



North Carolina Department of Public Safety

Alarm Systems Licensing Board

Josh Stein, Governor
Eddie M. Buffaloe, Jr., Secretary

Caroline Brown, Chair
Paul Sherwin, Director

MINUTES OF THE NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

Date: September 16, 2025
Time: 1:00 p.m.
Location: Hampton Inn and Suites – Raleigh/Crabtree Valley hotel
3920 Arrow Dr
Raleigh, NC 27612

Board Members Present

Mack Donaldson
Caroline Brown
Jamie Brown
Kim Hefney
Tommy Whisnant
Thomas Vermillion
Allison Adams

Board Members Absent

Board Staff Present

Director Paul Sherwin
Deputy Director Ray Bullard
Attorney Jeff Gray
Field Services Supervisor Kim Odom
Board Secretary Syconda Marrow

Visitors (10 virtual, 40 in person)

Adam Maitland	Faisal Ahmed	Joseph Higgins	Brian Anyogu
Andy Hull	Stephen Wheeler	Olivia Thiele	Miller Anyogu
David Roach	Duncan Hubbard	Robert Koonts	Adrian Colon
Kurt Weinhagen	Timothy Mangum	Kyle Salter	Vick Furr
Matt Wolfe	Paul Stradley	Kenneth Henke	Dave Jobe
Nick Algieri	Ryan Siegrist	Kenneth Emminger	Fred Tilley
Robin T. Barrett	John Siegrist	Sheila Yates	Lee Hill
Rod Maitland	James Giles	Paul Schlenker	Mike Woods
Travis Smith	Allison Adams	Jonathan Ledbetter	
Jeremy Houghton	Thomas Vermillion	Howard Grisom Jr.	
Chris Jackson	Brian Hales	Ralph Gregory	
Kenneth Glenn	Nathan McClellan	Becky Gregory	
Chris Kimbrell	Anthony Jones	Granger Marley	
Joseph Fisher	Weldon Thompson	Jonathan Lindquist	

Call to Order

The September 16, 2025, meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chair Caroline Brown at 1:00 p.m.

State Ethics Law

Attorney Jeff Gray read the following statement:

"In accordance with the State Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and the appearance of conflict. If any Member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance of conflict and refrain from the deliberation and vote in that matter."

Welcome Guests

Chair Brown welcomed all guests.

New Board Member Welcome

Chair Brown welcomed new Board members Kim Heffney and Allison Adams. Mr. Heffney and Ms. Adams were appointed to the Board by Governor Stein as a public member and licensee member, respectively.

Final Agency Decision(s)

Attorney Gray reported there were no final agency decisions this month.

Approval of the July 2025 Meeting Minutes

Motion: Tom Vermillion motioned to approve the July 2025 Board meeting minutes. Tommy Whisnant seconded. The motion carried unanimously.

Committee Reports

Grievance Committee: Grievance Committee members Tom Vermillion and Kim Heffney met on September 16, 2025, from 9 a.m. to 10:28 a.m., and heard 10 cases. Committee Chair Tom Vermillion presented the Grievance Committee report.

Motion: Tommy Whisnant motioned to accept the Grievance Committee report. Kim Hefney seconded. The motion carried unanimously.

See the attachment for the full Grievance Committee report.

Screening Committee: Screening Committee members Tommy Whisnant, Mack Donaldson, Tom Vermillion, Kim Heffney, Allison Adams, Caroline Brown, and Jamie Brown met on November 16, 2025, from 11:00 a.m. to 12:13 p.m. to review 14 license applications. Committee Chair Jamie Brown presented the Screening Committee report.

Motion: Tommy Whisnant motioned to accept the Screening Committee report. Tom Vermillion seconded. The motion carried unanimously.

See the attachment for the full Screening Committee report.

Training and Education Committee: Committee Chair Tom Vermillion presented the Training and Education Committee report. Mr. Vermillion reported that the Committee reviewed one application for a new continuing education course, seven applications to renew continuing education courses, two applications for additional instructors, and one application for a Certified Alarm Technician Level I (CAT I)-equivalent course. Mr. Vermillion recommended approving all course applications.

Motion: Jamie Brown motioned to approve the Training and Education Committee report. Mack Donaldson seconded. The motion carried unanimously.

See the attachment for the full Training and Education Committee report.

Old Business

None

New Business

Director Sherwin reminded the Board that substantial amendments to the Board's enabling statute, N.C. Gen. Stat. Chapter 74D, go into effect on October 1, 2025, in accordance with Senate Bill 710, Session Law 2025-21.

