt	David Kriwox
Gary Pastor	Michael Easterday	Tiffany Howell	Ulises Villanueva Gonzalez
Uka Leonard	Mike Boger		

***V: Virtual**

PPSB Grievance After Report for September 18, 2025 9:00 am

Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
1. 2025-PPS-007	John Keith Brown Southern Protection Agency 208 Alabama St. Carrollton, GA 30117	14B NCAC 16 .0108(b)	Defer to the January 2026 Grievance Committee meeting.	Accepted
2. 2025-PPS-047	Carl Dangerfield Dangerfield Investigations and Consulting 205 Oakview Drive Salisbury, NC 28146	NCGS 74C-12(a) 14B NCAC 16 .0404(a)	Find a violation of NCGS 74C-12(a)(20) and 14B NCAC 16 .0404(a). Suspend Carl Dangerfield's private investigator license for one year. Notify all PI Associates under Mr. Dangerfield's supervision of the suspension. Mr. Dangerfield is to attend the 4-hour PPSB Industry Training as a condition of license reinstatement, should he apply to do so.	Accepted
3. 2025-PPS-048	Scott Joseph Siano Allied Universal Security Services 2211 W Meadow view Road Suite 102 Greensboro, NC 27407	NCGS 74C-13 14B NCAC 16 .0108(b)	Find a violation of NCGS 74C-11 and NCGS 74C-13. Enter into a consent agreement with Scott Siano and Allied Universal Security Services in the amount of \$2,692.80, which reflects a 20% reduction for self-reporting, for 11 unarmed security guard registration violations and 11 armed security guard registration violations. Mr. Siano and all registration designees are to attend Registration Procedures training following the September 2025 or March 2026 Board meeting.	Accepted
4. 2025-PPS-051	Crystal Jackson Overage Recovery Team LLC 5774 Muscat Road Hope Mills, NC 28348	NCGS 74C-2	Find a violation of NCGS 74C-2. Continue the cease and desist order previously issued to Crystal Jackson and Overage Recovery Team LLC. Refer this matter to the Screening Committee should Ms. Jackson apply for license or registration.	Accepted
5. 2025-PPS-052	Jeffrey Ronald Young Overage Recovery Team LLC 5774 Muscat Road Hope Mills, NC 28348	NCGS 74C-2	Find a violation of NCGS 74C-2. Continue the cease and desist order previously issued to Jeffrey Young and Overage Recovery Team LLC. Refer this matter to the Screening Committee should Mr. Young apply for a license or registration, with the recommendation that Mr. Young enter into and pay a consent agreement of \$3,060.00 for 36 months of unlicensed activity as a condition of licensure.	Accepted
6. 2025-PPS-053	Marcus Jones Mean Business Protection Services, LLC 3903 Sterling Pointe Drive Unite Pp2 Winterville, NC 28590	NCGS 74C-2 NCGS 74C-13	Find a violation of NCGS 74C-2 and NCGS 74C-13. Continue the cease and desist order previously issued to Marcus Jones and Mean Business Protection Services, LLC. Suspend Mr. Jones' armed security guard registration. Refer this matter to the Screening Committee with the recommendation that Mr. Jones attend the 4-hour PPSB Industry Training as a condition of registration reinstatement.	Accepted
7. 2025-PPS-056	Scott Lowell AJ Squared Security Inc. 201 McCullough Dr. Suite 230 Charlotte, NC 28262	NCGS 74C-13 14B NCAC 16 .0108(b) 14B NCAC 16 .0103 (6)	Find a violation of NCGS 74C-11 and 14B NCAC 16 .0103(6). Enter into a consent agreement with Scott Lowell and AJ Squared Security Inc., in the amount of \$11,872.80 for 97 unarmed security guard registration violations, and \$204.00 for operating without an in-state qualifying agent for 12 months. Staff is to conduct a follow-up registration compliance audit of Q2 2026. Mr. Lowell is to attend Registration Procedures training following the September 2025 or March 2026 Board meeting.	Accepted
8. 2025-PPS-057	Scott Lowell AJ Squared Security Inc. 201 McCullough Dr. Suite 230 Charlotte, NC 28262	14B NCAC 16 .0104(e)	Find a violation of 14B NCAC 16 .0104(e). A non-disciplinary warning is issued to Scott Lowell and AJ Squared Security Inc. to not commit a subsequent violation of such identified provisions. Mr. Lowell is to immediately cease the utilization of unregistered and improperly uniformed security guards.	Accepted

Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
9. 2025-PPS-058	Dashon Jamall McCants DJ Security 3030 Northwood Drive Apt 5 Winston Salem, NC 27106	NCGS 74C-2 NCGS 74C-13	Find a violation of NCGS 74C-2 and NCGS 74C-13. Continue the cease and desist order previously issued to Dashon McCants and DJ Security. Refer this matter to the Screening Committee should Mr. McCants apply for a license or registration.	Accepted
10. 2025-PPS-059	Brandon Christopher Brock DJ Security 1310 Madison Ave Winston-Salem, NC 27103	NCGS 74C-2 NCGS 74C-13	Find a violation of NCGS 74C-2 and NCGS 74C-13. Continue the cease and desist order previously issued to Brandon Brock and DJ Security. Refer this matter to the Screening Committee should Mr. Brock apply for a license or registration.	Accepted
11. 2025-PPS-060	Jason Eldridge Integra Security 2142 Woodside Terrace Granite Falls, NC 28630	NCGS 74C-2	Find a violation of NCGS 74C-2. Continue the cease and desist order previously issued to Jason Eldridge and Integra Security. A non-disciplinary warning is issued to Jason Eldridge to not commit a subsequent violation of such identified provisions. Refer this matter to the Screening Committee with the recommendation that Jason Eldridge attend the 4-hour Industry Training as a condition of licensure or registration.	Accepted
12. 2025-PPS-061	Kejuan Shackleford Big Dawg Security 2814 US Highway 70 Suite C Goldsboro, NC 27530	NCGS 74C-2 NCGS 74C-13	Find a violation of NCGS 74C-2 and NCGS 74C-13. Continue the cease and desist order previously issued to Kejuan Shackleford and Big Dawg Security. Attorney Gray is directed to file a complaint for injunctive relief against Kejuan Shackleford and Big Dawg Security.	Accepted
13. 2025-PPS-062	Tim Leiweke Oak View Group 5050 S Syracuse St., Suite 800 Denver, CO 80237	NCGS 74C-2	Find a violation of NCGS 74C-2. Continue the cease and desist order previously issued to Tim Leiweke and Oak View Group. Attorney Gray is directed to file a complaint for injunctive relief against Oak View Group.	Accepted
14. 2025-PPS-063	Andrew Seward Tailormade Protective Services, LLC 205 Regency Executive Park Dr Ste 200 Charlotte, NC 28217	NCGS 74C-2	Find a violation of NCGS 74C-2. Continue the cease and desist order previously issued to Andrew Seward and Tailormade Protective Services, LLC. Suspend Mr. Seward's security guard and patrol license until he attends the 4-hour PPSB Industry Training and removes from his company's website all references to private protective services for which the company is not licensed. Staff is to conduct a registration compliance audit of Tailormade Protective Services, LLC for Q1 and Q2 of 2025. Refer this matter to the Alarm Systems Licensing Board.	Accepted
15. 2025-PPS-064	Dennis Lee Sesson 1725 Gordon Drive Roanoke Rapids, NC 27870	NCGS 74C-12(a)(9)	Find a violation of NCGS 74C-12(a)(9) and 14B NCAC 16 .0110(b). A non-disciplinary warning is issued to Mr. Sesson to not commit a subsequent violation of such identified provisions. Refer this matter to the Screening Committee should Mr. Sesson apply for a registration or license.	Accepted
16. 2025-PPS-065	James Officer Signal of Wilmington 7127 Rockfish In Apt301 Leland, NC 27302	14B NCAC 16 .0108(b)	Find a violation of NCGS 74C-11. Enter into a consent agreement with James Officer and Signal of Wilmington in the amount of \$2,203.20 for eighteen unarmed security guard registration violations. Staff is to conduct a follow-up registration compliance audit of Q2 2026. Mr. Officer is to attend Registration Procedures training following the September 2025 or March 2026 Board meeting.	Accepted
17. 2025-PPS-068	Michael Grisanti Precision Protective and Security Services, LLC PO Box 53 Fort Mill, SC 29716	NCGS 74C-11	Find a violation of NCGS 74C-11. Enter into a consent agreement with Michael Grisanti and Precision Protective and Security Services, LLC in the amount of \$122.40 for one unarmed security guard registration violation. No follow up audit is recommended.	Accepted

Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
18. 2025-PPS-069	Sheffield Ford Raven Advisory LLC 4400 Bragg Blvd Fayetteville, NC 28303	NCGS 74C-2	Find a violation of NCGS 74C-2. Refer this matter to the Screening Committee with a recommendation that qualifying agent applicant Patrick Mitchell and Raven Advisory LLC enter into and pay a consent agreement of \$680.00 for eight months of unlicensed activity.	Accepted
19. 2025-PPS-082	Scott Siano Allied Universal Security Services 2211 W Meadow view Road Suite 102 Greensboro, NC 27407	NCGS 74C- 12(a)(1) NCGS 74C- 13(a)	Find a violation of NCGS 74C-12(a)(1) and NCGS 74C-13(a). A non-disciplinary warning is issued to Scott Siano and Allied Universal Security Services to not commit a subsequent violation of such identified provisions. Staff is to conduct a follow-up registration compliance audit of Q2 2025. Scott Siano and all registration designees are to attend the 4-hour PPSB Industry Training following the September 2025 or March 2026 Board meeting.	Accepted
20. 2025-PPS-091	Anthony Sabatino Parasyst Inc. 415 Minuet Lane Suite D Charlotte, NC 28217	NCGS 74C-11 NCGS 74C-13	Find a violation of NCGS 74C-11 and NCGS 74C-13. Enter into a consent agreement with James Long and Parasyst Inc in the amount of \$6,426.00 for six unarmed security guard registration violations and 31 armed security guard registration violations. Staff is to conduct a follow-up registration compliance audit of Q2 2026. Mr. Long is to attend Registration Procedures training following the September 2025 or March 2026 Board meeting.	Accepted
21. 2025-PPS-094	Meridian Meridian Investigative Group, Inc. 6822 22nd Ave N Ste 119 St Petersburg, FL 33710	NCGS 74C- 8(c)(1)	Find a violation of NCGS 74C-8(c)(1). Refer this matter to the Screening Committee with a recommendation that qualifying agent applicant Ulises Gonzalez enter into and pay a consent agreement in the amount of \$1,190.00 for 14 months of unlicensed activity, and that Mr. Gonzalez attend the 4-hour PPSB Industry Training following the September 2025 or March 2026 Board meeting.	Accepted

Board Meeting Report

Board Date 09/18/2025

	Name	Company	Address	License	Committee Recommendation	Board Action
1.	Edward Joseph Ajaeb	Nighthawk Strategies	LLC	Private Investigator	Approve	Accepted
			4410 Massachusetts Ave NW Washington, DC 20016			
2.	StaEsha Stardaya	Anderson	Anderson security services LLC	Security Guard And Patrol	Approve	Accepted
			292 Washington Ave Ex.			
			Albany, NY 12203			
3.	WILLIAM MARTY BALDWIN	UNC Health Lenoir Hospital	100 AIRPORT RD KINSTON NC	Proprietary	Approve	Accepted
			KINSTON, NC 28501			
4.	Aleta Lynne Bollinger	USISS AGENCY LLC	3801 Reese Blvd West, Suite 180	Private Investigator	Approve	Accepted
			Huntersville, NC 28078			
5.	Thomas Branick	Thomas Branick	122 Sailfish Dr Supply, NC 28462	Private Investigator	Approve with Condition Receipt of favorable fingerprint-based criminal history record check	Accepted
6.	Heather Nicole Brennison	Command Investigations	1540 International Parkway Lake Mary , FL 32746	Private Investigator Associate	Approve Level 2 with 1,200 hours	Accepted

	Name	Company	Address	License	Committee Recommendation	Board Action
7.	Joshua Brewer	Perimeter Security Services	1190 Blankshire Rd Fayetteville , NC 28314	Proprietary	Approve	Accepted
8.	MICHAEL BUCCINO	Buccino investigazioni private	8115 Whitmore Cove Lane Clemmons, NC 27012	Private Investigator	Deny Falsification of application.	Accepted
9.	JAY ORIN CAESAR	Bullz Eye LLC	5815 Woodhaven Circle Fayetteville, NC 28311	Security Guard And Patrol	Approve	Accepted
10.	Kevin Calvo	Blue Chameleon Investigations	4833 Old Charlotte Hwy Monroe, NC 28110	Private Investigator Associate	Approve Level 1 with zero hours	Accepted
11.	Kim Canady	Kim Canady	2501 Bragg Blvd, Ste A PMB 2012 Fayetteville, NC 28303	Private Investigator	Approve with Condition Kim Canady enter into and pay a consent agreement of \$2,805.00 for 33 months of unlicensed activity.	Accepted
12.	Joshua Seth Cartret	Joshua Cartret	710 Washington Street Whiteville, NC 28472	Private Investigator	Approve	Accepted
13.	Tony Reno Chambers Jr	The Watchman Security Group, LLC	180 Northam Rd Rockingham, NC 28379	Security Guard And Patrol	Deny Lack of verifiable experience	Accepted
14.	Catherine Lisa Cocks	D. Stafford and Associates, LLC	179 Rehoboth Avenue, #1121 Rehoboth Beach, DE 19971	Private Investigator	Approve	Accepted

Name	Company	Address	License	Committee Recommendation	Board Action
15. Thomas Morton Colthart	V Blue Falcons Investigation	4950 Cameron Rd Hope Mills, NC 28348	Private Investigator	Deny Failure to complete application process and lack of verifiable experience.	Accepted
16. Michael Craig	Liberty Surveillance Group	5507 Francisco dr Greensboro, NC 27410	Private Investigator Associate	Approve Level 1 with zero hours	Accepted
17. Chansellor Crawford	Crawford Safety Solutions	2408 Gardenia Rd Winston Salem, NC 27107	Close Personal Protection	Deny Falsification of application	Accepted
18. Harold Wayne DeLancey Jr	Fire and Explosion Consultants LLC	7275 Bridgewater Rd, Dayton, OH 45424 Dayton, OH 45424	Private Investigator	Approve	Accepted
19. Christina Ann Dubovec	Christina Dubovec	706 Woodrow St S Wilson, NC 27893	Private Investigator	Approve with Condition Christina Ann Dubovec and Discreet Inquiries enter into and pay a consent agreement of \$340.00 for four months of unlicensed activity.	Accepted
20. Jonathon Grant Eubank	LaSorsa & Associates	101 VFW Rd Cedar Point, NC 28584	Close Personal Protection	Approve with Condition Receipt of favorable fingerprint-based criminal history record check.	Accepted
21. James Steven Forren	Summit Forensic Consulting	320 Town Center Ave Suwanee, GA 30024	Private Investigator	Approve with Condition Receipt of a favorable fingerprint-based criminal history record check.	Accepted

Name	Company	Address	License	Committee Recommendation	Board Action
22. Andy Esteban Garcia-Yax	CoventBridge Group	9485 Regency Square Blvd, Suite 200 Jacksonville , FL 32225	Private Investigator Associate	Deny Failure to complete the application process, falsification of the application, and lack of a supervising sponsor	Accepted
23. Rosa Griffin	PChange Protective Services	10001 Derekwood Lane Lanham, MD 20706	Security Guard And Patrol	Approve	Accepted
24. Jillian Elizabeth Hardin	Locklear's Investigative Services	410 N Chestnut St Lumberton, NC 28358	Private Investigator Associate	Approve with Condition Level 1 with zero hours upon receipt of satisfactory credit payment plan.	Accepted
25. Tara Hayes	FMF Courier Services IIc	260 tobacco drive lane angier, NC 27510	Courier Service	Approve	Accepted
26. William Hughes	BH Training	3331 Arrowhead Rd Spring Lake, NC 28390	Proprietary	Approve	Accepted
27. Charles Andrew Jacobs II	Jacobs' Solutions	4644 WOODLINE DR FAYETTEVILLE, NC 28314	Private Investigator	Approve	Accepted
28. William Walker Johnson	Precision Forensics	PMB #154 8611 Concord Mills Blvd Charlotte, NC 28027	Digital Forensics Examiner	Approve	Accepted

	Name	Company	Address	License	Committee Recommendation	Board Action
29.	Christopher Sean Kenefick	Candor Investigations & Protective Solutions LLC	207 West Millbrook Road, Suite 210 Raleigh, NC 27609	Close Personal Protection	Approve	Accepted
30.	Chris Lewis	UNC NASH Hospital	2460 Curtis Ellis Drive Rocky Mount, NC 27804	Proprietary	Approve	Accepted
31.	Eric Frank Macedo	Fidelis Research Group, LLC	6131 Maple Leaf Ave Harrisburg, NC 28075	Private Investigator Associate	Approve Level 1 with 800 hours	Accepted
32.	Corinne M Mastronardi	TRUSTUS SECURITY SERVICES, LLC	PO BOX 61081 VIRGINIA BEACH, VA 23466	Security Guard And Patrol	Approve	Accepted
33.	Cher McBrayer	Insight Services Group, Inc.	55 Ferncroft Rd Danvers, FL 33701	Private Investigator	Approve	Accepted
34.	TOMEKA LASHAY MCCLOUD	NATIONWIDE PROFESSIONAL SECURITY CONSULTANTS	P.O. BOX 19663 ATLANTA, GA 30325	Security Guard And Patrol	Approve	Accepted
35.	Scott Martin Messick	Scildan Strategies LLC	210 Royal Tern Dr Sneads Ferry, NC 28460	Private Investigator	Approve	Accepted

Name	Company	Address	License	Committee Recommendation	Board Action
36.	Adam Scott Myers Protus3 5540 Centerview Dr Suite 214 Raleigh, NC 27606		Private Investigator	Approve	Accepted
37.	Garrett Clark Parthum (Deactivated)		Private Investigator	Approve	Accepted
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38.	Ritchie Clements Pearce The North Carolina Protection Group 740 SE Greenville Blvd Greenville, NC 27858		Private Investigator	Approve	Accepted
39.	Christopher Keith Peiffer Concentric Advisors, Inc. 5150 Carillon Point Kirkland, WA 98033		Close Personal Protection	Approve	Accepted
40.	Ruth Phelps Allied Universal Compliance and Investigations, Inc. 910 Paverstone Drive Raleigh, NC 27615		Private Investigator Associate	Approve Level 1 with zero hours	Accepted
41.	Gabriel Picard Gabriel Picard 46 Loblolly Court Sanford, NC 27332		Private Investigator	Approve	Accepted
42.	Thomas Michael Pokusa SECURCORP Tactical Response, Inc. 1529 Old Bridge Road Woodbridge, VA 22192		Security Guard And Patrol	Approve	Accepted
43.	Vincent Gerald Reece Bradshaw's Private Investigation Services 203 W kerr street Salisbury, NC 28144		Private Investigator Associate	Approve Level 1 with zero hours	Accepted

	Name	Company	Address	License	Committee Recommendation	Board Action
44.	Paul Anthony Register			Private Investigator	Approve	Accepted
	Novant Health					
	200 Hawthorne LN					
	Charlotte, NC 28204					
45.	Byron Ferdinand Reynolds	First Tech Security Service LLC	11 N. Water St. Mobile, AL 36602	Security Guard And Patrol	Approve with Condition Receipt of a favorable fingerprint-based criminal history record check.	Accepted
46.	Danny DeWayne Reynolds	AS Surveillance, LLC/Advantage Investigations	P.O. Box 68 Kannapolis, NC 28083	Private Investigator Associate	Approve with Condition Level 2 with 1,113 hours upon receipt of a satisfactory credit payment plan.	Accepted
47.	Joey Chris Roach	Apollo Services Group LLC	6900 Phillips Hwy Jacksonville, FL 32216	Security Guard And Patrol	Approve	Accepted
48.	Jason Romero	Bradshw's Private Investigation Services	203 Kerr Street Unit A Salisbury, NC 28144	Private Investigator Associate	Approve Level 1 with zero hours	Accepted
49.	Lindsey Romo	Blue Chameleon Investigations	6003 Oak Ridge Ct Matthews, NC 28110-0000	Private Investigator	Approve	Accepted
50.	Cole Joseph Rose	AS Surveillance, LLC/Advantage Investigations	2975 Dale Earnhardt Blvd. Kannapolis, NC 28083	Private Investigator Associate	Approve Level 2 with 1,800 hours	Accepted