Attorney Gray presented the Board with the proposed amendments to its bylaws. Attorney Gray explained that most of the amendments changed the Board's name from the "Alarm Systems Licensing Board" to "Security Systems Licensing Board" (see Senate Bill 710, Session Law 2025-21). He reported several other minor amendments were made, including changing "Chairman" to "Chair," deleting numerous references to the Board by its full name, and ensuring consistent statutory citation style. Attorney Gray reminded the Board that notice of the proposed amendments was delivered to them by email on August 18, 2025.

Motion: Tom Vermillion motioned to approve the bylaws amendments. Jamie Brown seconded. The motion carried unanimously.

Director's Report

Director Paul Sherwin presented the Director's Report. The report included information about personnel changes, the status of the Board's active licensees and registrants, and a Board finances update.

Motion: Jamie Brown motioned to accept the Director's Report. Tommy Whisnant seconded. The motion carried unanimously.

See the attachment for the full Director's Report.

Attorney's Report

Attorney Jeff Gray presented his Attorney's Report, which included updates about the status of consent agreements, pending administrative rules changes, and legislative updates. Attorney Gray reminded the Board that a new rule, 14B NCAC 17 .0109 Declaratory Ruling Procedures, was recently approved by the N.C. Rules Review Commission and went into effect on September 1, 2025.

Attorney Gray presented the Board with proposed amendments to Rules .0103, .0105, .0108, .0201, .0202, .0209, .0210, .0301, and .0305. He said most of the amendments were needed to change "alarm" to "security system," and to conform with N.C. Rules Review Commission standards that require the contents of applications to be detailed in an appropriate rule.

Motion: Tommy Whisnant motioned to accept the Attorney's Report and approve the proposed amendments to Rules .0103, .0105, .0108, .0201, .0202, .0209, .0210, .0301, and .0305. Jamie Brown seconded. The motion carried unanimously.

See the attachment for the full Attorney's Report.

Good of the Order and Public Comment

None.

Closed Session

Motion: Tom Vermillion motioned to go into closed session to discuss pending litigation in the matter of 2025-ASLB-001. Jamie Brown seconded. The motion carried unanimously. The Board entered closed session at 1:35 p.m.

Motion: Allison Adams motioned to end the closed session. Kim Hefney seconded. The motion carried unanimously. The Board returned to open session at 2:16 p.m.

Adjourn

Motion: Tommy Whisnant motioned to adjourn the meeting. Tom Vermillion seconded. The motion carried unanimously.

Meeting adjourned at 2:16 p.m.

Paul Sherwin, Director

Syconda Marrow, Board Secretary

ASLB Grievance After Report for September 16, 2025 9:00 am

	Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
1.	2025-ASLB-007	Robert Edward Quick Sure-Veillance Security, LLC 4030 Wake Forest Road Ste. 349 Raleigh, NC 27609	NCGS 74D-2	Find a violation of NCGS 74D-2. Continue the cease and desist order previously issued to Robert Quick and Sure-Veillance Security, LLC. Refer this matter to the Screening Committee should Mr. Quick apply for a license or registration.	Accepted
2.	2025-ASLB-008	Matthew Stahle Aabo Home, LLC 100 S. Ashley Drive Suite 600 Tampa, FL 33602	NCGS 74D-2 NCGS 74D-11(f)	Find a violation of NCGS 74D-2 and NCGS 74D-11(f). Continue the cease and desist order previously issued to Matthew Stahle and Aabo Home, LLC. Attorney Gray is to file a Complaint for Injunctive Relief against Matthew Stahle and Aabo Home, LLC, and refer this matter to the N.C. Attorney General.	Accepted
3.	2025-ASLB-014	Matthew Stahle Aabo Home 100 South Ashley Drive Suite 600 Tampa, FL 33602	NCGS 74D-2 NCGS 74D-11(f)	Find a violation of NCGS 74D-2 and NCGS 74D-11(f). Continue the cease and desist order previously issued to Matthew Stahle and Aabo Home, LLC. Attorney Gray is to file a Complaint for Injunctive Relief against Matthew Stahle and Aabo Home, LLC, and refer this matter to the N.C. Attorney General.	Accepted
4.	2025-ASLB-015	Matthew Stahle AABO Home 100 South Ashley Drive Suite 600 Tampa, FL 33602	NCGS 74D-2 NCGS 74D-11(f)	Find a violation of NCGS 74D-2 and NCGS 74D-11(f). Continue the cease and desist order previously issued to Matthew Stahle and Aabo Home, LLC. Attorney Gray is to file a Complaint for Injunctive Relief against Matthew Stahle and Aabo Home, LLC, and refer this matter to the N.C. Attorney General.	Accepted

	Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
5.	2025-ASLB-016	Matthew Stahle AABO HOME 100 South Ashley Drive Suite 600 Tampa, FL 33602	NCGS 74D-2 NCGS 74D-11(f)	Find a violation of NCGS 74D-2 and NCGS 74D-11(f). Continue the cease and desist order previously issued to Matthew Stahle and Aabo Home, LLC. Attorney Gray is to file a Complaint for Injunctive Relief against Matthew Stahle and Aabo Home, LLC, and refer this matter to the N.C. Attorney General.	Accepted
6.	2025-ASLB-017	Matthew Stahle Aabo 100 S Ashley Dr STE 600 Tampa, FL 33602	NCGS 74D-2 NCGS 74D-11(f)	Find a violation of NCGS 74D-2 and NCGS 74D-11(f). Continue the cease and desist order previously issued to Matthew Stahle and Aabo Home, LLC. Attorney Gray is to file a Complaint for Injunctive Relief against Matthew Stahle and Aabo Home, LLC, and refer this matter to the N.C. Attorney General.	Accepted
7.	2025-ASLB-018	Matthew Stahle Aabo Home LLC 100 S Ashley Dr STE 600 Tampa, FL 33602	NCGS 74D-2 NCGS 74D-11(f)	Find a violation of NCGS 74D-2 and NCGS 74D-11(f). Continue the cease and desist order previously issued to Matthew Stahle and Aabo Home, LLC. Attorney Gray is to file a Complaint for Injunctive Relief against Matthew Stahle and Aabo Home, LLC, and refer this matter to the N.C. Attorney General.	Accepted
8.	2025-ASLB-021	Anthony Jones Pavion Corp. 4432 K Held Road Suite 300 Knightdale, NC 27545	NCGS 74D-8	Find a violation of NCGS 74D-8. Enter into a consent agreement with Anthony Jones and Pavion Corp. in the amount of \$12,036.00 for 59 alarm registration violations. Mr. Jones is to attend ASLB Registration Procedures training following the September 2025 Board meeting. Board staff is to conduct a follow-up registration compliance audit of Q2 and Q3 2026.	Accepted
9.	2025-ASLB-024	Matthew Stahle Aabo Home 100 South Ashley Drive Suite 600 Tampa, FL 33602	NCGS 74D-2	Find a violation of NCGS 74D-2. Continue the cease and desist order previously issued to Matthew Stahle and Aabo Home, LLC. Attorney Gray is to file a Complaint for Injunctive Relief against Matthew Stahle.	Accepted

	Case Number	Complaint Against	Allegation(s)	Grievance Committee Recommendation	Board Action
10.	2025- ASLB- 025	Benny Bowman AVS Technologies 1508 S. Main Street Mount Airy, NC 27030	NCGS 74D-2	Find a violation of NCGS 74D-2. Continue the cease and desist order previously issued to Benny Bowman. Refer this matter to the Screening Committee should Mr. Bowman apply for license or registration, with a recommendation Mr. Bowman enter into and pay a consent agreement of \$3,060.00 for 36 months of unlicensed activity as a condition of licensure.	Accepted

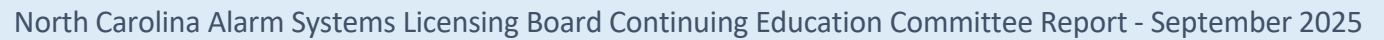
Board Meeting Report

Board Date 09/16/2025

	Name Company Address	License	Committee Recommendation	Board Action
1.	Joseph A Agreste Jr. STG 737 Volvo Pkwy. Chesapeake, VA 23320	New Branch Office	Approve with Condition Joseph Agreste, Jr. and Security Technology Group enter into and pay a consent agreement of \$153.00 for six months of an unlicensed branch office.	Accepted
2.	Benny Bowman AVS Technologies 1508 S. Main Street Mount Airy, NC 27030	Alarm	Approve with Condition Benny Bowman and AVS Technologies enter into and pay a consent agreement of \$3,060.00 for 36 months of unlicensed activity.	Accepted
3.	Allen Wayne Duke Minuteman Security Technologies, Inc 1718 Roundrock Dr RALEIGH, NC 27615	Alarm	Approve	Accepted
4.	Tanner James Graham Pharr Technologies 215 S Trade St Shelby, NC 28150	Alarm	Approve with Condition Tanner Graham and Pharr Technologies enter into and pay a consent agreement of \$3,060.00 for 36 months of unlicensed activity; and receipt of favorable fingerprint-based criminal history record check.	Accepted
5.	Scott Hay Eastsew LLC 11142 Highland Blvd. Highland, UT 84003	Alarm	Approve	Accepted
6.	Ronald Icenhour NextGen Security, LLC 1885 Scott Futrell Drive Charlotte, NC 28205	Alarm	Approve with Condition Ronald Icenhour and NextGen Security, LLC, enter into and pay a consent agreement of \$255.00 for three months of unlicensed activity.	Accepted

	Name Company Address	License	Committee Recommendation	Board Action
7.	Ryan Jenkins JAE 1006 A West Vernon Ave Kinston, NC 28501	Alarm	Approve	Accepted
8.	Dominic Kunkle Dove Technologies, Inc 122 Royal Horse Way Reinholds, PA 17569	Alarm	Approve	Accepted
9.	Brent Edmond Pierce Protos Remote Video Guard 383 Main Ave. Norwalk, CT 06851	Alarm	Approve	Accepted
10.	Peter Robert Ramsey Intracoastal Communications PO Box 1406 Morehead City, NC 28557	Alarm	Approve	Accepted
11.	Charlton Nelson Resch AFL Enterprise Services, Inc. 1600 Olive Chapel Road Apex, NC 27502	New Branch Office	Approve	Accepted
12.	Roy Otto Stiles III WNC IT Pro LLC 126 Wolf Creek Heights Almond, NC 28702	Alarm	Deny Unfavorable employment history and unlicensed activity.	Accepted
13.	Nicholas H Thompson Softrim, LLC 9210 Estero PK Commons BLVD Estero, FL 33928	Alarm	Approve	Accepted

	Name Company Address	License	Committee Recommendation	Board Action
14.	James Wesley Warden Cross Connect Electrical Systems 1013 Warden Dr. Yadkinville, NC 27055	Alarm	Approve	Accepted

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Sept. 2, 2025

The following chart summarizes the amendments to N.C. Gen. Stat. Chapter 74D as described in Session Law 2025-51, Senate Bill 710. The amendments are effective October 1, 2025.

Before	Effective Oct. 1, 2025
74D-1 Title & Throughout	
Alarm Systems Licensing Act Alarm Systems Licensing Board	Security Systems Licensing Act Security Systems Licensing Board
74D-2 Business and qualifying agent license requirements	
License required to sell by personal solicitation at a residence or business	License required to sell by personal solicitation at any location
Narrow definition of alarm system and devices	Expands definition of a security system and devices to include wireless or hardwired systems, integrated automation of a residence or business that includes a security element , such as cameras and analytic capturing devices, systems providing intelligence or other imaging devices
Qualifying agent needed to be only in a management position	Qualifying agent must be in a management position and a full-time employee
Companies had only 90 days to replace qualifying agent	Upon request and approval, companies now have additional 30 days (120 days total) to replace qualifying agent
Limited criminal conviction disposition types	A “conviction” includes dispositions of prayer for judgment continued, adjudication withheld , or equivalent
Little jurisdiction over out-of-state monitoring companies	Out-of-state monitoring companies that are not licensed in another state must be licensed in N.C.
No requirement	PPSB-licensed security guard and patrol companies that monitor client security systems must obtain SSLB limited monitoring license

74D-2.1 Criminal background checks	
Department of Public Safety conducting fingerprint-based criminal history record checks	N.C. State Bureau of Investigation conducts fingerprint-based criminal history record checks
74D-4 Security Systems Licensing Board	
Secretary of Public Safety's appointee to the SSLB term-limited to two, 3-year terms	Term limit removed
Gendered "chairman" and "vice chairman"	Gender-neutral " chair " and " vice-chair "
74D-5 Powers of the Board	
Limited authority to investigate unlicensed activity	Granted specific authority to investigate unlicensed activity and issue cease-and-desist orders
No independent authority to purchase or rent real property	Board may purchase or rent real property
74D-5.1. Position of Director created	
Minor amendments.	
74D-5.2 Investigative powers of the Secretary of Public Safety	
Minor amendments.	
74D-6 Denial of a license or registration	
Only the crime of "fraud" specified as a deniable criminal offense	Expanded deniable crimes to possession of a firearm, felonious assault or an act of violence, felonious sexual offense, felonious larceny
No mention of sex offender status	Specifically cites being a registered sex offender as grounds for denial
74D-7 Form of license; ... branch offices; fees	
Broad authority to regulate branch offices	Narrows authority to branch offices in N.C.
Temporary branch office approval limited to 10 days	Temporary branch office approval good for 45 days beyond board meeting
74D-8 Registration of persons employed	
Employee registration required when they have access to confidential security system information	Employee registration required when they have access to any security system information
Employee registration required for installation or service of an alarm system at residence or business	Employee registration required for installation, service or sales in a private residence or business