Name	Company	Address	License	Committee Recommendation	Board Action
51.	Graham Lee Sappington	Phoenix SAS 5603-B W. Friendly Ave. Greensboro, NC 27410	Private Investigator	Approve	Accepted
52.	Graham Lee Sappington	Phoenix SAS 5603-B W. Friendly Ave. Greensboro, NC 27410	Security Guard And Patrol	Approve	Accepted
53.	Preston Thomas Seiz	American Security Associates, Inc. 4394 seminole dr acworth , GA 30101	Security Guard And Patrol	Approve	Accepted
54.	Dale Thomas Jr	Sundown Security Services, LLC 423 Hawthorne Loop Rd #101 Leland , NC 28451	Security Guard And Patrol	Approve with Condition Surrender sworn LEO status	Accepted
55.	Bobbi Tucker	N-Tact Security LLC 401 NW 1st ave Ocala, FL 34475	Security Guard And Patrol	Approve with Condition Receipt of fifth favorable character reference.	Accepted
56.	Alyson Stephanie Tyler	Coventbridge (USA) Inc. 9485 Regency Square Blvd Jacksonville, FL 32225	Private Investigator Associate	Approve Level 1 with 500 hours	Accepted
57.	Clark Christopher Walton	Reliance Forensics, LLC 5950 Fairview Rd CHARLOTTE, NC 28210	Digital Forensics Examiner	Approve with Condition Clark Christopher Walton and Reliance Forensics, LLC, enter into and pay a consent agreement of \$2,040.00 for 24 months of unlicensed activity. The consent agreement may be paid by three equal payments over 90 days.	Accepted
58.	Kenneth E White II	W and W Security Services LLC 1124 E Oak Hill Dr Halifax, VA 24558	Security Guard And Patrol	Approve	Accepted

Name	Company	Address	License	Committee Recommendation	Board Action
59.	Brandon Lee Youngblood		Security Guard And Patrol	Approve	Accepted
	Innovative Solution Advisors, LLC	4455 LBJ Freeway Dallas, TX 75244			



North Carolina Department of Public Safety

Private Protective Services Board

Josh Stein, Governor
Eddie M. Buffaloe, Jr., Secretary

Tamara Rabenold, Chair
Paul Sherwin, Director

North Carolina Private Protective Services Board Training and Education Committee Agenda

September 18, 2025

The upcoming PPS Trainer courses are scheduled:

Course: Unarmed Guard Trainer and Workshop

***Location: Wake Tech Public Safety Education Campus
321 Chapanoke Road, Raleigh***

- **September 15-19, 2025 (in progress)**
- **December 8-12, 2025**
- **February 16-20, 2026**
- **March 11-15, 2026**
- **July 13-17, 2026**
- **September 14-18, 2026**
- **November 16-20, 2026**

Course: Firearms Trainer Recertification/Prequalification 1-day course

Location: Samarcand Training Academy, Jackson Springs

- **October 9, 2025**
- **November 12, 2025 (Recert for both HG and LG)**
- **March 4, 2026 (Recert for both HG and LG)**
- **March 31, 2026**
- **April 15, 2026**
- **September 23, 2026**
- **October 7, 2026**
- **November 10, 2026 (Recert for both HG and LG)**

Course: New Firearms Trainer Course and Workshop (4 days)

Location: NCJA, Salemburg

MAILING ADDRESS:
3101 Industrial Drive, Suite 104
Raleigh, NC 27609



www.ncdps.gov/pps
An Equal Opportunity employer

OFFICE LOCATION:
3101 Industrial Drive, Suite 104
Raleigh, NC 27609
Telephone: (919) 788-5320

Email: ppsasl@ncdps.gov

- September 30 – October 3, 2025
- May 5-8, 2026

Course: Long Gun Trainer Course (3 days)

Location: NCJA, Salemburg

- December 2-4, 2025
- April 7-9, 2026

Completed Training

Course: Unarmed Guard Trainer and Workshop

Location: Wake Tech Public Safety Education Campus
321 Chapanoke Road, Raleigh

- August 4-8, 2025 (16 new trainers)

Course: Firearms Trainer Recertification/Prequalification 1-day course

Location: Samarcand Training Academy, Jackson Springs

- September 3, 2025

Firearms Trainer Audit

Michael Curtis

Date: Wednesday, August 6, 2025

Location: 1059 Bullard Court, Raleigh (Arete Firearms Training LLC).

Audit period: July 2024 – July 2025

Most of Curtis' firearms training records were accounted for. He was late submitting some post delivery reports; however, they have since been received.

Firearms Trainer Observations

Joel Pressley & Melanie Tatum

Date: Friday, August 15, 2025

Location: 10726 Monroe Road, Matthews NC (Point Blank Range)

No violations observed. Pressley and Tatum conducted a safety briefing, and all required equipment was utilized (barricades, stopwatch).

Sean Thomas

Date: Thursday, August 29, 2025

Location: 12700 Hagers Ferry Road, Huntersville NC (Duke Energy)

No violations observed. Thomas called the course of fire correctly and utilized all required equipment.

Weapon Discharges

Name: Michael Ray Parker

Company: North State Security

Date of Incident: Saturday, May 17, 2025 @ 11:50pm

Location of Incident: Sheetz, 2985 Fairlawn Drive, Winston Salem

Weapon Involved: Taurus G3C 9mm.

Registration Status when Incident Occurred: Registered unarmed guard only.

On May 17, 2025, at approximately 11:50pm, Michael Parker was working armed security for North State Security (NSS) at the Sheetz convenience store located on Fairlawn Drive in Winston Salem. During Parker's shift, he encountered a male suspect attempting to shoplift two cases a beer from the store. Parker confronted the suspect in an attempt to stop him. The suspect along with two accomplices assaulted Parker before exiting the building. Parker pursued the suspects outside into the parking lot. Parker heard what he believed to be gunshots fired in his direction. Parker retrieved his firearm and fired back at the suspect and his accomplices attempting to flee in their vehicle. No injuries or property damage were reported.

The Winston-Salem Police Department responded to the scene. Based on the evidence collected in their investigation, Parker was charged with Assault with a Deadly Weapon, carrying a Concealed Weapon and Discharging a Weapon into Occupied Property.

Parker was not registered as an armed guard with North State Security when the incident occurred. North State Security immediately reported this incident to PPS. Parker was not authorized to carry a firearm on duty, and additionally, NSS had no knowledge he was in possession of a firearm when the incident occurred. According to PPS records, Parker has never taken PPS firearms training or been registered as an armed guard. NSS submitted an unarmed guard transfer application from Allied Universal Security Services on August 23, 2024. He was terminated on May 22, 2025.

Name: Joshua Stewart

Company: Allied Universal Security Services

Date of Incident: August 5, 2025

Location of Incident: Triangle Shooting Academy, Raleigh

Weapon Involved: Smith & Wesson M&P 9mm.

Registration Status when Incident Occurred: Unregistered

On Tuesday, August 5, 2025 Joshua Stewart was enrolled in the PPS new firearms class on behalf of Allied Universal Security Services (AUSS). While on the range, Stewart was attempting to holster his

firearm and discharged a round. The round struck Stewart's thigh and he was transported to the hospital with non-life threatening injuries. Ralph Ruiz was the PPS certified trainer conducting the course. As a result of this incident, AUSS has elected to register Stewart as an unarmed guard only at this time. An application was submitted on August 6th. Stewart completed the unarmed guard training course on July 31st.

Name: Bryan Simmons

Company: Black OPS Protection Agency

Date of Incident: August 8, 2025 @ 2:27am

Location of Incident: 3415 Queen City Drive, Charlotte (Studio Suites 4)

Weapon Involved: Glock 17 9mm.

Registration Status: Registered armed guard

On Friday, August 8, 2025, Bryan Simmons was working armed security for the Black OPS Protection Agency at Studio Suites located in Charlotte. While on duty, Simmons encountered an unruly person on the property who is known to the area and usually carries a firearm. Simmons instructed the suspect to leave the premises, but the suspect refused. The suspect then assaulted Simmons by punching him in the face. At that time, Simmons discharged his weapon towards the suspect. The bullet grazed the suspect's buttocks area. The Charlotte Mecklenburg Police Department arrived at the scene and placed the suspect under arrest for assaulting Simmons. Simmons' armed guard registration is current and was on the date of the incident as well.

Topics for Discussion

- **Including Human Trafficking and Counter-terrorism components in the Unarmed Guard Course.**

End of Report

Prepared by Karen Battle, PPSB Training Officer

PPSB CEU COURSE NEW / RENEWAL September 2025

PPSB CEU COURSE NEW / RENEWAL September 2025

NORTH CAROLINA PRIVATE PROTECTIVE SERVICES BOARD

BYLAWS

Article 1.

NAME AND PURPOSE

Section 1.01 The North Carolina Private Protective Services Board is the name of the entity established by the North Carolina General Assembly and may herein be referred to as the "Board".

Section 1.02 The Board is a State agency licensing board that is charged with the responsibility of regulating the private security industry to increase the level of integrity, competency, and performance of the Private Protective Services professions. The Board is established and exists pursuant to the North Carolina Private Protective Services Act, N.C. General Statute Chapter 74C, which is herein referred to as the "Act".

Article II.

GENERAL PROCEDURES

Section 2.01 Parliamentary Procedure. The Board shall use the parliamentary procedures as normally set forth in Robert's Rules of Order, Newly Revised, 12th Edition as a guide, however the Chair of the Board will determine the extent to which Robert's Rules of Order are followed during the Board meetings as will the chairs of the various committees while conducting the business of the committee.

Section 2.02 Quorum. A "quorum" for any meeting of the Board or any committee shall be defined as 51% of those members in attendance at the opening of the meeting.

Article III.

MEMBERSHIP OF THE BOARD AND THE COMMITTEES

Section 3.01 Composition of the Board. Pursuant to N.C.G.S. § 74C-4, the Board shall consist of 14 members, appointed by the various elected State officials as specified in the Act.

Section 3.02 Committees. The Board has the following standing committees: Screening Committee, Grievance Committee, Law and Rules Committee, Education and Training Committee, Emerging Technologies Committee, and Finance Committee.

All standing committees must have a minimum of four members selected from the Board, and each committee will have at least one industry member and one public member.

Chairs of each of the committees will have the power to vote on all committee decisions.

The Board has the authority to create additional standing committees as are deemed necessary.

The By-laws may be amended to include additional standing committees according to the procedures set forth in Article VIII.

- (i) The Screening Committee is established to review applications for licensure. The Screening Committee members are appointed by the Chair of the Board in consultation with the Chair of the Screening Committee
- (ii) The Grievance Committee is established to review audits and complaints of alleged violations of the Act. The Grievance Committee members are appointed by the Chair of the Board, in consultation with the Chair of the Grievance Committee.
- (iii) The Law and Rules Committee is established to review the Board's enabling statute and propose any legislative changes and review the Board's administrative rules for amendment or change. The Law and Rules Committee members are appointed by the Chair of the Board in consultation with the Chair of the Law and Rules Committee
- (iv) The Finance Committee is established to work with the Director to review the Board budget and make recommendations for any fee increase or decrease. The Finance Committee members are appointed by the Chair of the Board, in conjunction with the Chair of the Finance Committee.
- (v) The Training and Education Committee is established to review, develop, and implement the Board's training and education programs for all license categories. The Training and Education Committee members are appointed by the Chair of the Board, in consultation with the Chair of the Training and Education Committee
- (vi) The Emerging Technologies Committee is established to review current trends and developments in technologies that would support the mission of the Board in increasing the level of integrity, competency, and performance of the Private Protective Services professions.

Section 3.03 Special Committees. Committees other than the standing committees may be established by the Board's Chair as necessity dictates. The Board's Chair shall appoint the members and Chair of any special committee. Any special committee may be dissolved by a majority vote of the members.

Section 3.04 Appointment of Non-members to Committees. Individuals who are not members of the Board may be appointed to serve on special committees in an advisory capacity but are not authorized to vote on any issue being considered by the special committee. Individuals who are not members of the Board shall not be permitted to serve on any standing committee of the Board.

Section 3.05 Board Member Attendance. The Board's Secretary shall take roll at the beginning of each meeting and shall include those in attendance and those absent in the minutes for that meeting. If a member is absent, the Board Secretary shall note the absence. Failure to attend a minimum of three Board meetings in a calendar year may be considered neglect of duty. Attendance applies to both Board meetings and committee meetings.

Section 3.06 Board Requirements. Pursuant to the State Ethics Commission requirements found in N.C.G.S. § 138A-14, Board members must receive the required ethics training within six months

of appointment and every two years thereafter. Board members must also complete the “Statement of Economic Interest” by April 15th of each year.

Pursuant to N.C.G.S. § 93B-5(g) Board members, within six months of appointment and every two years thereafter, must receive training in the following topics:

- 1) Chapter 150B, The Administrative Procedure Act.
- 2) Chapter 132, The Public Records Law.
- 3) Article 33C of Chapter 143, The Open Meetings Act.
- 4) Articles 31 and 31A of Chapter 143, The State Tort Claims Act and the Defense of State Employees Law.
- 5) Chapter 138A, The State Government Ethics Act.
- 6) Chapter 130C, Lobbying.

Section 3.07 Removal of a Member. Any Board member may be removed by majority vote of the membership for misconduct, incompetence, or neglect of duty. Pursuant to the Open Meetings Law, N.C.G.S. § 143-318.11(6), the Board may not consider the qualifications, competency, performance, character, fitness, appointment or removal of a member of the Board except for not fulfilling ethics training, completing the Statement of Economic Interest, or not completing 93B5 training, in an open meeting.

It is acknowledged that a member of the Board may be removed at any time by his or her appointing authority.

Article IV. OFFICERS

Section 4.01 Chair. The Chair of the Board shall be elected by plurality vote of the membership. The Chair shall have the following duties:

- (i) Serve as the Chair of the Board;
- (ii) Preside at meetings of the Board;
- (iii) Consult with the Director to help prepare agendas for the meetings; and
- (iv) Work with the staff as necessary in implementing policies and actions of the Board.

There shall be no term limit for the Chair. The Chair may vote on all matters before the Board.

Section 4.02 Vice-Chair. The Vice-Chair of the Board shall be elected by plurality vote of the membership. The Vice-Chair shall have the following duties:

- (i) Fulfill the duties of the Chair when that person is temporarily absent, resigns, is removed from office or otherwise is unable to perform the duties of the office; and

- (ii) Perform all specific duties assigned by the Chair or as requested by the membership and approved by the Chair.

The Vice-Chair shall have all voting rights. There shall be no term limit for the Vice-Chair.

Section 4.03 Committee Chairs. There shall be a Chair for each of the standing committees. The Committee Chairs of the Board shall be elected by plurality vote of the membership. The Committee Chairs shall have the following duties:

- (i) Serve as the Chair of the Committee;
- (ii) Preside at the meetings of the Committee;
- (iii) Consult with the Director to help prepare the agenda;
- (iv) Consult with the Director to assure that each Committee meeting is properly noticed pursuant to the Open Meetings Law; and
- (v) Work with the staff as necessary in implementing policies and actions that have been approved by the Board.

There shall be no term limit for the Chairs of the Committees. The Chairs may vote on all matters before their Committee.

Article V. ELECTIONS

Section 5.01 Election of Officers. Pursuant to N.C.G.S. § 74C-4(f), the Board shall elect a Chair, Vice-Chair, and other officers and Committee Chairs from among its members at the first meeting after July 1 of each year.

Section 5.02 Nominations. Any Board member may make a nomination of a Board member to fill the positions of Chair, Vice-Chair, or Committee Chair. Nominations shall be closed upon a majority vote of the members.

Section 5.03 Election Procedure. The Board's attorney, or in the alternative the Board's Director, shall call for the vote after nominations for each respective position have been closed.

Voting may not occur by secret ballot. Voting shall occur by polling each member, and each member's vote shall be recorded by the Board's secretary. All election procedures shall be consistent with the provisions set forth in the Open Meetings Law, N.C.G.S. § 143-318.13.

Section 5.04 Plurality Vote. If one member is nominated for an office or committee chair and the nominations are then closed, the member is elected by acclamation. If two or more members are nominated for an office or committee chair position, the member shall be elected by a plurality of the vote.

Article VI. MEETINGS

Section 6.01 Regular Meetings. The Board will hold its regularly scheduled meetings in the following months: January, March, May, July, September, and November. Notice of the meetings will be given according to requirements set forth in the North Carolina Open Meetings Law, N.C.G.S. § 143-318.1, *et seq.*

Section 6.02 Special Meetings. The Chair has the authority to schedule a special meeting of the Board, or the Board may by majority vote choose to have a special meeting. A special meeting may be called to discuss specific items of concern that may be too time consuming to discuss during the regular meeting of the Board. Only specific matters that are noticed for discussion shall be discussed at a special meeting. All special meetings shall comply with the Open Meetings Law, N.C.G.S. § 143-318.1, *et seq.*

Section 6.03 Emergency Meetings. The Chair has the authority to schedule an emergency meeting of the Board if generally unexpected circumstances require immediate consideration by the Board. Only specific matters that are noticed for discussion will be discussed at the emergency meeting. Any emergency meeting shall comply with the Open Meetings Law, N.C.G.S. § 143-318.1, *et. seq.*

Article VII. LEGISLATIVE MATTERS

Section 7.01 Lobbying. The North Carolina Department of Public Safety (NC DPS) provides lobbying assistance to the Board. The Chair, the Director, and the Board's attorney will work with the legislative staff of the Department of Public Safety to accommodate the needs of the Board.

Section 7.02 Legislative Procedures. The Chair of the Board may delegate a member(s) of the Board to work with the NC DPS legislative staff on legislation that impacts the Board.

Members cannot lobby members of the General Assembly on behalf of the Board unless such action is approved by the Chair of the Board.

Members of the Board shall not hold themselves out as acting on behalf of the Board when dealing with members of the General Assembly unless such action is approved by the Chair of the Board, and the member is acting in accordance with or endorsing the position taken by the Board.

Individual opinions should not be given to members of the General Assembly in opposition to a Board position if the member is being recognized as a member of the Board thus giving the impression that the member is speaking on behalf of the Board.

Article VIII.
AMENDMENTS TO BY-LAWS

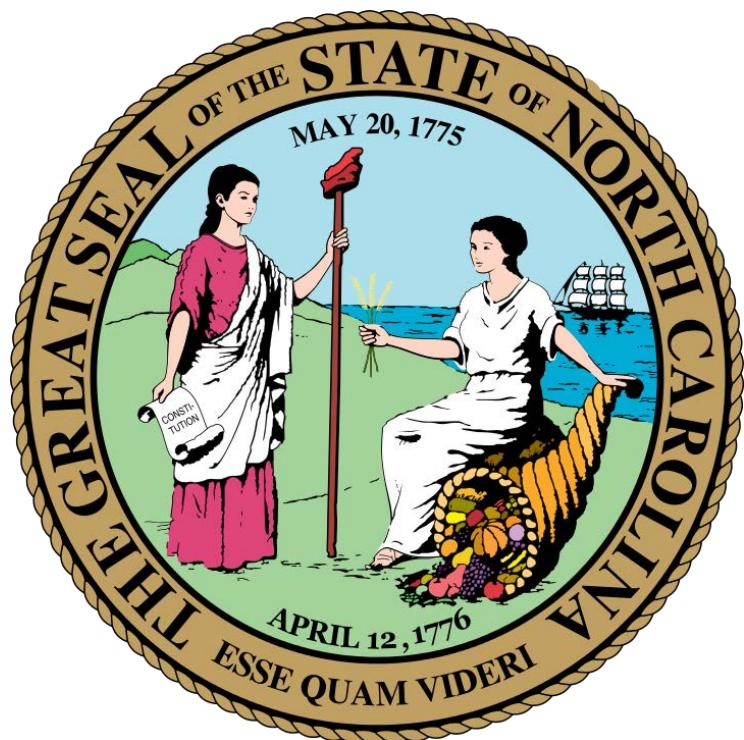
Section 8.01 Amendments to By-Laws. The By-laws may be amended upon an approved motion and with a two-thirds majority of the votes cast at any regular meeting. Notice of the proposed amendment to the By-laws shall be given to the Board members at least thirty (30) days prior to such meeting. Such notice shall include the actual text of the proposed amendment.