No requirement for monitoring registration	Employee registration required for any employee who monitors a security system, including cameras
No ability to hire probationary employees	May work a probationary employee for up to 20 days without a registration
74D-8.1 Apprenticeship registration permit	
Apprentice must be enrolled in high school	Requirement removed
Apprentice must have a driver's license	Requirement removed
74D-9. Certificate of liability insurance required	
\$50,000 minimum for bodily injury death for one person	Increased to \$250,000
\$100,000 minimum for bodily injury or death to more than one person	Increased to \$500,000
\$20,000 for damage or destruction of property	Increased to \$100,000
74D-10. Suspension or revocation of licenses and registrations	
"Moral turpitude" crimes deniable	Removed as a deniable offense crimes of "moral turpitude"
Limited commission offenses	Added to list of crimes that are deniable for commission only: burglary, larceny, sexual offenses, trespass and fraud
Narrow definition of deceiving or defrauding the public	Expanded definition of deceiving or defrauding the public to include common deceptive sales tactics
74D-11. Enforcement	
Minor amendments.	
74D-13. Transfer of funds	
Removed from statute.	
74D-14. Proof of licensure to maintain or commence action	
Minor amendments.	
74D-30. Alarm Security Systems Education Fund	
Minor amendments.	

NORTH CAROLINA SECURITY SYSTEMS LICENSING BOARD BYLAWS

Article I. NAME AND PURPOSE

Section 1.01 The North Carolina Security Systems Licensing Board is the name of the entity established by the North Carolina General Assembly and may herein be referred to as the "Board".

Section 1.02 The Board is a State regulatory agency that is charged with the responsibility of regulating the security systems industry. The Board is established and exists pursuant to the North Carolina Security Systems Licensing Act, North Carolina General Statutes Chapter 74D.

Article II. GENERAL PROCEDURES

Section 2.01 Parliamentary Procedure. The Board shall follow the parliamentary procedures set forth in Robert's Rules of Order, Newly Revised, 12th Edition.

Article III. MEMBERSHIP OF THE BOARD AND THE COMMITTEES

Section 3.01 Pursuant to N.C.G.S. § 74D-4, the Board shall consist of seven (7) members, appointed by the various heads of State as specified in the Act.

Section 3.02 Committees: The Board has the following standing committees - Screening Committee, Grievance Committee, Legislative Committee, and Finance Committee. The Board has the authority to create additional standing committees as are deemed necessary. These Bylaws may be amended to include additional standing committees according to the procedures set forth in Article VIII.

- (i) The Screening Committee is established to review applications for licensure. The Screening Committee will be a Committee of the Whole. The Chair of the Screening Committee shall not vote unless there is a tie, at which time the Committee Chair will vote to break the tie. Notwithstanding Section 4.01(iii), below, the Board Chair, sitting as a member of the Screening Committee, shall have the right to vote.
- (ii) The Grievance Committee is established to review audits and complaints of alleged violations of the Act. The Grievance Committee will consist of two Board members and when feasible, consist of one that is an industry member and one that is a public member. Both members shall have the power to vote on matters coming before the Committee. The members of the Committee shall be appointed by the Chair of the Board. The Chair of the Board is permitted to serve on the Grievance Committee.
- (iii) The Legislative Committee is established to review the Act and propose any legislative changes. The Legislative Committee may consist of any number of Board members as

the Chair of that Committee deems necessary. The Chair of the Committee shall appoint the members of the Committee. The Chair of the Legislative Committee is permitted to vote.

- (iv) The Finance Committee is established to work with the Director to review the Board budget and to make recommendations for a fee increase or decrease. The Finance Committee may consist of any number of Board members as the Chair of that Committee deems necessary. The Chair of the Committee shall appoint the members of the Committee. The Chair of the Finance Committee is permitted to vote.
- (v) The Training and Education Committee is established to review, develop, and implement the Board's training and education programs for licensees and registrants. The Training and Education Committee may consist of any number of Board members as the Chair of that Committee deems necessary. The Chair of the Committee shall appoint the members of the Committee. The Chair of the Training and Education Committee is permitted to vote.

Section 3.03 Special Committees. Committees other than the standing committees may be established by the Board's Chair as necessity dictates. The Board's Chair shall appoint the members and Chair of any special committee. Any special committee may be dissolved by a majority vote of the members.

Section 3.04 Appointment of Non-members to Committees. Individuals who are not members of the Board may be appointed to serve on special committees in an advisory capacity but are not authorized to vote on any issue being considered by the special committee. Individuals who are not members of the Board shall not be permitted to serve on any standing committee of the Board.

Section 3.05 Board Member Attendance. The Board's Secretary shall take roll at the beginning of each meeting and shall include those in attendance and those absent in the minutes for that meeting. If a member is absent, the Director shall give the reason for the absence, if a reason has been given. If a member is absent, the Board shall vote whether the absence is excused or unexcused and the Chair shall so note whether excused or unexcused in the minutes.

Section 3.06 Removal of a Member. Any Board member may be removed by majority vote of the membership for misconduct, incompetence, or neglect of duty. Pursuant to the Open Meetings Law, N.C.G.S. § 143-318.11(6), the Board may not consider the qualifications, competency, performance, character, fitness, appointment or removal of a member of the Board except in an open meeting.

Article IV. OFFICERS

Section 4.01 Chair. The Chair of the Board shall be elected by plurality vote of the membership. The Chair shall have the following duties:

- (i) Serve as the Chair of the Board;
- (ii) Preside at meetings of the Board;
- (iii) Shall not vote except in the event of a tie;
- (iv) Consult with the Director to help prepare agendas for the meetings; and
- (v) Work with the staff as necessary in implementing policies and actions of the Board;

There shall be no term limit for the Chair.

Section 4.02 Vice-Chair.

- (i) Fulfill the duties of the Chair when that person is temporarily absent, resigns, is removed from office or otherwise is unable to perform the duties of the office; and
- (ii) The Vice-Chair shall perform all specific duties assigned by the Chair or as requested by the membership and approved by the Chair. The Vice-Chair shall have all voting rights, unless he is serving as Chair as specified in Section 4.02(iii).

There shall be no term limit for the Vice-Chair.

Section 4.03 Committee Chair. There shall be a Committee Chair for each of the standing committees. The committee chairs shall have the following duties:

- (i) Serve as the Chair of the Committee;
- (ii) Preside at the meetings of the Committee;
- (iii) Consult with the Director to help prepare the agenda;
- (iv) Consult with the Director to assure that each Committee meeting is properly noticed pursuant to the Open Meetings Law; and
- (v) Work with the staff as necessary in implementing policies and actions of the Committee that have been approved by the Board.

There shall be no term limit for the Chairs of the Committees.

Article V. ELECTIONS

Section 5.01 Election of Officers. Pursuant to N.C.G.S. § 74D-4(f), the Board shall elect a Chair, Vice-chair, and other officers and committee chairs from among its members at the first meeting after July 1 of each year.

Section 5.02 Nominations. Any Board member may make a nomination of a Board member to fill the positions of Chair, Vice-Chair, or Committee Chair. Nominations shall be closed upon a majority vote of the members.

Section 5.03 Election Procedure. The Board's attorney, or in the alternative the Board's Director, shall call for the vote after nominations for each respective position has been closed.

Voting may not occur by secret ballot. Voting shall occur by polling each member, and each member's vote shall be recorded by the Board's Secretary. All election procedures shall be consistent with the provisions set forth in the Open Meetings Law, N.C.G.S. § 143-318.13.

Section 5.04 Plurality Vote. If one member is nominated to be an officer or committee chair and the nominations are then closed, the member is elected by acclamation. If two or more members are nominated for an officer or committee chair position, the member shall be elected by a plurality of the vote.

Article VI.

MEETINGS

Section 6.01 Regularly Meetings. The Board will hold its regularly scheduled meetings in the following months: January, March, May, July, September, and November. Notice of the meetings will be given according to requirements set forth in the Open Meetings Law, N.C.G.S. § 143-318.1, *et seq.*

Section 6.02 Special Meetings. The Chair has the authority to schedule a special meeting of the Board. The Board may by majority vote elect to have a special meeting. A special meeting may be called to discuss specific items of concern that may be too time consuming to discuss during the regular meeting of the Board. Only specific matters that are noticed for discussion shall be discussed at a special meeting. All special meetings shall comply with the Open Meetings Law, N.C.G.S. § 143-318.1, *et seq.*

Section 6.03 Emergency Meetings. The Chair has the authority to schedule an emergency meeting of the Board if generally unexpected circumstances require immediate consideration by the Board. Only specific matters that are noticed for discussion shall be discussed at the emergency meeting. Any emergency meetings shall comply with the Open Meetings Law, N.C.G.S. § 143-318.1, *et seq.*

Article VII.