Effective 9/18/2025

NORTH CAROLINA PRIVATE PROTECTIVE SERVICES BOARD

September 18, 2025

DIRECTOR'S REPORT



Paul Sherwin, Director

DIRECTOR'S REPORT

- I. PPS information and updates, page 3**
- II. Licensing, registration and certification summary, page 5**
- III. Budget summary, page 6**
- IV. Budget graphics, page 7**

PPS INFORMATION AND UPDATES

PERSONNEL

Private Protective Services currently has two vacant positions:

- Registration Processor – Recruitment in process
- Agency Receptionist – Occupied by a temporary employee

Investigator Darla Cole on Sept. 10, 2025, was appointed by Governor Stein to the North Carolina Interagency Council for Homelessness Programs. She will serve as Department of Public Safety Secretary Eddie Buffaloe's designee on the Council. Investigator Cole was selected, in part, due to her extensive experience working with homeless persons through her church and the Salvation Army. The North Carolina Interagency Council for Homelessness Programs was first created under the Cooper administration. The Council advises the Governor, state agencies, and external partners on issues related to housing stabilization, services for people who are experiencing homelessness or at risk of homelessness, and strategies to reduce and end homelessness.

OPERATIONS

Registration Unit

- Registration applications received YTD 2025: 21,972
 - Same period 2024: 20,582
 - Same period 2023: 18,629
 - Same period 2022: 17,189
 - Same period 2021: 16,249
 - Same period 2020: 15,911
 - Same period 2019: 18,076

Licensing Unit

- License applications received YTD 2025: 728
 - Same period 2024: 908
 - Same period 2023: 775
 - Same period 2022: 911
 - Same period 2021: 596
 - Same period 2020: 897
 - Same period 2019: 596

Investigations Unit

- License applicant background investigations completed YTD 2025: 277
 - Same period 2024: 323
 - Same period 2023: 323
 - Same period 2022: 233

- Same period 2021: 229
- Same period 2020: 241
- Same period 2019: 261
- Complaint investigations completed YTD 2025: 78
 - Same period 2024: 106
 - Same period 2023: 73
 - Same period 2022: 68
 - Same period 2021: 48
 - Same period 2020: 36
 - Same period 2019: 63

Training Unit

- Trainer applications received YTD 2025: 303
- Same period 2024: 239
- Same period 2023: 268
- Same period 2022: 185
- Same period 2021: 270
- Same period 2020: 166
- Same period 2019: 173

OTHER

Investigator David Batton in July 2025 conducted a proactive registration compliance audit of Southeastern Regional Medical Center, a proprietary security organization under the supervision of Selina Tino (133-POC), for Q1 2024. Batton's audit reviewed the registration records of 18 armed security guards and no violations were found.

LICENSING, REGISTRATION, AND CERTIFICATION SUMMARY

Total active in Permitium: 29,717 (+3.2% from July 2025 meeting)

Registration		
	Armed	5394
	Armed Armored Car	460
	Armed Licensee	127
	Armed Licensee Associate	10
	Unarmed	20204
	Unarmed Armored Car	25
Registration Total		26220
License		
	Armored Car Profession	73
	Close Personal Protection	328
	Courier Service Profession	60
	Digital Forensics Examiner	18
	Digital Forensics Examiner Trainee	1
	Electronic Counter Measures Profession	44
	Electronic Counter Measures Trainee	6
	Guard Dog Service Profession	16
	Polygraph Examiner	31
	Polygraph Trainee Permit	0
	Private Investigator	1480
	Private Investigator Temp Permit	4
	Private Investigator Associate	237
	Private Investigator Associate Temp Permit	2
	Proprietary	111
	Psychological Stress Evaluator	8
	Security Guard and Patrol	504
	Special Limited Guard and Patrol	4
License Total		2928
Certification		
	Firearms Trainer	208
	Unarmed Guard Trainer	361
Certification Total		569

Private Protective Services Board Financial Report
Fiscal Year 2024-2025
July 1, 2024 – June 30, 2025

PPSB Operating Fund Revenue and Expenditures

FY25 revenue	\$ 1,835,355.91
FY25 expenditures	\$ (1,748,936.43)
FY25 FUND BALANCE INCREASE/(DECREASE)	\$ 86,419.48

PPSB Operating Fund Cash Flow

Beginning Cash Balance (July 1, 2024)	\$ 1,915,254.57
FY25 revenue	\$ 1,835,355.91
FY25 expenditures	\$ (1,748,936.43)
FY25 ENDING FUND BALANCE	\$ 2,001,674.05
Months of Average Operating Expenses	13

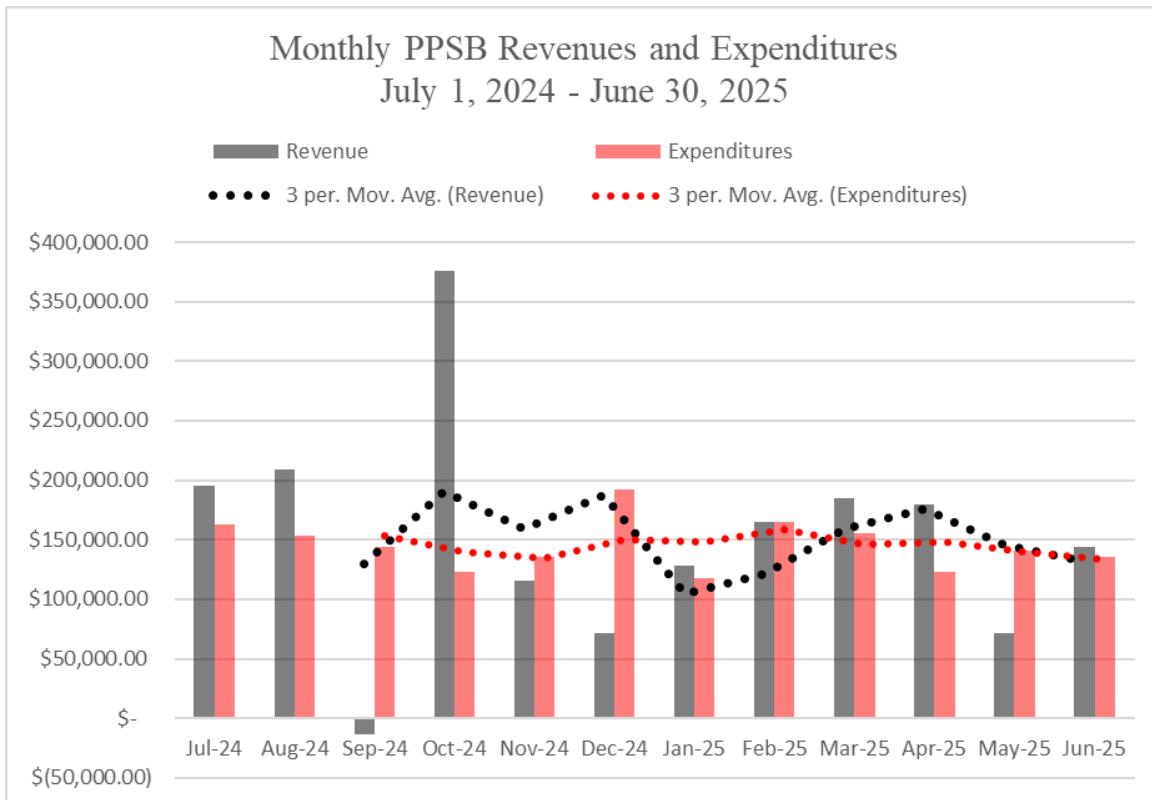
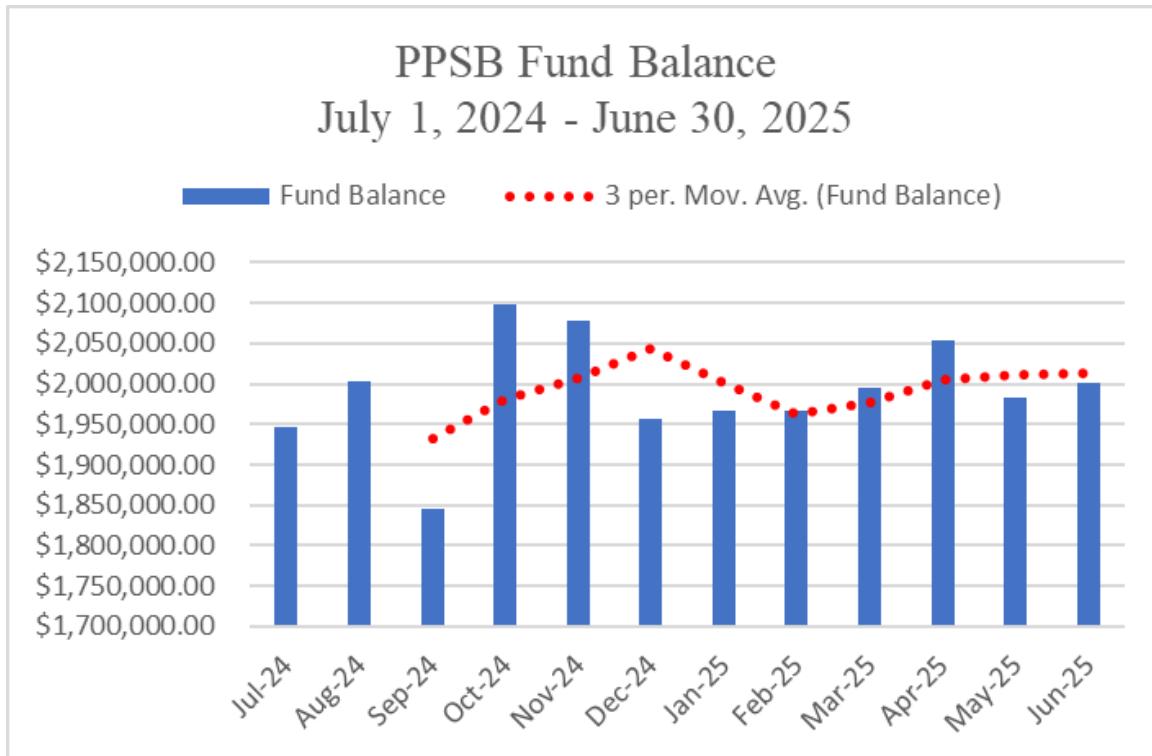
PPSB Education Fund Revenue and Expenditures

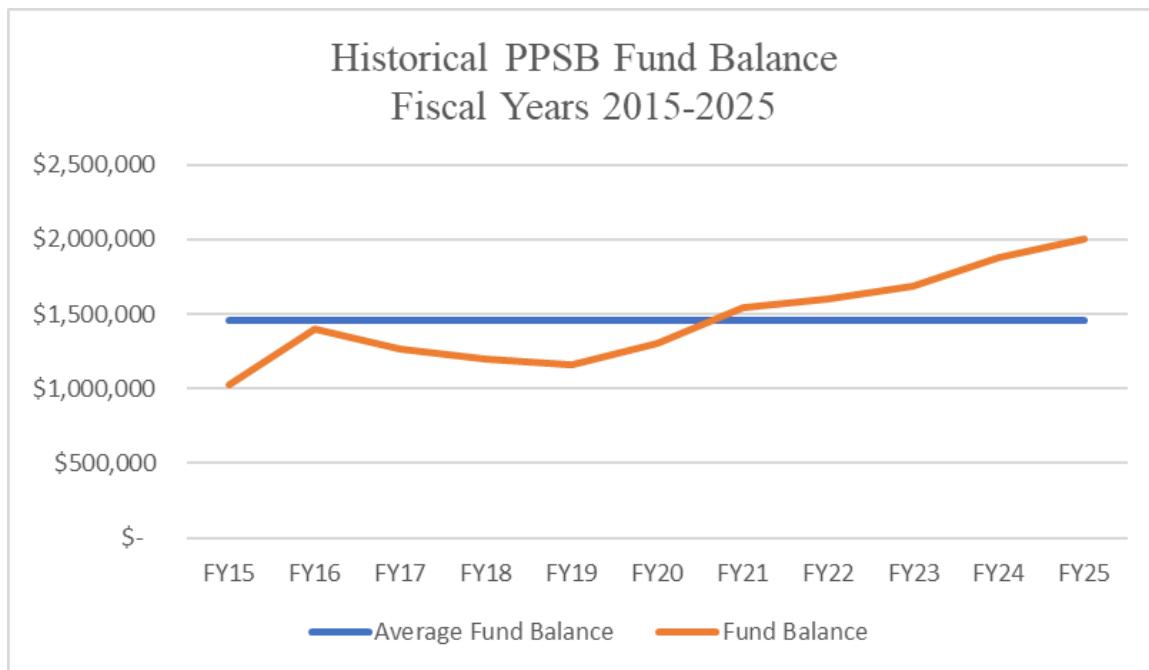
FY25 revenue	\$ 12,250.00
FY25 expenditures	\$ (15,133.00)
FY25 EDUCATION FUND BALANCE	\$ (2,883.00)
INCREASE/(DECREASE)	

PPSB Education Fund Cash Flow

Beginning Cash Balance (July 1, 2024)	\$ 142,143.38
FY25 revenue	\$ 12,250.00
FY25 expenditures	\$ (15,133.00)
FY25 ENDING FUND BALANCE	\$ 139,260.38

BUDGET GRAPHICS





PRIVATE PROTECTIVE SERVICES BOARD

Raleigh, North Carolina

September 18, 2025

ATTORNEY'S REPORT



PRIVATE PROTECTIVE SERVICES BOARD

Raleigh, North Carolina

September 18, 2025

I. CONSENT AGREEMENT, SETTLEMENT AGREEMENTS & CIVIL PENALTIES

1. On May 15, 2025, Hector Falu/Falu Security was assessed a civil penalty in the total amount of \$14,000.00, consisting of \$2,000.00 for each violation of N.C.G.S. 74C-11(a), N.C.G.S. 74C-12(a)(6), N.C.G.S. 74C-12(a)(29), N.C.G.S. 74C-12(a)(31); N.C.G.S. 74C-13(b), 14B NCAC 16 .0108(b), and 14B NCAC 16 .0110(a). Payment has not been received.
2. On May 15, 2025, Curtis Romano/Watchmen Solutions, LLC, entered into a Consent Agreement with the Board in the amount of \$8,384.40 for 64 unarmed security guard registration violations and three armed security guard registration violations. The temporary consent agreement was signed by QA Curtis Romano on March 10, 2025. Paid In Full.
3. On May 15, 2025, David Charles Kaiser/Spearhead Private Investigations was assessed a civil penalty in the amount of \$2,000.00 for violating N.C.G.S 74C-2. Payment has not been received.
4. On May 15, 2025, Jessica Coates/Ellington Digital Forensics (Screening) entered into a Consent Agreement with the Board in the amount of \$1,700.00 for 20 months of unlicensed activity. The temporary consent agreement was signed by Jessica Coates on April 25, 2025. To be paid in three monthly installments. Paid In Full.
5. On May 15, 2025, Sharwyn James Saigo McGee, Jr./F&M Enterprise LLC (Screening) entered into a Consent Agreement with the Board in the amount of \$935.00 for 11 months of unlicensed activity. The temporary consent agreement was signed by Sharwyn Saigo McGee, Jr., on February 14, 2025. Paid In Full.
6. On May 15, 2025, LaBecca Patrice Thomas/East Coast Protective Services, Inc., (Screening) entered into a Consent Agreement with the Board in the amount of \$170.00 for 2 months of unlicensed activity. The temporary consent agreement was signed by LaBecca Thomas on February 17, 2025. Paid In Full.
7. On July 17, 2025, Charles Harvey Witherspoon, Jr./Weatherspoon Enterprises Inc., entered into a Consent Agreement with the Board in the amount of \$5,508.00 for 42 unarmed security guard registration violations and two-armed security guard registration violations. The temporary consent agreement was signed by QA Charles Harvey Witherspoon, Jr. on May 30, 2025. Paid In Full.
8. On July 17, 2025, Charles Reedy, Jr./Global Security Management Team, LLC, entered into a Consent Agreement with the Board in the amount of \$856.80 for four unarmed security guard registration violations and two armed security guard registration

violations. The temporary consent agreement was signed by QA Charles Reedy, Jr. on April 29, 2025. Paid In Full.

9. On July 17, 2025, Scott Carlton/Sentry Protective Services, entered into a Consent Agreement with the Board in the amount of \$5,508.00 for 36 months of unlicensed activity and 20 unarmed security guard registration violations. The Consent Agreement was signed by QA Scott Carlton on September 8, 2025). Paid In Full.
10. On July 17, 2025, Gregory Smith/Deps Safety & Security Services, Inc., entered into a Consent Agreement with the Board in the amount of \$1,346.40 for 11 unarmed security guard registration violations. The Consent Agreement was signed by QA Gregory Smith on March 31, 2025. Paid In Full.
11. On July 17, 2025, Douglas Ruhl/Strategic Security Corp., entered into a Consent Agreement with the Board in the amount of \$4,369.00 for 17 unarmed security guard registration violations, 12 armed security guard registration violations, and one month of unlicensed activity. The temporary consent agreement was signed by QA Douglas Ruhl on March 26, 2025. Payment has not been received.
12. On July 17, 2025, Queontezze Arness Riley/Alliance Protection Services LLC, entered into a Consent Agreement with the Board in the amount of \$6,242.40 for 18 unarmed security guard registration violations and 22 armed security guard registration violations. The temporary consent agreement was signed by QA Queontezze Arness Riley on June 5, 2025. Payment has not been received.
13. On July 17, 2025, Rodney Bizzell, in lieu of suspending his armed security guard registration, agreed to a civil penalty in the amount of \$250.00 for violating N.C.G.S. 74C-13(a). Payment has not been received.
14. On July 17, 2025, Mark Wilson McGown Thompson/Ellington Digital Forensics (Screening) entered into a Consent Agreement with the Board in the amount of \$1,870.00 for 22 months of unlicensed activity. No consent agreement was signed. Paid In Full.

II. OFFICE OF ADMINISTRATIVE HEARINGS

See, Hearings List (Attachment 1).

III. ADMINISTRATIVE RULES

- a. At its December 12, 2024, meeting, the Board voted, upon recommendation of the Law & Rules Committee, to approve amendments to nine administrative rules, 14B NCAC 16.0701, .0707, .0801, .1203, .1301, .1307, .1401, .1501 and .1502. The Notice of Text for each was filed on January 9, 2025. The Public Hearing was held on Tuesday, February 18, 2025, at 2:00 p.m. at the Board's office. The Public Comment Period ended April 4, 2025. There were no comments written or oral. The Board voted to approve these rule amendments at its May 15th meeting.

The Submission for Permanent Rules forms for each were filed on May 20, 2025.

I received almost two dozen requests for technical changes, which I made, then suddenly, three days before the Rules Review Commission meeting, received two objections to four rules. (Regarding two of these four rules, they have existed for 41 years, and have been reviewed 13 times with no objection, the most recent being August 2024.) I appeared at the Commission's meeting on June 26th and argued against both objections. I was successful as to one (the fee charged by Permitium and the credit card transaction fee) but unsuccessful as to the second. The "period of review" was extended to allow me the opportunity to comply with the Commission Counsel's demand.

I revised the four rules in question using identical language from a rule for another State agency that was approved at the Commission's June meeting. All nine of these amended rules were considered at the Commission's meeting on August 28, 2025. Although I used previously approved language, the Commission objected to the same four rules, .0701, .0801, .1301, and .1401. The other four rule amendments and the adoption were, however, approved. They are attached as Attachment 2.

It is now necessary that the Board begin anew with the four rules objected to by the Commission.

b. At its March 20, 2025, the Board voted, upon recommendation of the Law & Rules Committee, to amend two rules so as to require a license number in any advertising and to "modernize" the polygraph license process. It also voted to adopt a rule setting forth procedures to obtain a declaratory ruling. The Notice of Text was filed on April 7, 2025. The Public Hearing was held on Tuesday, May 20, 2025, at 2:00 p.m. at the Board's office, and the public comment period ended June 30, 2025. There were no public comments, written or oral.

The Submission for Permanent Rule form for each rule was filed on July 17, 2025 and I made numerous technical changes at the request of the Rules Review Commission staff attorney. These rule amendments and the adoption were also heard and approved at the Commission's August meeting.

A copy of the approved rule amendments and adoption are also attached as Attachment 2.

c. Passage of Senate Bill 710 (S.L. 2025-51) necessitates the amendment of numerous administrative rules. Additionally, the Law & Rules Committee and the Board have proposed other rule amendments which I have been holding pending passage of Senate Bill 710. Further, the Board also needs to obtain approval of the above-mentioned four rules.

Amended rules are attached as Attachment 3. These rules were considered at this morning's Law & Rule Committee meeting.

A motion to approve these rules as amended is in order for today's meeting.

IV. LITIGATION

a. At its October 2024 Board meeting, Lawrence Garcia and Ameriguard Security Services were disciplined for failing to register armed and unarmed security guards and failure to

cooperate with an audit. Mr. Garcia requested a hearing before the Office of Administrative Hearings and the Administrative Law Judge upheld the Board's action. The Board adopted his Proposed Proposal for Decision as its Final Agency Decision at its May 14, 2025, meeting.

Mr. Lawrence, as QA, did not attend the FAD hearing.

He did, however, retain an attorney to petition for judicial review. On the evening before a hearing on a Motion to Extend Time to File a Petition for Judicial Review, his attorney withdrew the Motion. No Petition was filed before the time to do so expired.

V. LEGISLATION

a. House Bill 193, Firearm Law Revisions, would allow an employee or volunteer of a non-public (i.e. private) school to carry a firearm or a stun gun on educational property that is owned, used, or operated by the non-public school if: 1) the person has written authorization from the school board of trustees or its administrative director to possess and carry the firearm or stun gun; 2) the person has a valid North Carolina or out-of-state concealed handgun permit; 3) the person annually completes an additional eight hours of training on gun safety and the appropriate use of firearms; and 4) the non-public school adopts and maintains written standard operating procedures for the carrying of a firearm or stun gun on educational property and distributes them to the parents of students at the school annually.

Currently, active and retired law enforcement officers who are LEOSA compliant may possess and carry firearms on unposted private elementary or secondary school property. However, ordinary concealed handgun permittees may only possess on school grounds (public or private) pursuant to limited exceptions.

It would also allow an individual who possesses a valid North Carolina or out-of-state concealed handgun permit, or who is exempt from having to obtain one, to carry a handgun on non-public educational property that also houses a building that is a place of religious worship, even during school operating hours, if the individual carries the handgun in the building that is a place of religious worship while the person is attending worship services, funeral services, wedding ceremonies, or other religious functions. Currently, a person is only allowed to carry a handgun in these circumstances outside of school operating hours.

It passed the General Assembly on June 26, 2025, and was vetoed by the Governor on July 9th. The veto override vote is calendared in the House for July 29, 2025.

b. House Bill 402, NC REINS Act (S.L. 2025-82), requires legislative review of any administrative rule with a "substantial economic impact" of one million dollars or an aggregate economic impact of at least 20 million dollars over a five-year period. "REINS" stands for "Regulations from the Executive in Need of Scrutiny." It was effective July 29, 2025.

I am not concerned the Board would suggest or approve a rule that could reach the threshold.

c. House Bill 763, Neighbor State License Recognition Act (S.L. 2025-61). This bill requires all licensing boards, except 11 categories of licensees or individual licensees, of which alarm business licensees are not one, and the State Bar (attorneys), to recognize a license issued by a similar licensing agency in any state contiguous to North Carolina—plus West Virginia—if the licensee **establishes residency** in North Carolina, subject to certain conditions such as licensure greater than one year and good standing.

An additional condition is that the licensee “demonstrates competency in the profession through methods determined by the board.”

It is effective October 1, 2025.

After discussion, Director Sherwin and I are of the opinion that no additional administrative rules, or amendments to existing rules, are necessary.

d. House Bill 926, Regulatory Reform Act of 2025, makes changes to numerous individual licensing boards statutes, as well as proposes a constitutional amendment regarding condemnation. Two provisions in this omnibus bill, if passed, could affect the Board.

The first would extend from 15 to 45 the number of days that must be given for notice of a contested case before the Office of Administrative Hearings.

The second would require the Board to engage in informal negotiations with the applicant, registrant or licensee prior to denying, suspending or revoking a registration or license, and prior to a contested case hearing. (This last provision would not be an issue since the Board already has such a procedure.)

Passed the House on June 24, 2025, and was referred to the Senate Committee on Rules.

e. Senate Bill 451, Occupational Professional Licensing Relief, would require 26 enumerated boards to cut their required continuing education hours in half (i.e. “by fifty percent (50%)” or double the amount of time the licensee has to comply (i.e. if 12 months, then 24).

For seven enumerated boards whose requirements are set forth in their administrative rules, the board is required to amend its administrative rule(s). For 16 other boards—including the Alarm Systems Licensing Board—the bill actually amends the board’s statute (here, G.S. 74D-4(e1); *see*, Attachment 4) and instructs the board to adopt rules to implement the change. In the case of the Board, it would mean amending (or re-writing) 14B NCAC 17.0502.

Referred to the Senate Committee on Regulatory Reform April 7, 2025, and was debated, in committee without a vote, on April 16th. (Interestingly, the identical language of the bill briefly appeared in another bill, HB 763, above, by way of committee substitute but was subsequently removed.)

f. House Bill 949, School Protection Act, would allow a person hired as an armed security guard to possess a firearm on nonpublic educational property so long as the armed security guard is also a sworn law enforcement officer. Currently, a civilian licensed by the North Carolina Private Protective Services Board as an armed security guard may not possess a firearm on either public or nonpublic educational property (unless employed as a security guard for a hospital or health care facility located on educational property).

This bill was first referred to the House Education, K-12 Committee, then re-referred to the House Judiciary 2 Committee.

g. Senate Bill 280, Private School Security Act, would allow **employees or volunteers** of private schools to carry firearms or stun guns on educational property owned, used, or operated by the private school if: (1) the employee or volunteer has written authorization from the school board of trustees or school director to possess and carry the firearm or stun gun; (2) the employee or volunteer has a valid concealed handgun permit; (3) the employee or volunteer completes a minimum of eight hours of specific training in addition to the safety course required for the concealed handgun permit; and (4) the private school adopts and maintains minimum written standard operating procedures regarding possession and carrying of firearms and stun guns.

The bill would also allow a person in a place of religious worship that is located on educational property owned, used, or operated by the membership of the place of religious worship to possess weapons while attending worship services, as detailed in the bill.

Currently, the law allows a person to carry a handgun on private elementary, middle, or high school educational property that is also a location of religious worship if the handgun is only possessed and carried outside of school operating hours and a conspicuous notice has not been posted prohibiting the carrying of weapons.

This bill passed the Senate on May 8, 2025, and has been referred to the House Rules Committee.

h. Senate Bill 50, Freedom to Carry NC, would allow any person who is a citizen and 18 years of age or older to carry a concealed handgun in the State without a concealed handgun permit unless they are disqualified under various terms detailed in the bill, which are generally the same disqualifiers to obtaining a concealed handgun permit (e.g. being a fugitive from justice, a convicted felon, an unlawful user of an illegal controlled substance, etc.).

It passed the General Assembly on June 12th but was vetoed by the Governor. It has been referred to the Senate Committee on Rules.

i. Senate Bill 355, Support Department of Adult Correction, Section 2.2(a) extended the sunset date for use of contract security guards at State prisons to June 30, 2027.

VI. FINAL AGENCY DECISIONS

None.

PPSB
MASTER HEARINGS LIST
as of August 19, 2025

1.

OAH HEARING DATE	PETITIONER	TYPE OF APPLICATION	FAD STATUS OR HEARING DATE
December 17, 2024	Lawrence Garcia; and Ameriguard Security Services, Inc. 24 DOJ 04257	Suspension of Security Guard and Patrol Business License	Final Agency Decision served May 19, 2025. (Note: Moved to extend time to file Petition for Judicial Review, then Motion withdrawn. No Petition filed.)
January 28, 2025	Willie R. Brown 24 DOJ 04992	Denial of Private Investigator License	Final Agency Decision served March 25, 2025.
January 28, 2025	David Kriwox; and Saker Aegis Systems, Inc. 24 DOJ 04994	Suspension of Security Guard and Patrol License	Final Agency Decision served May 19, 2025.
March 25, 2025	Terrence Jamal Kornegay 25 DOJ 00714	Summary Suspension of Armed Guard Registration	Proposed Proposed Final Decision to ALJ April 17, 2025; "Final Decision" filed by ALJ April. 30, 2025.
August 26, 2025	Hector Alexander Falu; and The Falu Corp. 25 DOJ 02815	Revocation of Security Guard and Patrol License	
October 29, 2025	Natasha Williams 25 DOJ 02576	Appeal of Consent Agreement	

2.

1 14B NCAC 16 .0707 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2

3 **14B NCAC 16 .0707 TRAINING REQUIREMENTS FOR UNARMED SECURITY GUARDS**

4 (a) ~~Applicants for an unarmed security guard registration shall complete the~~ The basic unarmed security guard training
5 course within 30 days from the date of permanent hire. The course shall consist of a minimum of 16 hours of classroom
6 instruction including:

7 (1) The Security Officer in North Carolina -- (minimum of one hour);
8 (2) Legal Issues for Security Officers -- (minimum of three hours);
9 (3) Emergency Response -- (minimum of three hours);
10 (4) Communications -- (minimum of two hours);
11 (5) Patrol Procedures -- (minimum of three hours);
12 (6) Note Taking and Report Writing -- (minimum of three hours); and
13 (7) Professional Conduct -- (minimum of one hour).

14 (b) A minimum of four hours of instruction consisting of the topics in Subparagraph (a)(1) and Subparagraph (a)(2)
15 of this Rule shall be completed within 20 calendar days of before any security guard, including probationary, ~~being is~~
16 placed on a duty station. These four hours shall include the instruction on ~~The Security Officer in North Carolina and~~
17 ~~Legal Issues for Security Officers. The 16 hour basic unarmed security guard course shall be completed within 30~~
18 days from the date of permanent, non-probationary employment.

19 (c) Training shall be conducted by a Board certified unarmed security guard trainer. A Board created lesson plan
20 covering the training requirements in Paragraph (a) of this Rule shall be ~~made available by the Board to used by~~ each
21 ~~trainer, trainer and a copy made available to each student during instruction.~~ The ~~Board~~ trainer may approve use other
22 forms of media and training materials that ~~deliver to supplement~~ the training requirements of Paragraph (a) of this
23 Rule.

24 (d) The 16 hours of training may be delivered in-person, in-person remotely, synchronously on-line, or in a hybrid
25 format under the following conditions:

26 (1) "In-Person" means an instructor physically present in-person in a classroom setting with students
27 physically present in-person in a classroom setting. This is considered traditional in-person training.
28 "In-Person remotely" means an instructor delivering a course to students in an in-person seated
29 classroom while also transmitting to another or multiple other classrooms where students are in-
30 person and observing via video and sound technology. Students must have the ability to have
31 constant audio and visual communication with the instructor as the instructor is presenting.
32 "Synchronously on-line" means instruction utilizing an on-line audio/video platform where the
33 instructor is teaching the course live to students that are attending live and the instructor and students
34 have constant visual and audio communication with each other available. "Hybrid format" means
35 instruction utilizing both in-person classroom teaching as well as synchronously on-line. The
36 instruction is delivered by an instructor that is in-person in a classroom with in-person seated
37 students while the instruction is also being delivered simultaneously in an on-line live format where

1 on-line students have had the ability to have constant audio and video communication with the in-
2 person students and instructor.

3 (2) Each student is provided a copy of the unarmed security guard training manual to use for the duration
4 of the 16 hour training course.

5 (3) The technology used allows the trainer to see the students and the students to see the trainer in real
6 time during the training.

7 (4) All students are able to see and read the screen or monitor, and they must be able to hear and
8 understand the audio presentation. All monitors used in a classroom setting must be at least 32
9 inches.

10 (5) The technology used is of sufficient quality so that the training audio and video is delivered
11 smoothly and without interruption.

12 (6) The total number of students receiving the in-person or in-person remotely training at one time does
13 not exceed 35 students. There is no size limitation for synchronous on-line training.

14 (7) Any additional training beyond the Board mandated training in the unarmed security guard training
15 manual is taught either before or after the 16 hour unarmed security officer training.

16

17 *History Note:* *Authority G.S. 74C-5; 74C-11; 74C-13(m);*

18 *Eff. January 1, 1990;*

19 *Amended Eff. June 1, 2009; November 1, 2006; June 1, 2004;*

20 *Transferred and Recodified from 12 NCAC 07D .0707 Eff. July 1, 2015;*

21 *Readopted Eff. August 1, 2020;*

22 *Amended Eff. July 1, 2025; June 1, 2024; July 1, 2021.*

1 14B NCAC 16 .1203 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2

3 **14B NCAC 16 .1203 ACCREDITATION STANDARDS**

4 (a) CE courses may obtain the approval of the Board by submitting the following information to the Board for
5 consideration:

6 (1) the nature and purpose of the course;
7 (2) the course objectives or goals;
8 (3) the outline of the course, including the number of training hours for each segment; and
9 (4) the name of the instructor.

10 (b) ~~To determine if a course will receive approval from the Board, the~~ The Board shall complete the following review:

11 (1) The matter shall be referred to the Training and Education Committee for the appointment of a sub-
12 committee that shall review the course under consideration. The sub-committee shall consist of at
13 least two industry members of the Training and Education Committee. Other members of the sub-
14 committee may be appointed at the discretion of the Training and Education Committee Chairman.
15 (2) The sub-committee shall review the course to determine if the course is pertinent to the industry,
16 and if the course meets its stated objectives or goals.
17 (3) When the sub-committee completes its review, it shall report to the Training and Education
18 Committee. The Training and Education Committee shall review the course to determine if the
19 course is pertinent to the industry, and if the course meets its stated objectives and goals. The
20 Training and Education Committee shall then report the findings with a recommendation of
21 acceptance or denial to the Private Protective Services Board.

22 (c) Upon receipt of the Training and Education Committee report, the Private Protective Services Board shall
23 determine by majority vote if the course will be approved for continuing education credits. In making its determination,
24 the Board shall review the course to determine if the course is pertinent to the industry, and if the course meets its
25 stated objectives or goals.

26 (d) Each approved course shall remain an approved course for four years from the date of approval by the Board,
27 unless the course content changes or the course instructor changes.

28 (e) Trainers and instructors shall receive continuing education credit of five hours for every actual teaching hour with
29 an eight hour cap of continuing education credit every two years.

30 (f) Colleges, universities, trade schools, and other degree granting institutions shall be granted standing approval
31 when the institutions are accredited, certified, or approved by the Department of Public Instruction or by a similar
32 agency in another state and the course is related to law, criminal justice, security profession, finance, ethics, forensics,
33 crime prevention, and investigation. Approval is one credit hour per contact hour ~~not to exceed eight up to the~~
34 maximum 12 credit hours.

35

36 *History Note: Authority G.S. 74C-5; 74C-22;*

37 *Eff. February 1, 2010;*

1 *Amended Eff. October 1, 2011;*
2 *Transferred and Recodified from 12 NCAC 07D .1303 Eff. July 1, 2015;*
3 *Emergency Amendment Eff. May 6, 2020;*
4 *Readopted Eff. July 1, 2020;*
5 *Temporary Amendment Eff. July 24, 2020;*
6 *Temporary Amendment Expired Eff. May 14, 2021;*
7 *Amended Eff. July 1, 2025; February 1, 2022; January 1, 2022; July 1, 2021.*

1 14B NCAC 16 .1307 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2

3 **14B NCAC 16 .1307 TRAINING REQUIREMENTS FOR UNARMED ARMORED CAR SERVICE**
4 **GUARDS**

5 (a) ~~Applicants for an unarmed armored car service guard registration shall complete a~~ The basic training course for
6 ~~unarmed armored car service guard course guards within 30 days from the date of permanent hire. The course shall~~
7 ~~consist of a minimum of 16 hours of classroom instruction including:~~

8 (1) The Security Officer in North Carolina -- (minimum of one hour);
9 (2) Legal Issues for Security Officers – (minimum of three hours);
10 (3) ~~Department Professional Conduct~~ – (minimum of one hour);
11 (4) Armored Security Operations – (minimum of five hours);
12 (5) Emergency Responses – (minimum of three hours); and
13 (6) Safe Driver Training – (minimum of three hours);

14 (b) A minimum of four hours of classroom instruction consisting of the topics in Subparagraph (a)(1) and
15 Subparagraph (a)(2) of this Rule shall be completed within 20 calendar days of any before any unarmed armored car
16 service guard, including probationary, being is placed on a duty station. These four hours shall include The Security
17 Officer in North Carolina and Legal Issues for Security Officers. The 16 hour basic unarmed armored car service
18 guard course shall be completed within 30 days from the date of permanent, non-probationary employment. Unarmed
19 armored car service guard training is not transferable to qualify as unarmed security guard training.

20 (b) ~~Licensees shall submit their names and resumes for proposed certified unarmed trainer registrations to the Director~~
21 ~~for Board approval.~~

22 (c) Training shall be conducted by a Board certified unarmed trainer. A Board approved created lesson plan covering
23 the training requirements in Paragraph (a) of this Rule shall be made available by the Board to used by each trainer
24 trainer and a copy made available to each student during instruction. The trainer may use other forms of media and
25 training materials that deliver to supplement the training requirements of Paragraph (a) of this Rule.

26 (d) The 16 hours of training may be delivered remotely under the following conditions: The 16 hours of training may
27 be delivered in-person, in-person remotely, synchronously on-line, or in a hybrid format under the following
28 conditions:

29 (1) The training is presented by a Board certified unarmed trainer. "In-person" means an instructor
30 physically present in-person in a classroom setting with students physically present in-person in a
31 classroom setting. This is considered traditional in-person training. "In-person remotely" means an
32 instructor delivering a course to students in an in-person seated classroom while also transmitting
33 to another or multiple other classrooms where students are in-person and observing via video and
34 sound technology. Students must have the ability to have constant audio and visual communication
35 with the instructor as the instructor is presenting. "Synchronously on-line" means instruction
36 utilizing an on-line audio/video platform where the instructor is teaching the course live to students
37 that are attending live and the instructor and students have constant visual and audio communication

1 with each other available. "Hybrid format" means instruction utilizing both in-person classroom
2 teaching as well as synchronously on-line. The instruction is delivered by an instructor that is in-
3 person in a classroom with in-person seated students while the instruction is also being delivered
4 simultaneously in an on-line live format where on-line students have had the ability to have constant
5 audio and video communication with the in-person students and instructor.

6 (2) Each student is given a copy of the Board approved unarmed armored car service guard training
7 manual to use for the duration of the 16 hour training course.

8 (3) The technology used allows the trainer to see the students and the students to see the trainer in real
9 time during the training.