INTERNATIONAL ASSOCIATION OF SECURITY & INVESTIGATIVE REGULATORS

Section 7.01 The Board is a member and shall remain a member of the International Association of Security and Investigative Regulators ("IASIR"), which has regular annual meetings. If the budget allows, the Board will send representatives. Each member attending will give an oral report at the next regular meeting of the Board.

Article VIII.

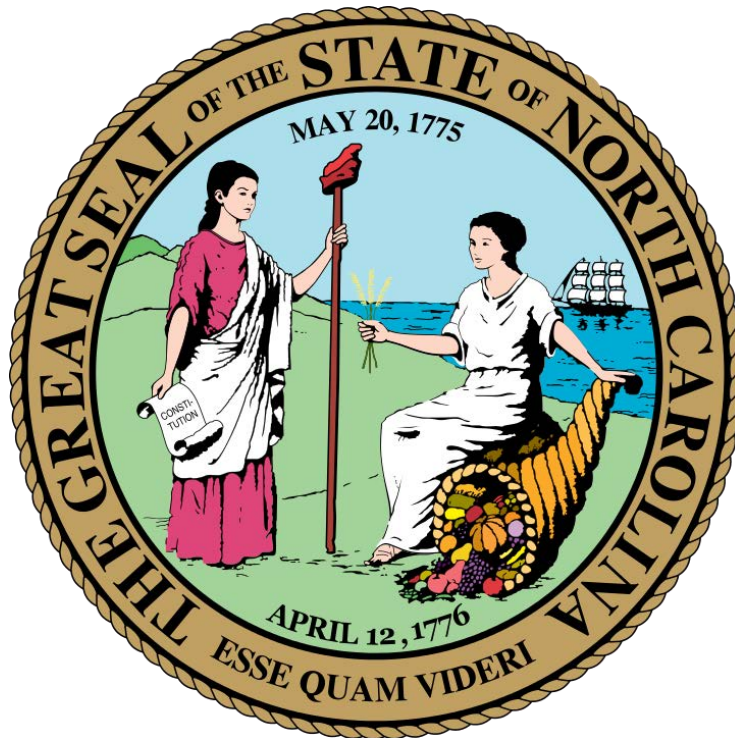
AMENDMENT TO THE BYLAWS

Section 8.01 These Bylaws may be amended upon motion by a two-thirds majority of the votes cast at any regular meeting. Notice of the proposed amendment to the Bylaws shall be given to the Board members at least thirty days prior to such meeting. Such notice shall include the actual text of the proposed amendment.

NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

September 16, 2025

DIRECTOR'S REPORT



Paul Sherwin, Director

DIRECTOR'S REPORT

- I. PPS information and updates, page 3**
- II. Registration and licensing summary, page 5**
- III. Budget summary, page 6**
- IV. Budget graphics, page 7**

PPS INFORMATION AND UPDATES

Personnel

Private Protective Services currently has two vacant positions:

- Registration Processor – Recruitment in process
- Receptionist – Filled by temporary employee

Investigator Darla Cole on Sept. 10, 2025, was appointed by Governor Stein to the North Carolina Interagency Council for Homelessness Programs. She will serve as Department of Public Safety Secretary Eddie Buffaloe's designee on the Council. Investigator Cole was selected, in part, due to her extensive experience working with homeless persons through her church and the Salvation Army. The North Carolina Interagency Council for Homelessness Programs was first created under the Cooper administration. The Council advises the Governor, state agencies, and external partners on issues related to housing stabilization, services for people who are experiencing homelessness or at risk of homelessness, and strategies to reduce and end homelessness.

Operations

Registration Unit

- Registration applications received YTD 2025: 3,254
 - Same period 2024: 3,174
 - Same period 2023: 3,359
 - Same period 2022: 2,968
 - Same period 2021: 3,094
 - Same period 2020: 2,884
 - Same period 2019: 3,462

Licensing Unit

- License applications received YTD 2025: 321
 - Same period 2024: 277
 - Same period 2023: 329
 - Same period 2022: 255
 - Same period 2021: 344
 - Same period 2020: 285
 - Same period 2019: 364

Investigations Unit

- New license applicant background investigations YTD 2025: 55
 - Same period 2024: 50
 - Same period 2023: 40
 - Same period 2022: 42

- Same period 2021: 37
- Same period 2020: 70
- Same period 2019: 78
- Complaint investigations completed YTD 2025: 40
 - Same period 2024: 20
 - Same period 2023: 23
 - Same period 2022: 19
 - Same period 2021: 25
 - Same period 2020: 19
 - Same period 2019: 23

OTHER

HS Visions, LLC, under the supervision of qualifying agent Shannon Fox (2038-CSA), was recently selected for a random compliance audit for Q4 2024. Investigator Batton's audit determined HS Visions, LLC, did not have any security alarm employees requiring registration during the selected quarter, and no violations were found.