10 (4) All students in each classroom are able to see and read the screen or monitor, and they must be able
11 to hear and understand the audio presentation. All monitors used in each a classroom setting must
12 be at least 32 inches wide.

13 (5) The technology used is of sufficient quality so that the training audio and video is delivered
14 smoothly and without interruption.

15 (6) ~~Each student is taught to use the audio and video equipment in the classroom prior to the start of the~~
16 ~~16-hour unarmed armored car service guard training course.~~

17 (7) ~~(6)~~ The total number of students receiving remote the in-person or in-person remotely training at one
18 time does not exceed 35 students. There is no size limitation for synchronous on-line training.

19 (8) ~~(7)~~ Any additional training beyond the Board mandated training in the unarmed armored car service
20 guard training manual is taught either before or after the 16 hour unarmed armored car service guard
21 training.

22 (9) ~~The Director is notified five days prior to training of the location of each classroom, the name of the~~
23 ~~certified trainer, and the number of students who will be present.~~

24 (10) ~~The sponsoring agency allows the Director or designee access via computer to the training during~~
25 ~~the time that it is taking place.~~

26 *History Note: Authority G.S. 74C-3; 74C-5;*

27 *Eff. January 1, 2013;*

28 *Transferred and Recodified from 12 NCAC 07D .1407 Eff. July 1, 2015;*

29 *Readopted Eff. July 1, 2020.*

30 *Amended Eff. July 1, 2025.*

1 14B NCAC 16 .1501 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2

3 **14B NCAC 16 .1501 EXPERIENCE REQUIREMENTS FOR CLOSE PERSONAL PROTECTION**

4 **LICENSE**

5 (a) In addition to the requirements of G.S. 74C-8 and Section .0200 of this Chapter, applicants for a close personal

6 protection license shall:

7 (1) establish three years of verifiable experience while conducting close personal protection services as

8 set forth in G.S. 74C-3(a)(3a) with a private person, firm, association, or corporation within the last

9 10 years;

10 (2) establish three years of verifiable experience while conducting close personal protection services as

11 set forth in G.S. 74C-3(a)(3a) with any federal, state, county or municipal law enforcement agency,

12 or other governmental agency within the last 10 years;

13 (3) establish a military occupational specialty and two years of verifiable experience within the past

14 five years in the U.S. Armed Forces while conducting close personal protection services as set forth

15 in G.S. 74C-3(a)(3a) while serving in an official capacity; or

16 (4) have completed a course in close personal protection approved by the Board given by a school

17 specializing in close personal protection (or "executive protection") that consists of a minimum of

18 40 hours of actual classroom and practical instruction within the last two years as required by Rule

19 .1502 of this Chapter; and

20 (5) possess a valid basic first aid certificate from the American Red Cross and a valid CPR and AED

21 certification from the American Red Cross, American Heart Association, American Safety and

22 Health Institute, or National Safety Council.

23 (b) In addition to the requirements of Section .0200 of this Chapter, an applicant for a close personal protection license

24 that is the spouse of an active duty member of the U.S. Armed Forces shall establish to the Board's satisfaction:

25 (1) the [spouse applicant] holds a current license, certification, or registration from another jurisdiction

26 and the other jurisdiction's requirements are substantially equivalent to or exceed the Board's

27 requirements; and

28 (2) the [spouse applicant] has two years verifiable experience within the past five years while

29 conducting close personal protection as set forth in G.S. 74C-3(a)(3a) while serving in an official

30 capacity with any entity described in Paragraph (a) of this Rule.

31

32 *History Note:* Authority G.S. 74C-5(2); 93B-15.1;

33 *Temporary Adoption Eff. April 28, 2023;*

34 *Eff. November 1, 2023;*

35 *Amended Eff. July 1, 2025; September 1, 2024.*

1 14B NCAC 16 .1502 is proposed for amendment published in 39:15 NCR 1034-1040 as follows:

2

3 **14B NCAC 16 .1502 TRAINING REQUIREMENTS FOR CLOSE PERSONAL PROTECTION**

4 **LICENSE**

5 (a) Applicants for a close personal protection license who do not have the experience set forth in Rule .1501(a)(1)
6 through (3) or (b)(1) and (2) shall complete a basic close personal protection (or "executive protection") training course
7 approved by the Board within the previous 24 ~~months~~ months of application. The course shall consist of a minimum
8 of 40 hours of classroom and practical instruction including as a minimum:

9 (1) Fundamentals of personal protection, including as a minimum mission planning, performing site
10 surveys, route selection (primary, secondary, etc.), medical evacuation, walking formations (single,
11 multiple, etc.), communications with protectees, and transitional movements (arrivals, departures,
12 plan changes, hasty movements, etc.) – (minimum of 26 hours);
13 (2) Practical exercises – (minimum of 12 hours); and
14 (3) Legal Issues, including the rules applicable to each of the below blocks of instruction and this
15 Section and North Carolina's laws on use of force, and the federal and State firearms law. The three
16 hour unarmed guard block of instruction, set forth in 14B NCAC 16 .0707 if performing services
17 unarmed, or the four hour armed guard block of instruction set forth in 14B NCAC 16 .0807(c)(1)
18 if performing services armed taught by a certified instructor shall fulfill this requirement –
19 (minimum of two hours).

20 (b) In addition to the minimum classroom and practical instruction required by Paragraph (a) of this Rule, the applicant
21 must possess a basic valid first aid certificate from the American Red Cross and a valid CPR and AED certification
22 from the American Red Cross, American Heart Association, American Safety and Health Institute, or National Safety
23 Council.

24 (c) Subparagraph (a)(3) of this Rule may be conducted remotely as provided for by 14B NCAC 16 .0707(c).

25

26 *History Note:* Authority G.S. 74C-5;

27 *Temporary Adoption Eff. April 28, 2023;*

28 *Eff. July 1, 2025; November 1, 2023.*

1 **14B NCAC 16 .0103 is proposed for amendment as published in 39:21 NCR 1394-1398 as follows:**

2

3 **14B NCAC 16 .0103 DEFINITIONS**

4 In addition to the definitions set forth in G.S. 74C, the following definitions shall apply throughout this Subchapter:

5 (1) "Advertising medium" means any form of written, printed, broadcast or computer-based
6 advertising, or other promotional materials, except a telephone directory listing for which no
7 additional advertising charge is made.

8 (1) (2) "Agency Head" means the Chairman Chair of the Board.

9 (2) (3) "Applicant" means any person, firm, or corporation applying to the Board for a license, trainee
10 permit, registration, or firearms trainer certificate.

11 (3) (4) "Armed Security Guard" means an individual employed, full time or part time, by a contract security
12 company or a proprietary security organization:

13 (a) who at any time wears, carries, or possesses a firearm in the performance of his or her
14 duties; and

15 (b) whose principal duty is that of:

16 (i) an armed security guard, officer, patrol, or watchman;

17 (ii) an armed armored car service guard; or

18 (iii) an armed courier service guard.

19 (4) (5) "Board" means the Private Protective Services Board established by G.S. 74C.

20 (5) (6) "Branch Manager or Operator" means the individual endowed with the responsibility and liability
21 for a branch office.

22 (6) (7) "Branch Office" means a separate but dependent part of a central organization engaged in the
23 business of providing private protective services established for the purpose of extending the
24 activities of the central organization. The establishment of a telephone number or mailing address
25 in the company name constitutes *prima facie* evidence of a branch office. If an out-of-state person,
26 firm, association, or corporation opens an office in North Carolina, the North Carolina office shall
27 be deemed the principal place of business and shall have a resident licensed qualifying agent.

28 (7) (8) "Chairman" "Chair" means the Chairman Chair of the Private Protective Services Board.

29 (8) (9) "Contract Security Company" means any person, firm, association, or corporation engaging in a
30 private protective services business as defined in G.S. 74C-3 that provides the services on a
31 contractual basis for a fee or other valuable consideration to any other person, firm, association, or
32 corporation.

33 (9) (10) "Direct Supervision" means personal, face-to-face contact and direction of the trainee's activities on
34 a frequent and reasonable basis based upon the trainee's level of experience.

35 (10) (11) "Investigative Capacity" means any law enforcement agency position for which the majority of the
36 [u]duties] duties include conducting investigations and interviews, completing reports, and testifying
37 in courts, administrative hearings, or military tribunals.

1 (11) (12)"Law Enforcement Officer" means a sworn peace officer who has the power of arrest, and who is
2 an employee of the United States, any state, or any political subdivision of a state.

3 (12) (13)"Licensee" means any person licensed to perform private protective services in North Carolina in
4 accordance with G.S. 74C.

5 (13) (14)"Proprietary Security Organization" means any person, firm, association, corporation, or department
6 that employs watchmen, security guards or "officers," patrol personnel, or couriers in connection
7 with the business affairs of the employer.

8 (14) (15)"Qualifying Agent" means the individual licensee who is responsible for the private protective
9 services business. If the licensee maintains an office in North Carolina, the Qualifying Agent must
10 be a resident of North Carolina.

11 (15) (16)"Registered agent" means the individual resident of North Carolina designated by the business entity
12 in lieu of the Qualifying Agent as allowed by G.S. 74C-8(c)(1) who may be, but is not required to
13 be, the registered agent required by G.S. 55D-30.

14 (16) ~~"Restored" means that an individual is no longer in need of psychiatric care as determined by a~~
15 ~~physician.~~

16 (17) ~~"Temporary unarmed security guard" means an individual who is hired for a period of 30 days or~~
17 ~~less within a calendar year and who is designated by his or her employer as a temporary security~~
18 ~~guard at the start of employment.~~

19
20 *History Note:* *Authority G.S. 74C-3; 74C-5; 74C-8;*
21 *Eff. June 1, 1984;*
22 *Amended Eff. October 1, 2013; August 1, 1998; May 1, 1988; July 1, 1987;*
23 *Transferred and Recodified from 12 NCAC 07D .0104 Eff. July 1, 2015;*
24 *Readopted Eff. August 1, 2020;*
25 *Amended Eff. September 1, 2025; January 1, 2023; March 1, 2022.*

1 **14B NCAC 16 .0105 is proposed for amendment as published in 39:21 NCR 1394-1398 as follows:**

2

3 **14B NCAC 16 .0105 PROHIBITED ACTS**

4 (a) In addition to the prohibited acts set forth elsewhere in these Rules and in Chapter 74C of the General Statutes,
5 any licensee, trainee, registrant, or firearms trainer who does any of the following may have his or her license, trainee
6 permit, registration, or firearms trainer certificate revoked or suspended:

7 (1) [Displays or Displays.] causes or allows to be displayed, or has in his or her possession any
8 cancelled, revoked, suspended, fictitious, or fraudulently altered license, trainee permit, registration
9 identification card, or firearms trainer certificate, or any document simulating, purporting to be, or
10 purporting to have been issued as a license, trainee permit, registration identification card, or
11 firearms trainer certificate;

12 (2) Lends his or her license, trainee permit, registration identification card, or firearms trainer certificate
13 to any person or allows the use thereof by another;

14 (3) Displays or represents any license, trainee permit, registration identification card, or firearms trainer
15 certificate not issued to him or her as being his or her license, trainee permit, registration
16 identification card, or firearms trainer certificate; or

17 (4) Includes in any advertisement a statement that implies official state authorized certification or
18 approval other than this statement: "Licensed by the Private Protective Services Board of the State
19 of North Carolina." Licensees must include their license number, Carolina" and license number
20 required by 14B NCAC 16 .0116.

21 (b) In addition to the prohibited acts set forth elsewhere in these Rules and in Chapter 74C of the General Statutes, it
22 shall be grounds for application denial or license registration suspension or revocation for an applicant, licensee,
23 trainee, registrant, or trainer to make any false statement or give any false information to a third party in connection
24 with any criminal history record check provided to the Board.

25

26 *History Note: Authority G.S. 74C-5; 74C-8.1; 74C-12; 74C-16;*

27 *Eff. June 1, 1984;*

28 *Amended Eff. May 1, 2014; July 1, 1987;*

29 *Transferred and Recodified from 12 NCAC 07D .0106 Eff. July 1, 2015;*

30 *Readopted Eff. August 1, 2020.*

31 *Amended Eff. September 1, 2025.*

1 **14B NCAC 16 .0116 is proposed for adoption, with changes, as published in 39:21 NCR 1394-1398 as follows:**

2

3 **14B NCAC 16 .0116 ADVERTISING**

4 Any advertisement of private protective services in any advertising [media media,] as defined in these [Rules Rules,]
5 shall include the licensee's name and license number, whether or not a trade name is [used, used in advertising.]

6

7 *History Note: Authority G.S. 74C-5;*

8 *Eff. September 1, 2025.*

1 14B NCAC 16 .0117 is proposed for adoption, with changes, as published in 39:21 NCR 1394-1398 as follows:

2

3 **14B NCAC 16 .0117 DECLARATORY RULING PROCEDURES**

4 (a) All requests for declaratory rulings shall be in writing and mailed to the Board at the Board's address.

5 (b) Each request for a declaratory ruling shall include the following information:

- 6 (1) the name and address of person requesting the ruling;
- 7 (2) the statute or rule to which the request relates;
- 8 (3) a concise statement of the manner in which the requesting person is aggrieved by the rule or statute
9 or its potential application to him or her;
- 10 (4) names and addresses of additional third persons known to the person aggrieved who may possibly
11 be affected by the requested ruling;
- 12 (5) a statement of all material facts;
- 13 (6) a statement whether or not the person aggrieved is aware of any pending Board action or court action
14 that may bear on the applicability of the statute or rule to the person's particular situation; and
- 15 (7) a statement of the arguments and legal authority supporting the person's position on the applicability
16 of this statute or rule; and

17 The petitioner shall sign and verify the request before an officer qualified to administer oaths that the information
18 supplied in the request is true and accurate.

19 (c) [Upon Within 30 days of] receipt of a request for a declaratory ruling, the Board shall determine whether a ruling
20 is appropriate under the facts stated.

21 (d) The Board shall proceed to issue a declaratory ruling when the person requesting the rule shows that, with regard
22 to the facts presented:

- 23 (1) the rule or statute in question is unclear on its face;
- 24 (2) circumstances are so changed since the adoption of a rule that a declaratory ruling is warranted;
- 25 (3) the factors specified in the request were not given appropriate consideration by the Board at the time
26 the rule was adopted;
- 27 (4) the rule or statute is unclear in its application to the requesting person's facts; or
- 28 (5) a fair question exists regarding the validity of the rule because of an absence of authority for the
29 Board's adoption of the rule or other irregularities in the Board's rule-making proceedings.

30 (e) The Board shall not issue a declaratory ruling when the petitioner's request is the subject of, or materially related
31 to, an investigation or audit by the Board or contested case before the Board.

32 (f) When the Board determines for good cause that the issuance of a declaratory ruling is unnecessary, the Board shall
33 notify, in writing, the person requesting the ruling, stating the reasons for the denial of the request. The Board will
34 ordinarily decline to issue a declaratory ruling when:

- 35 (1) there has been a similar controlling factual determination made by the Board;
- 36 (2) the rule-making record shows that the factual issues raised by the request were specifically c
37 onsidered prior [to to, or at times of,] adoption of the rule;

(3) the subject matter of the request is involved in pending litigation in any state or federal court in North Carolina; Carolina, or pending legislation or rulemaking;]

(4) the request does not comply with the procedural guidelines within Paragraphs (a) and (b) of this Rule;

(5) the Board has previously issued a declaratory ruling on substantially similar facts;

(6) the Board has previously issued a final agency decision in a contested case on substantially similar facts;

[7) the facts underlying the request for a declaratory ruling were considered at the time of the adoption of the rule in question;]

[8] (7) the subject matter is one concerning which the Board is without authority to make a decision binding the Board or the petitioner;

[9] (8) the petitioner is not aggrieved by the rule or statute in question or otherwise has no interest in the subject matter of the request;

[10] (9) there is reason to believe that the petitioner or some other person or entity materially connected to the subject matter of the request is acting in violation of the G.S. Chapter 74C or the rules adopted by the Board; or

[13) the subject matter of the request is involved in pending litigation, legislation, or rulemaking.]

Final of the request is immediately subject to judicial review in accordance with Article 4 of G.S. Chapter

or to issuing a declaratory ruling, the Board may give notice of the declaratory proceedings to any persons it appropriate and may direct that fact-finding proceedings appropriate to the circumstances of the particular be conducted by the Board. The proceedings may consist of written submissions, an oral hearing, or other ate procedures. [A written ruling on the merits shall be issued within 45 days of the decision to grant the]

the Board finds evidence that the factors listed in Subdivisions (d)(1), (2), or (3) of this Rule exist or potentially yond the specific facts presented in a particular petition for declaratory ruling, the Board shall consider rule- proceedings on the rule.

cord of each declaratory ruling and the procedures conducted therefor will be maintained by the Board. The will contain:

(1) the request for a declaratory ruling;

(2) all written submissions filed in the request, whether filed by the person requesting the ruling or by any other person;

(3) a record or summary of oral presentations, if any; and

(4) a copy of the declaratory ruling.

History Note: *Authority G.S. 150B-4;*

Eff. September 1, 2025.

14B NCAC 16 .0501 is proposed for amendment as published in 39:21 NCR 1394-1398 as follows:

SECTION .0500 – POLYGRAPH

14B NCAC 16 .0501 EXPERIENCE REQUIREMENTS FOR A POLYGRAPH LICENSE

(a) In addition to the requirements of Section .0200 of this Chapter, applicants for a polygraph license shall:

- (1) ~~pass an examination and a performance test administered by a panel of polygraph examiners appointed by an entity designated by the Board;~~
- (2) (1) ~~successfully complete a course of instruction at any polygraph school approved accredited by the American Polygraph Association, the American Association of Police Polygraphists, or the Board; and~~ Association or approved by the Board using standards established by the American Polygraph Association; and
- (3) (2) have either: have a minimum of
 - (A) ~~one year of verifiable polygraph experience; or experience with verification or certification of having conducted no less than 25 polygraph examinations; and~~
 - (B) ~~complete at least six months of training as a holder of a polygraph trainee permit, and have administered no fewer than 50 polygraph examinations; or~~
- (3) pass a 100 question written examination, provide three sets of polygraph charts from polygraph examinations conducted by the applicant, successfully complete a performance test of independent, blind chart scoring, and successfully complete an oral examination conducted by a panel of polygraph examiners appointed by the Board; or
- (4) have a military occupational specialty and two years of verifiable experience within the past five years in the U.S. Armed Forces performing polygraph examinations.

(b) In addition to the requirements of Section .0200 of this Chapter, an applicant for a polygraph license who is the spouse of an active duty member of the U.S. Armed Forces shall establish:

- (1) the spouse holds a current license, certification, or registration from another jurisdiction and the other jurisdiction's requirements are substantially equivalent to or exceed the Board's requirements; and
- (2) the spouse has two years of verifiable experience within the past five years performing polygraph examinations

(c) Applicants for a polygraph license may take the examination required attempt to complete the requirements in Subparagraph (a)(1) of this Rule no more than twice within a 12 month period. All portions of the examination licensing process must be completed within that 12 month period. Any applicant who fails the polygraph examination four times shall retake the polygraph course of instruction required in Subparagraph (a)(2) of this Rule before taking the polygraph examination again.

(d) Polygraph operators who are duly licensed in another state may perform up to three examinations in this State without being licensed, provided that those examinations are for the purpose of an evaluation of that examiner and the Director has given authorization for this evaluation in advance.

1
2 *History Note:* *Authority G.S. 74C-5; 93B-15.1;*
3 *Eff. June 1, 1984;*
4 *Amended Eff. May 1, 2014; October 1, 2013; July 1, 2009; December 1, 1985;*
5 *Transferred and Recodified from 12 NCAC 07D .0501 Eff. July 1, 2015;*
6 *Readopted Eff. August 1, 2020;*
7 *Amended Eff. September 1, 2025; September 1, 2024; February 1, 2022.*

1 14B NCAC 16 .0502 is proposed for amendment, with changes, as published in 39:21 NCR 1394-1398 as follows:

2

3 **14B NCAC 16 .0502 POLYGRAPH TRAINEE PERMIT REQUIREMENTS**

4 In addition to the requirements of Section .0200 of this Chapter, the following requirements shall apply to polygraph
5 trainees:

6 (1) The applicant shall successfully Successfully complete a formal course of instruction at any
7 polygraph school approved by the American Polygraph Association, the American Association of
8 Police Polygraphists, or the Board. Association or approved by the Board using standards
9 established by the American Polygraph Association. A list of approved schools can be found at:
10 <https://www.ncdps.gov/list-polygraph-schools>;[and]

11 (2) The applicant shall be Be directly supervised by a North Carolina licensed polygraph examiner
12 approved by the Board and that examiner shall supervise no more than three trainees at any given
13 time; examiner;

14 (3) An individual currently enrolled in a polygraph school may conduct examinations as a part of the
15 course curriculum provided the examinations are on school premises, under the direct one-on-one
16 supervision of a polygraph licensee, and the school provides written notice to the client that such
17 examinations are being conducted by students and not by licensed polygraph examiners. The school
18 shall maintain a copy of the written notification;

19 (4) [(3)] Trainees who wish to apply for a license must submit an application to the Board in accordance with
20 Rule .0201 of this Chapter. Applicants meeting license qualifications within one year of the issuance
21 of a trainee permit shall not be required to pay an additional application fee; [and]

22 (5) [(4)] Any request for renewal of a trainee permit or for issuance of a polygraph license shall be
23 accompanied by an evaluation report of the trainee's performance submitted by the trainee's
24 supervisor; and supervisor.

25 (6) In addition to the final evaluation report, supervisors shall submit five monthly evaluation reports
26 over the duration of the traineeship on a checklist provided by the Board.

27

28 *History Note:* *Authority G.S. 74C-5;*

29 *Eff. June 1, 1984;*

30 *Amended Eff. May 1, 2014; December 1, 1985;*

31 *Transferred and Recodified from 12 NCAC 07D .0502 Eff. July 1, 2015;*

32 *Readopted Eff. March 1, 2020.*

33 *Amended Eff. September 1, 2025.*

1 **14B NCAC 16 .0503 is proposed for amendment as published in 39:21 NCR 1394-1398 as follows:**

2

3 **14B NCAC 16 .0503 POLYGRAPH EXAMINATION REQUIREMENTS**

4 Polygraph licensees and trainees shall adhere to the following:

5 (1) Obtain written consent from the individual to be examined. The consent form shall be signed in the
6 presence of the examiner and shall include a statement advising the examinee that he or she may
7 terminate the examination at any time.

8 (2) A printed or reproducible electronic copy of each chart collected, as well as documents associated
9 with the examination such as reports, question sets, and signed consent forms, shall be retained by
10 the examiner for a minimum of three years. The examiner shall record the following information:

11 (a) the name of the examinee;
12 (b) the date of the examination;
13 (c) the type of examination;
14 (d) the time the examination started;
15 (e) the location of the examination; and
16 (f) the name and license number of the examiner.

17 This requirement may be completed by labeling the beginning of the first printed chart by hand, or
18 by entering the information into the electronic polygraph file.

19 (3) The examiner shall give the examinee an opportunity prior to concluding the examination to explain
20 reactions on the charts.

21 (4) The examiner shall not issue or permit an employee to issue an examination report that is misleading,
22 biased, or falsified.

23 (5) Each examination report shall be a factual, impartial, and objective account of the pertinent
24 information developed during the examination and the examiner's professional conclusion, based
25 upon the analysis of the charts.

26 (6) All questions considered for chart analysis shall be documented in writing or an electronic question
27 set and shall be reviewed with the examinee prior to any testing.

28 (7) An examiner shall not make a conclusive verbal or written examination report without having
29 administered two or more charts consisting of the same questions.

30 (8) An examiner shall not inquire into the sexual conduct or preferences of a person to whom a
31 polygraph examination is being given unless pertinent to an alleged sex-related ~~crime~~, crime or
32 while conducting Post Conviction Sex Offender Testing (POST), nor shall an examiner inquire into
33 the activities, affiliations, or beliefs on religion, politics, or race, except where there is relevancy to
34 an investigation.

35 (9) Each chart shall be signed at the end of the chart by the examinee and the examiner before the end
36 of the recording if using an analog instrument. If an analog instrument is used, the examiner shall
37 retain printed and not electronic copies of the charts for a minimum of three years. Retaining

1 reproducible electronic copies of all charts noting the names of the examiner and examinee as well
2 as the date and time of testing will also meet the requirements of this Item.

3 (10) An examiner shall conduct no more than five examinations in a 24 hour period.

4 (11) Each examiner shall keep a daily log of examinations. The daily log of examinations shall be
5 maintained by the licensee for a minimum of three years and shall be subject to inspections by the
6 Director or the Director's designee between 8:00 a.m. – 5:00 p.m. Monday through Friday.

7

8 *History Note:* *Authority G.S. 74C-5;*

9 *Eff. June 1, 1984;*

10 *Amended Eff. May 1, 2014; December 1, 1987; July 1, 1987; December 1, 1985;*

11 *Transferred and Recodified from 12 NCAC 07D .0503 Eff. July 1, 2015;*

12 *Readopted Eff. August 1, 2020.*

13 *Amended Eff. September 1, 2025.*

1 14B NCAC 16 .0203 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0203 RENEWAL OR RE-ISSUE OF LICENSES AND TRAINEE PERMITS**

4 (a) Each applicant for renewal of a license or trainee permit shall submit an online renewal application on the website
5 provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;
7 (2) gender, race, and military service;
8 (3) current employer;
9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and
10 (5) driver's license number and state of issuance.

11 (b) This online application shall be submitted not less than 30 days prior to expiration of the applicant's current license
12 or trainee permit and shall be accompanied by:

13 (1) one head and shoulders digital color photograph of the applicant in JPG, JPEG, or PNG format of
14 sufficient quality for identification, taken within six months prior to online application and
15 submitted by uploading the photograph online with the application submission;
16 (2) ~~upload online~~ a statement of the result of a statewide criminal history records search by the
17 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
18 applicant has resided within the preceding 24 months; ~~months and disclosure of any expunged~~
19 ~~convictions;~~
20 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
21 application vendor and credit card transaction fee;
22 (4) for license applicants, proof of liability insurance as set out in G.S. 74C-10(e); and
23 (5) proof of having completed continuing education as require by Rule .1202 of this Chapter.

24 (b) (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
25 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

26 (e) (d) If a licensee has maintained a license at least two years and then allows the license to expire, the license may
27 be re-issued if application is made within two years of the expiration date and the following documentation is
28 submitted to the Board:

29 (1) an online Application For Reinstatement of an Expired License;
30 (2) one set of classifiable fingerprints on an applicant fingerprint card that shall be mailed separately to
31 the Board's office;
32 (3) one head and shoulders digital color photograph of the applicant in JPG, JPEG, or PNG format of
33 sufficient quality for identification, taken within six months prior to online application and
34 submitted by uploading the photograph online with the application submission;
35 (4) ~~upload online~~ a statement of the result of a statewide criminal history records search by the
36 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the

1 applicant has resided within the preceding 60 months; months and disclosure of any expunged
2 convictions;

3 (5) the applicant's non-refundable application fee, along with the convenience fee charged by the
4 Board's on-line application vendor and credit card transaction fee;
5 (6) proof of liability insurance as set out in G.S. 74C-10(e);
6 (7) payment to the State Bureau of Investigations to cover the cost of criminal record checks performed
7 by the State Bureau of Investigations, with payment to be paid online through the Board's online
8 application process; and
9 (8) proof of having completed continuing education as required by Rule .1202 of this Chapter.

10 ~~(d)~~ (e) A member of the armed forces whose license is in good standing and to whom G.S. 105-249.2 grants an
11 extension of time to file a tax return shall receive that same extension of time to pay the license renewal fee and
12 complete any continuing education requirements prescribed by the Board. A copy of the military order or the extension
13 approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be furnished to the
14 Board.

15
16 *History Note:* *Authority G.S. 74C-5; 74C-8; 74C-8.1; 74C-9; 15A-151(a)(10); 93B-8.1(d);*

17 *Eff. June 1, 1984;*

18 *Amended Eff. October 1, 2013; May 1, 2012; October 1, 2010; November 1, 2007; January 4, 1994;*
19 *July 1, 1987; December 1, 1985;*

20 *Transferred and Recodified from 12 NCAC 07D .0203 Eff. July 1, 2015;*

21 *Amended Eff. November 1, 2017;*

22 *Readopted Eff. March 1, 2020;*

23 *Amended Eff. _____; September 1, 2024; July 1, 2022; July 1, 2021.*

1 14B NCAC 16 .0205 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0205 COMPANY BUSINESS LICENSE**

4 (a) Any firm, association, or corporation required to be licensed pursuant to G.S. 74C-2(a) shall upload on the Board's
5 website an application for a company business license on a form provided by the Board. Only a sole proprietorship
6 that is owned and operated by an individual licensee shall be exempt from this Rule. This application for license shall
7 require the firm, association, or corporation name; the address of its principal office within the State; any past
8 conviction for criminal offenses of any company director, or officer; information concerning the past revocation,
9 suspension, or denial of a business or professional license to any director or officer; a list of all directors and officers
10 of the firm, association, or corporation; a list of all persons, firms, associations, corporations or other entities owning
11 10 percent or more of the outstanding shares of any class of stock; and the name and address of the qualifying agent.

12 (b) In addition to the items required in Paragraph (a) of this Rule, an out-of-state corporation shall file with its
13 application for a license, a copy of its certificate of authority to transact business in this State issued by the North
14 Carolina Secretary of State in accordance with G.S. 55-15-01. The corporation shall also file a consent to service of
15 process and pleadings that shall be authenticated by its corporate seal and accompanied by a duly certified copy of the
16 resolution of the board of directors authorizing the proper officer or officers to execute the consent.

17 (c) After filing a completed application with the Board, the Board shall conduct a background investigation to
18 determine if the qualifying agent is in a management position. A management position means a position which
19 manages established divisions or subdivisions of the firm, association or corporation and directs the work of one or
20 more supervisors, has the authority to hire, reward, discipline or discharge employees, and may also provide
21 suggestions for changes in policy to senior executives with policy-making authority. The Board shall also determine
22 if the directors or officers have the requisite good moral character as defined in G.S. 74C-8(d)(2). For purposes of this
23 Rule, "conviction" means and includes the entry of a plea of guilty or no contest, a prayer for judgment
24 continued or adjudication withheld, or a verdict rendered in open court by a judge or jury.

25 (d) Upon satisfactory completion of the background investigation, a company business license shall be issued. This
26 license shall be conspicuously displayed at the principal place of business within North Carolina.

27 (e) The company business license shall be issued only to the business entity and shall not be construed to extend to
28 the licensing of its officers and employees.

29 (f) The issuance of the company business license is issued to the firm, association, or corporation in addition to the
30 license issued to the qualifying agent. The qualifying agent for the firm, association, or corporation which has been
31 issued the company business license shall be responsible for assuring compliance with G.S. 74C.

32 (g) Dissolution or administrative suspension of corporate status shall result in suspension of the company business
33 license by operation of law and may result in disciplinary action for unlicensed if it is determined that the suspension
34 was due to intentional disregard of the law or inaction.

35

36 *History Note:* Authority G.S. 74C-2(a); 74C-5;

37 *Eff. April 1, 1993;*

1 *Amended Eff. February 1, 1995;*
2 *Transferred and Recodified from 12 NCAC 07D .0205 Eff. July 1, 2015;*
3 *Readopted Eff. March 1, 2020;*
4 *Amended Eff. _____, November 1, 2023.*

1 14B NCAC 16 .0701 is proposed for amendment as follows:

3 **14B NCAC 16 .0701 APPLICATION FOR UNARMED SECURITY GUARD REGISTRATION**

4 (a) Each employer or his or her designee shall submit an online application for the registration of each employee
5 unarmed security guard to the Board. Board containing the applicant's:

- 6 (1) name, address, telephone numbers, and social security number;
- 7 (2) gender, race, and military service;
- 8 (3) residence history;
- 9 (4) current employer and employment history;
- 10 (5) date of birth, birth country, state or province, county or parish, and citizenship; and
- 11 (6) driver's license number and state of issuance.

12 (b) This online submission shall be accompanied by:

- 13 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
14 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
15 shall be mailed separately to the Board's office;
- 16 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
17 sufficient quality for identification, taken within six months prior to online application and
18 submitted by uploading the photograph online with the application submission;
- 19 (3) a statement of the results of a statewide criminal history records search by the reporting service
20 designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided
21 within the preceding 60 months; months and disclosure of any expunged convictions.
- 22 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
23 Board's on-line application vendor and a separate credit card transaction fee;
- 24 (5) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
25 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
26 online by the Private Protective Services Board;
- 27 (6) ~~one original a~~ signed SBI release of information ~~form form~~; that shall be uploaded online with the
28 ~~original mailed to the Board's administrative office;~~
- 29 (7) a statement signed by a certified trainer that the applicant has completed the training requirements
30 of Rule .0707 of this Section; Section, unless a valid statement is on file in the Board's office; and
- 31 (8) a completed affidavit form and public notice statement form.

32 (b) ~~The employer of each applicant for registration shall give the applicant a copy of the online application and a copy
33 of the completed affidavit form to serve as a record of application and shall retain a copy of the application, including
34 affidavit, in the guard's personnel file in the employer's office.~~

35 (b) (c) ~~The applicant's copy copies of the application and application, affidavit, training certification, and the
36 completed affidavit form statement required by Subparagraph (a)(7) of this Rule shall together serve as a temporary
37 registration card that card. These copies shall be carried by the applicant when he or she is working within the scope~~

1 ~~of his or her employment while performing job duties~~ and shall be exhibited upon the request of any law enforcement
2 officer or authorized representative of the Board. However, if the statement required by Subparagraph (a)(7) is already
3 on file with the Board, the applicant does not need to carry or present the statement.
4 (e) (d) A copy of the statement required by Subparagraph (a)(7) of this Rule shall be retained by the licensee in the
5 individual applicant's personnel file in the employer's office.

6

7 *History Note: Authority G.S. 74C-5; 74C-8.1; 74C-11;*
8 *Eff. June 1, 1984;*
9 *Amended Eff. May 1, 2012; July 1, 2011; August 1, 1998; December 1, 1995; June 1, 1994;*
10 *February 1, 1990; May 1, 1988;*
11 *Transferred and Recodified from 12 NCAC 07D .0701 Eff. July 1, 2015;*
12 *Amended Eff. November 1, 2017;*
13 *Readopted Eff. March 1, 2020;*
14 *Amended Eff. _____; September 1, 2024; January 1, 2024; July 1, 2021.*

1 14B NCAC 16 .0703 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0703 MINIMUM STANDARDS FOR UNARMED SECURITY GUARD**

4 **REGISTRATION**

5 An applicant for registration shall:

6 (1) be at least 18 years of age;

7 (2) be a citizen of the United States or a resident alien;

8 (3) be of good moral character and temperate habits. Any of the following within the last five years
9 shall be *prima facie* evidence that the applicant does not have good moral character or temperate
10 habits: conviction by any local, state, federal, or military court of any crime involving the illegal
11 use, carrying, or possession of a firearm; conviction of any crime involving the illegal use,
12 possession, sale, manufacture, distribution, or transportation of a controlled substance, drug,
13 narcotic, or alcoholic beverage, conviction of a crime involving felonious assault or an act of
14 violence; conviction of a crime involving unlawful breaking and/or entering, burglary, or larceny,
15 or a history of addiction to alcohol or a narcotic drug. For the purposes of this Rule, "conviction"
16 means and includes the entry of a plea of guilty, plea of no contest, guilty or no contest, a prayer for
17 judgment continued or adjudication withheld, or a verdict rendered in open court by a judge or jury;
18 (4) not have been judicially declared incompetent or not have been involuntarily committed to an
19 institution for treatment of mental illness. When an individual has been treated and found to have
20 been restored, the Board will consider this evidence and determine whether the applicant meets the
21 requirements of this Rule; and
22 (5) not have had a revocation of a registration.

23

24 *History Note:* *Authority G.S. 74C-5; 74C-12(a)(19);*

25 *Eff. June 1, 1984;*

26 *Amended Eff. August 1, 1988; December 1, 1985;*

27 *Transferred and Recodified from 12 NCAC 07D .0703 Eff. July 1, 2015;*

28 *Readopted Eff. August 1, 2020;*

29 *Amended Eff. _____; July 1, 2021.*

1 14B NCAC 16 .0706 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0706 RENEWAL OF UNARMED SECURITY GUARD REGISTRATION**

4 (a) Each applicant for renewal of a registration identification card or his or her employer shall complete an online
5 form on the website provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;
7 (2) gender, race, and military service;
8 (3) current employer;
9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and
10 (5) driver's license number and state of issuance.

11 (b) This online form shall be submitted not fewer than 90 days prior to the expiration of the applicant's current
12 registration and shall be accompanied by:

13 (1) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
14 sufficient quality for identification, taken within six months prior to online application and
15 submitted by uploading the photograph online with the application submission;
16 (2) upload online a statement of the results of a statewide criminal history records search by the
17 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
18 applicant has resided within the preceding 12 months; months and disclosure of any expunged
19 convictions;
20 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
21 application vendor and credit card transaction fee; and
22 (4) upload a completed affidavit form and public notice statement form.

23 (b) (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
24 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

25 (e) (d) The employer of each applicant for a registration renewal shall give the applicant a copy of the online
26 application and a copy of the completed affidavit form to serve as a record of application for renewal and shall retain
27 a copy of the application, including affidavit, in the guard's personnel file in the employer's office.

28 (d) (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
29 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
30 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
31 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
32 furnished to the Board.

33

34 *History Note: Authority G.S. 74C-5; 74C-11; 15A-151(a)(10); 93B-8.1(d);*

35 *Eff. June 1, 1984;*

36 *Amended Eff. May 1, 2012; October 1, 2010; December 1, 1995; February 1, 1990; July 1, 1987;*

37 *December 1, 1985;*

1 *Transferred and Recodified from 12 NCAC 07D .0706 Eff. July 1, 2015;*
2 *Amended Eff. November 1, 2017;*
3 *Readopted Eff. March 1, 2020;*
4 *Amended Eff. _____; September 1, 2024; July 1, 2022.*

1 14B NCAC 16 .0801 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0801 APPLICATION/ APPLICATION FOR ARMED SECURITY GUARD FIREARM**

4 **REGISTRATION PERMIT**

5 (a) Each employer or his or her designee shall submit an online application for the registration of each employee
6 armed security guard applicant to the Board. Board containing the applicant's:

7 (1) name, address, telephone numbers, and social security number;

8 (2) gender, race, and military service;

9 (3) residence history;

10 (4) current employer and employment history;

11 (5) date of birth, birth country, state or province, county or parish, and citizenship; and

12 (6) driver's license number and state of issuance.

13 (b) This online submission shall be accompanied by:

14 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
15 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
16 shall be mailed separately to the Board's office;

17 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
18 sufficient quality for identification, taken within six months prior to online application and
19 submitted by uploading the photograph online with the application submission;

20 (3) a statement of the results of a statewide criminal history records search by the reporting service
21 designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided
22 within the preceding 60 months; months and disclosure of any expunged convictions;

23 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
24 Board's on-line application vendor and credit card transaction fee;

25 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
26 requirements of Rule .0807 of this Section;

27 (6) a statement signed by a certified trainer that the applicant has completed the training requirements
28 of Rule .0707 of this Chapter, unless a valid statement is on file in the Board's office;

29 (7) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
30 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
31 online by the Private Protective Services Board;

32 (8) a signed SBI release of information form; and

33 (9) a completed affidavit form and public notice statement form.

34 (b) (c) The applicant's copy of the application and proof of completion of a Board approved firearms course shall serve
35 as a temporary registration card that shall be carried by the applicant when he or she is working within the scope of
36 his or her employment and shall be exhibited upon the request of any law enforcement officer or authorized
37 representative of the Board.

1 (e) (d) Applications submitted without proof of completion of a Board-approved firearms training course shall not
2 serve as temporary registration cards.

3 ~~(d)~~ (e) The provisions of Paragraphs (a), (b), and (c) of this Rule also apply to any employee whose employment is
4 terminated within 30 days of employment.

5

6 *History Note: Authority G.S. 74C-5; 74C-9; 74C-13; 15A-151(a)(10); 93B-8.1(d);*

7 *Eff. June 1, 1984;*

8 *Amended Eff. May 1, 2012; April 1, 2008; August 1, 1998; December 1, 1995; February 1, 1990;*
9 *May 1, 1988; July 1, 1987;*

10 *Transferred and Recodified from 12 NCAC 07D .0801 Eff. July 1, 2015;*

11 *Amended Eff. November 1, 2017;*

12 *Readopted Eff. March 1, 2020;*

13 *Amended Eff. _____; July 1, 2025; September 1, 2024; July 1, 2021.*

1 14B NCAC 16 .0806 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0806 RENEWAL OF ARMED SECURITY GUARD FIREARM REGISTRATION**
4 **PERMIT**

5 (a) Each applicant for renewal of an armed security guard firearm registration permit identification card or his or her
6 employer shall complete an online form on the website provided by the Board. The application shall contain:

7 (1) name, address, telephone numbers, and social security number;
8 (2) gender, race, and military service;
9 (3) current employer;
10 (4) date of birth, birth country, state or province, county or parish, and citizenship; and
11 (5) driver's license number and state of issuance.

12 (b) This online form shall be submitted not more than 90 days prior to expiration of the applicant's current armed
13 registration and shall be accompanied by:

14 (1) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
15 sufficient quality for identification, taken within six months prior to online application and
16 submitted by uploading the photograph online with the application submission;
17 (2) upload online a statement of the results of a statewide criminal history search obtained by the
18 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
19 applicant has resided within the preceding 12 months; months and disclosure of any expunged
20 convictions;
21 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
22 application vendor and credit card transaction fee;
23 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
24 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
25 online by the Private Protective Services Board;
26 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
27 requirements of Rule .0807 of this Section; and
28 (6) a completed affidavit form and public notice statement form.

29 (b) (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
30 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

31 (e) (d) The employer of each applicant for a registration renewal shall give the applicant a copy of the online
32 application and a copy of the completed affidavit form to serve as a record of application for renewal and shall retain
33 a copy of the application, including the affidavit in the guard's personnel file in the employer's office.

34 (d) (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
35 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
36 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the

1 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
2 furnished to the Board.

3 (e) (f) A registered armed security guard may utilize a dedicated light system or gun-mounted light for requalification.
4 (f) (g) During a national or State declared state of emergency that restricts or prohibits a registered armed security
5 guard from requalifying, the Board shall, upon written request to the Director by the licensee, extend the deadline for
6 requalification up to 90 days beyond the effective period of the state of emergency. Any registration renewed pursuant
7 to this Paragraph shall be issued conditionally and shall automatically expire on the 90th day if requalification
8 requirements have not been met.

9
10 *History Note: Authority G.S. 74C-5; 74C-8.1; 74C-9; 74C-13; 15A-151(a)(10); 93B-8.1(d);*
11 *Eff. June 1, 1984;*
12 *Amended Eff. May 1, 2012; October 1, 2010; December 1, 1995; February 1, 1990; December 1,*
13 *1985;*
14 *Transferred and Recodified from 12 NCAC 07D .0806 Eff. July 1, 2015;*
15 *Amended Eff. January 1, 2018; November 1, 2017;*
16 *Readopted Eff. November 1, 2019;*
17 *Amended Eff. March 1, 2020;*
18 *Emergency Amendment Eff. May 6, 2020;*
19 *Temporary Amendment Eff. July 24, 2020;*
20 *Temporary Amendment Expired Eff. May 14, 2021;*
21 *Amended Eff. _____; September 1, 2024; October 1, 2022; July 1, 2022; January 1, 2022.*

1 14B NCAC 16 .0807 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0807 TRAINING REQUIREMENTS FOR ARMED LICENSEES AND SECURITY**
4 **GUARD REGISTRANTS**

5 (a) Applicants for an armed security guard firearm registration permit shall first complete the basic unarmed security
6 guard training course set forth in Rule .0707 of this Chapter.

7 (b) Private investigator, close personal protection, or any other licensees applying for an armed permit shall first
8 complete a training course consisting of the courses set forth in Rule .0707(a)(1) and (2) of this Chapter.

9 (c) Applicants for an armed security guard firearm registration permit shall complete a basic training course for armed
10 security guards which consists of at least 20 hours of classroom instruction including:

11 (1) legal limitations on the use of handguns and on the powers and authority of an armed security guard,
12 including familiarity with rules and regulations relating to armed security guards (minimum of four
13 hours);

14 (2) handgun safety, including range firing procedures (minimum of one hour);

15 (3) handgun operation and maintenance (minimum of three hours);

16 (4) handgun fundamentals (minimum of eight hours); and

17 (5) night firing (minimum of four hours).

18 Subparagraph (c)(2), "operation" under Subparagraph (c)(3), and Subparagraph (c)(4) of this Rule shall be completed
19 prior to the applicant's participation in range firing, firing, and all 20 hours must be completed within 14 consecutive
20 days.

21 (d) Applicants for either an armed licensee permit or an armed security guard firearm registration permit shall attain
22 a score of at least 80 percent accuracy on a firearms range qualification course established by the Board and the
23 Secretary of Public Safety, a copy of which is on file in the Director's office, once in three consecutive attempts.
24 Should a student fail to attain a score of 80 percent accuracy, the student shall be given a second opportunity to qualify
25 once in three consecutive attempts on the course of fire the student did not pass. Failure to qualify after the second
26 series of attempts shall require the student to repeat the entire basic training course for armed security guards. All
27 attempts must take place within 20 days of the completion of the initial 20 hour course. For rifle qualification all shots
28 shall be located on the target.

29 (e) All training required by this Rule shall be administered by a certified trainer and the training required by Paragraph
30 (c) of this Rule and the initial training for authorization for a rifle or shotgun shall be completed no more than 90 days
31 prior to the date of application for the licensee permit or armed security guard firearm registration permit.

32 (f) All applicants for an armed security guard firearm registration permit shall obtain training under the provisions of
33 this Section using their duty weapon and their duty ammunition or ballistic equivalent ammunition, to include lead-
34 free ammunition that meets the same point of aim, point of impact, and felt recoil of the duty ammunition, for all
35 firearms.

36 (g) No more than six new or renewal licensee permit or armed security guard applicants per one instructor shall be
37 placed on the firing line at any one time during firearms range training.

1 (h) Applicants for re-certification of an armed licensee permit or an armed security guard firearm registration permit
2 shall complete the basic recertification training course for armed security guards that consists of at least four hours of
3 classroom instruction and is a review of the requirements set forth in Subparagraphs (c)(1) through (c)(5) of this Rule.
4 Subparagraph (c)(2), operation under Subparagraph (c)(3), and Subparagraphs (c)(4) and (5) of this Rule shall be
5 reviewed prior to range firing; and however maintenance under Subparagraph (c)(3) may be reviewed after range
6 firing. The recertification course is valid for 180 days after completion of the course. Applicants for recertification of
7 a licensee permit or an armed security guard firearm registration permit shall also complete the requirements of
8 Paragraph (d) of this Rule.

9 (i) An armed guard registered with one company may be registered with a second company. The registration shall be
10 considered "dual." The registration with the second company shall expire at the same time that the registration expires
11 with the first company. An updated application shall be required to be submitted by the applicant, along with the
12 digital photograph, updated criminal records checks, and a forty dollar (\$40.00) registration fee. If the guard's duty
13 firearm for all companies is the same make, model, and caliber, then no additional firearms training shall be required.
14 The licensee shall submit a letter stating the guard will be carrying the same make and model firearm. If the guard
15 will be carrying a firearm of a different make and model, the licensee shall submit a letter to the Board advising of the
16 make, model, and caliber of the firearm the guard will be carrying and the guard shall be required to qualify at the
17 firing range on both the day and night qualification course. The qualification score is valid for 180 days after
18 completion of the course.

19 (j) To be authorized to carry a standard 12 gauge shotgun in the performance of his or her duties as an armed security
20 guard, an applicant shall complete, in addition to the requirements of Paragraphs (a), (c), and (d) of this Rule, six hours
21 of classroom training that shall include the following:

22 (1) legal limitations on the use of shotgun (minimum of one hour);
23 (2) shotgun safety, including range firing procedures (minimum of one hour);
24 (3) shotgun operation and maintenance (minimum of one hour);
25 (4) shotgun fundamentals (minimum of two hours); and
26 (5) night firing (minimum of one hour).

27 Subparagraph (j)(2), "operation" under Subparagraph (j)(3), and Subparagraph (j)(4) of this Rule shall be completed
28 prior to the applicant's participation in range firing.

29 (k) An armed security guard applicant may take the additional shotgun training at a time after the initial training in
30 this Rule. If the shotgun training is completed at a later time, the shotgun certification shall run concurrent with the
31 armed registration permit. In addition to the requirements set forth in Paragraph (j) of this Rule, applicants shall attain
32 a score of at least 80 percent accuracy on a shotgun range qualification course established by the Board and the
33 Secretary of Public Safety, a copy of which is on file in the Director's office.

34 (l) Applicants for shotgun recertification shall complete one hour of classroom training covering the topics set forth
35 in Paragraph (j) of this Rule and shall also complete the requirements of Paragraph (d) of this Rule.

1 (m) To be authorized to carry a rifle in the performance of his or her duties as an armed security guard, an applicant
2 shall complete, in addition to the requirements of Paragraphs (a), (c), and (d) of this Rule, 16 hours of classroom
3 training which shall include the following:

- 4 (1) legal limitations on the use of rifles (minimum of one hour);
5 (2) rifle safety, including range firing procedures (minimum of one hour);
6 (3) rifle operation and maintenance (minimum of two hours);
7 (4) rifle fundamentals (minimum of ten hours); and
8 (5) night firing (minimum two hours).

9 Subparagraph (m)(2), "operation" under Subparagraph (m)(3), and Subparagraph (m)(4) of this Rule shall be
10 completed prior to the applicant's participation in range firing.

11 (n) The applicant shall pass a skills course that tests each basic rifle skill and the test of each skill shall be completed
12 within three attempts.

13 (o) An applicant may take the additional rifle training at a time after the initial training in Subsection (c) of this Rule.
14 If the rifle training is completed at a later time, the rifle certification shall run concurrent with the armed registration
15 permit. In addition to the requirements set forth in Paragraphs (m) and (n) of this Rule, applicants shall attain a score
16 of at least 80 percent accuracy on a rifle range qualification course established by the Board and the Secretary of
17 Public Safety, a copy of which is on file in the Director's office.

18 (p) Applicants for rifle recertification shall complete an additional one hour of classroom training covering the topics
19 set forth in Paragraph (m) of this Rule and shall also complete the requirements of Paragraph (d) of this Rule.

20 (q) Upon written request, an applicant for an armed licensee permit or an armed security guard firearm registration
21 permit who possesses a current firearms trainer certificate shall be given a licensee permit or registration permit that
22 will run concurrent with the trainer certificate upon completion of an annual qualification with the applicant's duty
23 firearms as set forth in Paragraph (d) of this Rule.

24 (r) An armed licensee or security guard is required to qualify annually both for day and night firing with his or her
25 duty handgun, shotgun, and rifle, if applicable. If the licensee or security guard fails to qualify on any course of fire,
26 the licensee or security guard shall not carry the firearm until such time as he or she meets the qualification
27 requirements. Upon failure to qualify, the firearm instructor shall notify the licensee or security guard verbally that he
28 or she is no longer authorized to carry the firearm and the firearm instructor shall notify the employer and the Private
29 Protective Services Board staff in writing on the next business day.

30 (s) A firearm training certificate of an armed security guard remains valid even if the guard leaves the employment
31 of one company for the employment of another. The range qualifications shall remain valid if the guard will be carrying
32 a firearm of the same make, model, and caliber and no additional firearms training shall be required. The licensee shall
33 submit a letter stating the guard will be carrying the same make and model firearm. If the guard will be carrying a
34 firearm of a different make and model, the licensee shall submit a letter to the Board advising of the make, model, and
35 caliber of the firearm the guard will be carrying and the guard shall be required to qualify at the firing range on both
36 the day and night qualification course. The qualification score is valid for 180 days after completion of the course.
37 However, nothing herein shall extend the period of time the qualification is valid.

1
2 *History Note: Authority G.S. 74C-5; 74C-9; 74C-13;*
3 *Eff. June 1, 1984;*
4 *Amended Eff. November 1, 1991; February 1, 1990; July 1, 1987;*
5 *Temporary Amendment Eff. January 14, 2002;*
6 *Amended Eff. October 1, 2013; October 1, 2010; June 1, 2009; February 1, 2006; August 1, 2002;*
7 *Transferred and Recodified from 12 NCAC 07D .0807 Eff. July 1, 2015;*
8 *Amended Eff. January 1, 2018; February 1, 2016; October 1, 2015;*
9 *Readopted Eff. November 1, 2019;*
10 *Amended Eff. January 1, 2023; February 1, 2022;*
11 *Temporary Amendment Eff. April 28, 2023;*
12 *Amended Eff. _____; November 1, 2023.*

1 14B NCAC 16 .0808 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0808 CONCEALED HANDGUN**

4 (a) The Board does not have the authority to issue a Concealed Handgun Carry Permit. However, a licensee licensee,
5 trainee, registrant, or firearms trainer who has complied with all provisions of G.S. 14, Article 54B and applicable
6 rules adopted by the N.C. Criminal Justice Education and Training Standards Commission pursuant thereto and has
7 been issued a current concealed handgun permit by a Sheriff may carry a concealed handgun after complying with the
8 concealed handgun provisions for training and qualifications set forth in Paragraph (b) of this Rule.

9 (b) A licensee, trainee, registrant, or firearms trainer shall comply with each of the following requirements to carry a
10 concealed handgun while engaged in a private protective services business:

11 (1) Hold a current Armed Security Guard Registration Permit by complying with all requirements for
12 armed registration as prescribed in this Section.

13 (2) Complete standards set forth by the N.C. Criminal Justice Education and Training Standards
14 Commission to include knowledge of North Carolina firearms laws including the limitation on
15 concealed handgun possession on specified property and within certain buildings.

16 (c) Upon application to the Board, a licensee, trainee, registrant, or firearms trainer meeting the requirements of this
17 Section shall be issued a concealed handgun endorsement to the current license, Armed Security Guard Registration
18 Permit for the term of the Armed Security Guard Registration Permit, or trainer certificate without additional permit
19 fees, but any additional training costs necessary to comply with this Section shall be borne directly by the applicant.
20 The endorsement shall be renewed at the time of the license, Armed Security Guard Registration Permit Permit, or
21 trainer certificate renewal pursuant to this Rule on payment of the armed security guard registration renewal fee and
22 proof of possession of a current Concealed Handgun Permit. There shall be no additional fee for the concealed handgun
23 endorsement renewal.

24 (d) A licensee, but not a registrant or firearms trainer, who is authorized pursuant to Section 926B or 926C of Title
25 18 of the United States Code to carry a concealed handgun and is in compliance with the requirements of those Code
sections is exempt from this Rule.

27

28 *History Note: Authority G.S. 74C-5; 74C-13;*

29 *Eff. June 1, 1984;*

30 *Temporary Amendment Eff. December 1, 1995 for a period of 180 days or until the
31 permanent rule becomes effective, whichever is sooner;*

32 *Amended Eff. June 1, 1996;*

33 *Transferred and Recodified from 12 NCAC 07D .0808 Eff. July 1, 2015;*

34 *Readopted Eff. November 1, 2019;*

35 *Amended Eff. _____; July 1, 2021.*

1 14B NCAC 16 .0809 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0809 AUTHORIZED FIREARMS**

4 Armed licensees or registrants are authorized, while in the performance of official duties or traveling directly to and
5 from work, to carry a standard revolver from .32 caliber to .357 caliber, a standard semi-automatic pistol from .354
6 caliber to .45 caliber, any standard 12 gauge shotgun, or any standard semi-automatic or bolt action ~~.223, .308, 5.56~~
7 ~~X-45 mm NATO caliber, .223 to .30~~ caliber or any above handgun caliber rifle as long as the licensee or registrant
8 has been trained pursuant to Rule .0807 of this Section. For purposes of this Section, a "standard" firearm means a
9 firearm that has not been modified or altered from its original manufactured ~~design, design or a custom-built firearm~~
10 ~~that is assembled exclusively using Original Equipment Manufacturer (OEM) parts.~~

11

12 *History Note: Authority G.S. 74C-5; 74C-13;*

13 *Eff. June 1, 1984;*

14 *Amended Eff. January 1, 2015; June 1, 1993; November 1, 1991; July 1, 1987;*

15 *Transferred and Recodified from 12 NCAC 07D .0809 Eff. July 1, 2015;*

16 *Amended Eff. February 1, 2016;*

17 *Readopted Eff. November 1, 2019.*

18 *Amended Eff. _____.*

1 14B NCAC 16 .0902 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0902 APPLICATION FOR FIREARMS TRAINER CERTIFICATE**

4 (a) Each applicant for a firearms trainer certificate shall submit an online application to the Board. Board containing
5 the applicant's:

6 (1) name, address, telephone numbers, and social security number;
7 (2) gender, race, and military service;
8 (3) residence history;
9 (4) current employer and employment history;
10 (5) date of birth, birth country, state or province, county or parish, and citizenship; and
11 (6) driver's license number and state of issuance.

12 (b) The application shall be accompanied by:

13 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
14 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
15 shall be mailed separately to the Board's office;
16 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
17 sufficient quality for identification, taken within six months prior to online submission and
18 submitted by uploading online with the application submission;
19 (3) a statement of the results of a statewide criminal history records search by the reporting service
20 designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided
21 within the preceding 60 months; months and disclosure of any expunged convictions;
22 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
23 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
24 online by the Private Protective Services Board;
25 (5) the applicant's non-refundable application fee, along with the convenience fee charged by the
26 Board's on-line application vendor and a separate credit card transaction fee;
27 (6) evidence of the liability insurance required by G.S. 74C-10(e) if the applicant is not an employee of
28 a licensee;
29 (7) a certificate of successful completion of the training required by Rule .0901(a)(3) and (4) of this
30 Section or acceptable certificate of other current certification as set forth in Rule .0901(c) and (d) of
31 this Section; and
32 (8) the actual cost charged to the Private Protective Services Board by the North Carolina Justice
33 Academy or other entity to cover the cost of the firearms training course given by the N.C. Justice
34 Academy or other entity and collected as part of the online application process by the Private
35 Protective Services Board.

36

37 *History Note:* Authority G.S. 74C-5; 74C-8(d); 74C-8.1(a); 74C-13; 15A-151(a)(10); 93B-8.1(d);

1 *Eff. June 1, 1984;*
2 *Amended Eff. August 1, 1998; December 1, 1995; July 1, 1987; December 1, 1985;*
3 *Temporary Amendment Eff. July 17, 2001;*
4 *Amended Eff. January 1, 2013; May 1, 2012; August 1, 2002;*
5 *Transferred and Recodified from 12 NCAC 07D .0902 Eff. July 1, 2015;*
6 *Amended Eff. November 1, 2017;*
7 *Readopted Eff. March 1, 2020;*
8 *Amended Eff. _____; September 1, 2024; January 1, 2024; July 1, 2021.*

1 14B NCAC 16 .0904 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0904 RENEWAL OF A FIREARMS TRAINER CERTIFICATE**

4 (a) Each applicant for renewal of a firearms trainer certificate shall complete an online renewal form on the website
5 provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;
7 (2) gender, race, and military service;
8 (3) current employer;
9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and
10 (5) driver's license number and state of issuance.

11 (b) This form online application shall be submitted online not less than 30 days prior to the expiration of the applicant's
12 current certificate and shall be accompanied by:

13 (1) ~~uploaded online~~ a certificate of successful completion of a firearms trainer refresher course approved
14 by the Board and the Secretary of Public Safety consisting of a minimum of eight hours of classroom
15 and practical range training in safety and maintenance of the applicable firearm (i.e. handgun,
16 shotgun, or rifle), range operations, control and safety procedures, and methods of firing. This
17 training shall be completed within 180 days of the submission of the renewal application;
18 (2) a statement of the results of a criminal history records search by the reporting service designated
19 by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided within the
20 preceding 24 months; and months and disclosure of any expunged convictions; and
21 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
22 application vendor and a separate credit card transaction fee.

23 (b) (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
24 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

25 (e) (d) Members of the armed forces whose certification is in good standing and to whom G.S. 105-249.2 grants an
26 extension of time to file a tax return shall receive that same extension of time to pay the certification renewal fee and
27 to complete any continuing education requirements prescribed by the Board. The applicant shall furnish the Board a
28 copy of the military order or the extension approval by the Internal Revenue Service or by the North Carolina
29 Department of Revenue.

30 (d) (e) Any firearms trainer who fails to qualify with the minimum score during the refresher course shall not continue
31 to instruct during the period between the failure to qualify and the expiration of his or her permit.

32 (e) (f) The holder of a firearms trainer certificate may utilize a dedicated light system or gun mounted light for personal
33 requalification.

34 (f) (g) During a national or State declared state of emergency that restricts or prohibits a certified firearms trainer from
35 requalifying, the Board shall, upon written request to the Director by the licensee, extend the deadline for
36 requalification up to 90 days beyond the effective period of the state of emergency. Any certificate renewed pursuant

1 to this Paragraph shall be issued conditionally and shall automatically expire on the 90th day if requalification
2 requirements have not been met.

3

4 *History Note: Authority G.S. 74C-5; 74C-8.1(a); 74C-9; 74C-13; 93B-15; 15A-151(a)(10); 93B-8.1(d);*
5 *Eff. June 1, 1984;*
6 *Amended Eff. January 1, 2013; October 1, 2010; June 1, 2009; December 1, 1995; December 1,*
7 *1985;*
8 *Transferred and Recodified from 12 NCAC 07D .0904 Eff. July 1, 2015;*
9 *Amended Eff. November 1, 2017; February 1, 2016; October 1, 2015;*
10 *Readopted Eff. November 1, 2019;*
11 *Amended Eff. March 1, 2020;*
12 *Emergency Amendment Eff. May 6, 2020;*
13 *Temporary Amendment Eff. July 24, 2020;*
14 *Temporary Amendment Expired Eff. May 14, 2021;*
15 *Amended Eff. _____; September 1, 2024; January 1, 2024; October 1, 2022; July 1, 2022;*
16 *January 1, 2022.*

1 14B NCAC 16 .0910 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0910 APPLICATION FOR AN UNARMED TRAINER**

4 (a) Each applicant for an unarmed trainer certificate shall submit an online application to the Board. Board containing
5 the applicant's:

6 (1) name, address, telephone numbers, and social security number;
7 (2) gender, race, and military service;
8 (3) residence history;
9 (4) current employer and employment history;
10 (5) date of birth, birth country, state or province, county or parish, and citizenship; and
11 (6) driver's license number and state of issuance.

12 (b) The application online submission shall be accompanied by:

13 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
14 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
15 shall be mailed separately to the Board's office;
16 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
17 sufficient quality for identification, taken within six months prior to online submission and
18 submitted by uploading online with the application submission;
19 (3) a statement of the results of a statewide criminal history records search by the reporting service
20 designated by the Board pursuant to G. S. 74C-8.1(a) for each state where the applicant has
21 resided within the preceding 60 months; months and disclosure of any expunged convictions;
22 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
23 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
24 online by the Private Protective Services Board;
25 (5) the applicant's non-refundable application fee, along with the convenience fee charged by the
26 Board's on-line application vendor and a separate credit card transaction fee;
27 (6) a certificate of successful completion of the training required by Rule .0909(a)(3) or current
28 certificate of other acceptable certification as set forth in Rule .0909(b) of this Section.
29 (7) the actual cost charged to the Private Protective Services Board by Wake Technical Community
30 College, or other entity, to cover the cost of the unarmed guard trainer course and collected as part
31 of the online application process by the Private Protective Services Board.

32

33 *History Note:* Authority G.S. 74C-8; 74C-9; 74C-11; 74C-13; 15A-151(a)(10); 93B-8.1(d);

34 Eff. October 1, 2004;

35 Amended Eff. January 1, 2013;

36 Transferred and Recodified from 12 NCAC 07D .0910 Eff. July 1, 2015;

37 Readopted Eff. March 1, 2020;

Amended Eff. _____; September 1, 2024; January 1, 2024.

1 14B NCAC 16 .0911 is proposed for amendment as follows:

2

3 **14B NCAC 16 .0911 RENEWAL OF AN UNARMED TRAINER CERTIFICATE**

4 (a) Each applicant for renewal of an unarmed trainer certificate shall complete an online renewal form on the website
5 provided by the Board. The application shall contain:

- 6 (1) name, address, telephone numbers, and social security number;
- 7 (2) gender, race, and military service;
- 8 (3) current employer;
- 9 (4) date of birth, birth country, state or province, county or parish, and citizenship;
- 10 (5) driver's license number and state of issuance; and
- 11 (6) firearm type.

12 (b) This online form shall be submitted online not less than 30 days prior to the expiration of the applicant's current
13 certificate. In addition, the applicant shall include the following:

- 14 (1) the renewal fee set forth in Rule .0903(a)(3) of this Section and collected online as part of the
15 application process;
- 16 (2) a certificate of completion of a minimum of 16 hours of Board developed armed or unarmed
17 instruction performed during the current unarmed trainer certification period;
- 18 (3) a statement verifying the classes taught during the current unarmed trainer certification period on a
19 form provided by the Board as part of the online application process; and
- 20 (4) uploaded online a statement of the results of a criminal history records search by the reporting
21 service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has
22 resided within the preceding 24 months; months and disclosure of any expunged convictions;

23 (b) ~~If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
24 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.~~

25 (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
26 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

27 (d) Members of the armed forces whose certification is in good standing and to whom G.S. 105-249.2 grants an
28 extension of time to file a tax return are granted that same extension of time to pay the certification renewal fee and
29 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
30 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue must be
31 furnished to the Board.

32 (e) During a national or State declared state of emergency that restricts or prohibits an unarmed trainer from
33 performing the instruction required by Subparagraph (a)(2) of this Rule, the Board shall, upon written request to the
34 Director by the licensee, extend the deadline for renewal up to 90 days beyond the effective period of the state of
35 emergency. Any certificate renewed pursuant to this Paragraph shall be issued conditionally and shall automatically
36 expire on the 90th day if instruction requirements have not been met.

37

1 *History Note: Authority G.S. 74C-8; 74C-9; 74C-11; 74C-13; 15A-151(a)(10); 93B-8.1(d);*
2 *Eff. August 1, 2004;*
3 *Amended Eff. January 1, 2013; October 1, 2010; January 1, 2008;*
4 *Transferred and Recodified from 12 NCAC 07D .0911 Eff. July 1, 2015;*
5 *Readopted Eff. March 1, 2020;*
6 *Amended Eff. July 1, 2022;*
7 *Amended Eff. _____; October 1, 2022.*

1 14B NCAC 16 .1203 is proposed for amendment as follows:

2

3 **14B NCAC 16 .1203 CONTINUING EDUCATION COURSE ACCREDITATION STANDARDS**

4 (a) CE courses Continuing education course instructors may obtain the approval of the Board accreditation of their
5 course by submitting the following information to the Board for consideration:

6 (1) the nature and purpose of the course;

7 (2) the course objectives or goals;

8 (3) the outline of the course, including the number of training hours for each segment; and

9 (4) the name of the instructor.

10 (5) a one hundred dollar (\$100.00) continuing education course evaluation fee, paid online by credit
11 card or electronic funds transfer.

12 (b) The Board shall complete the following review:

13 (1) The matter shall be referred to the Training and Education Committee for the appointment of a sub-
14 committee that shall review the course under consideration. The sub-committee shall consist of at
15 least two industry members of the Training and Education Committee. Other members of the sub-
16 committee may be appointed at the discretion of the Training and Education Committee Chairman.
17 a committee appointed by the Board for review.

18 (2) The sub-committee appointed committee shall review the course to determine if the course is
19 pertinent to the industry, and if the course meets its stated objectives or goals.

20 (3) When the sub-committee completes its review, it shall report to the Training and Education
21 Committee. The Training and Education Committee shall review the course to determine if the
22 course is pertinent to the industry, and if the course meets its stated objectives and goals. The
23 Training and Education Committee The appointed committee shall then report the its findings with
24 a recommendation of acceptance approval or denial to the Private Protective Services Board.

25 (4) Upon receipt of the appointed committee's report, the Board shall determine by majority vote if the
26 course will be approved for continuing education credits. In making its determination, the Board
27 shall review the course to determine if the course is pertinent to the industry, and if the course meets
28 its stated objectives or goals.

29 (e) Upon receipt of the Training and Education Committee report, the Private Protective Services Board shall
30 determine by majority vote if the course will be approved for continuing education credits. In making its determination,
31 the Board shall review the course to determine if the course is pertinent to the industry, and if the course meets its
32 stated objectives or goals.

33 (d) (c) Each approved course shall remain an approved course for four years from the date of approval by the Board,
34 unless the course content changes or the course instructor changes.

35 (e) (d) Trainers and instructors shall receive continuing education credit of five four hours for every actual teaching
36 hour with an eight hour cap of continuing education credit every two years.

1 (e) Colleges, universities, trade schools, and other degree granting institutions shall be granted standing approval
2 when the institutions are accredited, certified, or approved by the Department of Public Instruction or by a similar
3 agency in another state and the course is related to law, criminal justice, security profession, finance, ethics, forensics,
4 crime prevention, and investigation. Approval is one credit hour per contact hour up to the maximum 12 credit hours.

5

6 *History Note: Authority G.S. 74C-5; 74C-22;*

7 *Eff. February 1, 2010;*

8 *Amended Eff. October 1, 2011;*

9 *Transferred and Recodified from 12 NCAC 07D .1303 Eff. July 1, 2015;*

10 *Emergency Amendment Eff. May 6, 2020;*

11 *Readopted Eff. July 1, 2020;*

12 *Temporary Amendment Eff. July 24, 2020;*

13 *Temporary Amendment Expired Eff. May 14, 2021;*

14 *Amended Eff. _____; September 1, 2025; February 1, 2022; January 1, 2022; July 1, 2021.*

1 14B NCAC 16 .1301 is proposed for amendment as follows:

2

3 **14B NCAC 16 .1301 APPLICATION FOR UNARMED ARMORED CAR SERVICE GUARD**
4 **REGISTRATION**

5 (a) Each employer or his designee shall complete an online application form for the registration of each employee
6 unarmed armored car service guard applicant to the Board. Board containing the applicant's:

7 (1) name, address, telephone numbers, and social security number;
8 (2) gender, race, and military service;
9 (3) residence history;
10 (4) current employer and employment history;
11 (5) date of birth, birth country, state or province, county or parish, and citizenship; and
12 (6) driver's license number and state of issuance.

13 (b) This online submission shall be accompanied by:

14 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
15 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
16 shall be mailed separately to the Board's office;
17 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
18 sufficient quality for identification, taken within six months prior to online application and
19 submitted by uploading the photograph online with the application submission;
20 (3) a statement of the result of a statewide criminal history records search by the reporting service
21 designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided
22 within the preceding 60 months; months and disclosure of any expunged convictions;
23 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
24 Board's on-line application vendor and credit card transaction fee;
25 (5) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
26 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
27 online by the Private Protective Services Board;
28 (6) a statement signed by a certified trainer that the applicant has completed the training requirements
29 of Rule .1307 of this Section unless a valid statement is on file in the Board's office;
30 (7) a signed SBI release of information form; and
31 (8) a completed affidavit form and public notice statement form.

32 (b) (c) The applicant's copies of the application, affidavit, training certification, and the statement required by
33 Subparagraph (a)(6) of this Rule shall together serve as a temporary registration card. These copies shall be carried
34 by the applicant while performing job duties and shall be exhibited upon the request of any law enforcement officer
35 or authorized representative of the Board. However, if the statement required by Subparagraph (a)(6) is already on
36 file with the Board, the applicant does not need to carry or present the statement.

1 (e) (d) A copy of the statement specified in Subparagraph (a)(6) of this Rule shall be retained by the licensee in the
2 individual applicant's personnel file in the employer's office.

3

4 *History Note: Authority G.S. 74C-3; 74C-5; 74C-8.1(a); 15A-151(a)(10); 93B-8.1(d);*
5 *Eff. January 1, 2013;*
6 *Transferred and Recodified from 12 NCAC 07D .1401 Eff. July 1, 2015;*
7 *Amended Eff. November 1, 2017;*
8 *Readopted Eff. March 1, 2020;*
9 *Amended Eff. _____; July 1, 2025; September 1, 2024; July 1, 2021.*

1 14B NCAC 16 .1306 is proposed for amendment as follows:

2

3 **14B NCAC 16 .1306 RENEWAL OR REISSUE OF UNARMED ARMORED CAR SERVICE GUARD**
4 **REGISTRATION**

5 (a) Each applicant for renewal of an unarmed armored car service guard registration identification card or his or her
6 employer shall complete an online form provided by the Board. The application shall contain:

7 (1) name, address, telephone numbers, and social security number;

8 (2) gender, race, and military service;

9 (3) current employer;

10 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

11 (5) driver's license number and state of issuance

12 (b) This online form shall be submitted not fewer less than 90 days prior to the expiration of the applicant's current
13 registration and shall be accompanied by:

14 (1) upload online a statement of the results of a statewide criminal history records search obtained
15 from the reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state
16 where the applicant has resided within the preceding 12 months; months and disclosure of any
17 expunged convictions;

18 (2) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
19 application vendor and credit card transaction fee.

20 (3) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
21 sufficient quality for identification, taken within six months prior to online application and
22 submitted by uploading the photograph online with application submission; and

23 (4) a completed affidavit form and public notice statement form.

24 (b) (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
25 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

26 (e) (d) The employer of each applicant for a registration renewal or reissue shall give the applicant a copy of the
27 online application, including the completed affidavit form, that shall serve as a record of application for renewal or
28 reissue and shall retain a copy of the online application and affidavit in the guard's personnel file in the employer's
29 office.

30 (e) (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
31 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
32 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
33 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
34 furnished to the Board.

35

36 *History Note: Authority G.S. 74C-3; 74C-5; 78C-8.1(a); 15A-151(a)(10); 93B-8.1(d);*

37 *Eff. January 1, 2013;*

1 *Transferred and Recodified from 12 NCAC 07D .1406 Eff. July 1, 2015;*
2 *Amended Eff. November 1, 2017;*
3 *Readopted Eff. March 1, 2020;*
4 *Amended Eff. _____; September 1, 2024; July 1, 2022.*

1 14B NCAC 16 .1401 is proposed for amendment as follows:

2

3 **14B NCAC 16 .1401 APPLICATION/ APPLICATION FOR ARMED ARMORED CAR SERVICE**
4 **GUARD FIREARM REGISTRATION PERMIT**

5 (a) Each employer or his or her designee shall submit an online application form for the registration of each employee
6 armed armored car service guard applicant to the Board. Board containing the applicant's:

7 (1) name, address, telephone numbers, and social security number;
8 (2) gender, race, and military service;
9 (3) residence history;
10 (4) current employer and employment history;
11 (5) date of birth, birth country, state or province, county or parish, and citizenship; and
12 (6) driver's license number and state of issuance

13 (b) This online form shall be accompanied by:

14 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
15 Bureau of Investigation or one set of classifiable fingerprints on an applicant fingerprint card that
16 shall be mailed separately to the Board's office;
17 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
18 sufficient quality for identification, taken within six months prior to online application and
19 submitted by uploading the photograph online with application submission;
20 (3) a statement of the result of a statewide criminal history records search from the reporting service
21 designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided
22 within the preceding 60 months; months and disclosure of any expunged convictions;
23 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
24 Board's on-line application vendor and credit card transaction fee;
25 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
26 requirements of Rule .1407 of this Section;
27 (6) a statement signed by a certified trainer that the applicant has completed the training
28 (7) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
29 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
30 online by the Private Protective Services Board;
31 (8) a signed SBI release of information form; and
32 (9) a completed affidavit form and public notice statement form.

33 (b) (c) The applicant's copies of the application, affidavit, training certification, and the statements required by
34 Subparagraphs (a)(5) and (a)(6) of this Rule, training certification shall together serve as a temporary registration card.
35 These copies shall be carried by the applicant while performing job duties and shall be exhibited upon the request of
36 any law enforcement officer or authorized representative of the Board. However, if the statement required by
37 Subparagraph (a)(6) is already on file with the Board, the applicant does not need to carry or present the statement.

1 (e) (d) Applications submitted without proof of completion of a Board-approved firearms training course shall not
2 serve as temporary registration cards.

3 (d) (e) The provisions of Paragraphs (a), (b), and (c) of this Rule also apply to any employee whose employment is
4 terminated within 30 days of employment.

5

6 *History Note: Authority G.S. 74C-3; 74C-5; 74C-8.1(a); 74C-13; 15A-151(a)(10); 93B-8.1(d);*
7 *Eff. January 1, 2013;*

8 *Transferred and Recodified from 12 NCAC 07D .1501 Eff. July 1, 2015;*

9 *Amended Eff. November 1, 2017;*

10 *Readopted Eff. March 1, 2020;*

11 *Amended Eff. _____; July 1, 2025; September 1, 2024.*

1 14B NCAC 16 .1406 is proposed for amendment as follows:

2

3 **14B NCAC 16 .1406 RENEWAL OF ARMED ARMORED CAR SERVICE GUARD FIREARM**
4 **REGISTRATION PERMIT**

5 (a) Each applicant for renewal of an armed armored car service guard firearm registration permit identification card
6 his or her employer or designee shall complete an online form provided by the Board. The application shall contain:

7 (1) name, address, telephone numbers, and social security number;

8 (2) gender, race, and military service;

9 (3) current employer;

10 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

11 (5) driver's license number and state of issuance.

12 (b) This online form shall be accompanied by:

13 (1) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
14 sufficient quality for identification, taken within six months prior to online application and
15 submitted by uploading the photograph online with the application submission;

16 (2) upload online a statement of the result of a statewide criminal history records search by the reporting
17 service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has
18 resided within the preceding 12 months; months and disclosure of any expunged convictions;

19 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
20 application vendor and credit card transaction fee;

21 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
22 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
23 online by the Private Protective Services Board;

24 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
25 requirements of Rule .0807 of the Section; and

26 (6) a completed affidavit form and public notice statement form.

27 (b) (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
28 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

29 (e) (d) The employer of each applicant for a registration renewal shall give the applicant a copy of the online
30 application and completed application, including the completed affidavit form, to serve as a record of application for
31 renewal and shall retain a copy of the online application and affidavit in the guard's personnel file in the employer's
32 office.

33 (d) (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
34 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
35 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
36 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
37 furnished to the Board.

1
2 *History Note:* *Authority G.S. 74C-3; 74C-5; 74C-8.1(a); 74C-13; 15A-151(a)(10); 93B-8.1(d);*
3 *Eff. January 1, 2013;*
4 *Transferred and Recodified from 12 NCAC 07D .1506 Eff. July 1, 2015;*
5 *Amended Eff. November 1, 2017;*
6 *Readopted Eff. March 1, 2020;*
7 *Amended Eff. _____; September 1, 2024; July 1, 2022.*