D-Tech Access & Security, Inc., under the supervision of qualifying agent Earl Dolin (1718-CSA), was recently selected for a random compliance audit for Q1 2024. Investigator Batton's audit reviewed the registration records of three employees, and no violations were found.

American Fire & Equipment, LLC, under the supervision of qualifying agent Evan Bordash (2711-CSA), was recently selected for a random compliance audit for Q4 2024. Investigator Batton's audit determined American Fire & Equipment, LLC, did not have any security alarm employees requiring registration during the selected quarter, and no violations were found.

Telaid Industries, Inc., under the supervision of qualifying agent Jack Wapner (575886-CSA), was recently selected for a random compliance audit for Q3 2024. Investigator Batton's audit determined Telaid Industries, Inc., did not have any security alarm employees requiring registration during the selected quarter, and no violations were found.

REGISTRATION AND LICENSING SUMMARY

Total active in Permitium: 7,575
(+1.1% from July 2025 meeting)

Registration		
	Alarm Registrant	6,757
Registration Total		6,757
License		
	Alarm Licensee	818
License Total		818

FINANCIAL REPORTS

Alarm Systems Licensing Board Financial Report

Fiscal Year 2025

July 1, 2024 - June 30, 2025

ASLB Operating Fund Revenue and Expenditures

FYTD25 Revenue	\$ 661,534.70
FYTD25 Expenditures	\$ (484,945.02)
FYTD25 Fund Balance Increase/(Decrease)	\$ 176,589.68

ASLB Operating Fund Cash Flow

Beginning Balance (July 1, 2024)	\$ 954,110.92
FYTD25 Revenue	\$ 661,534.70
FYTD25 Expenditures	\$ (484,945.02)
Current Fund Balance	\$ 1,130,700.60
Months of Operating Expenses in Reserve	19.5

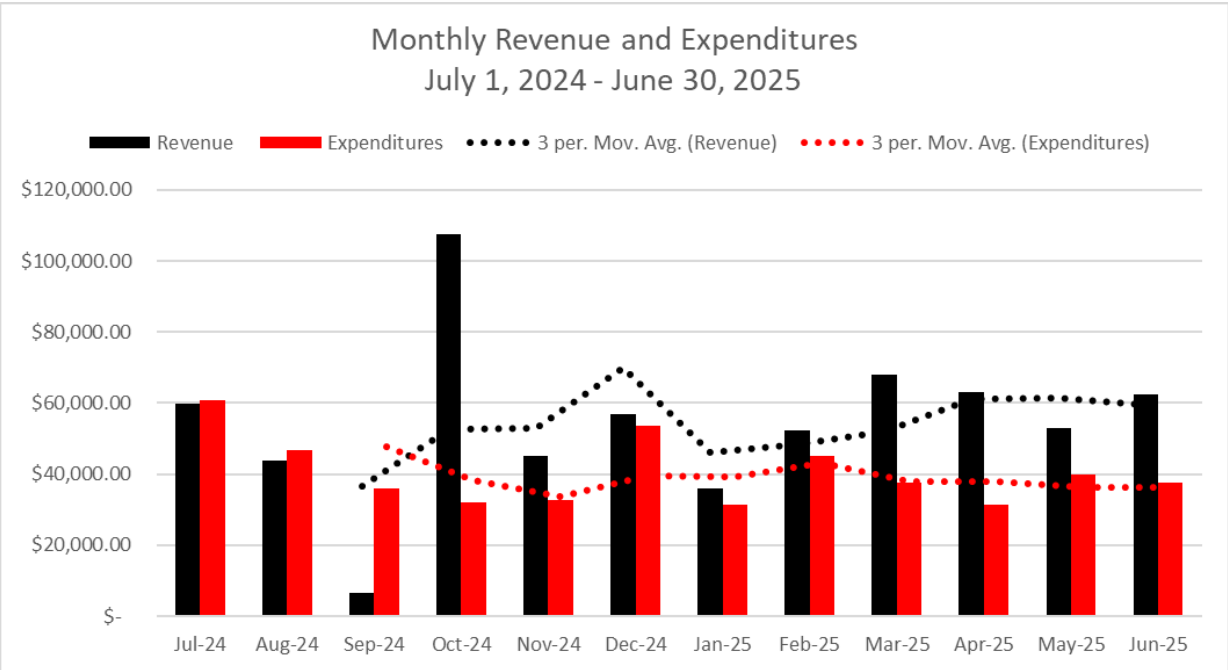
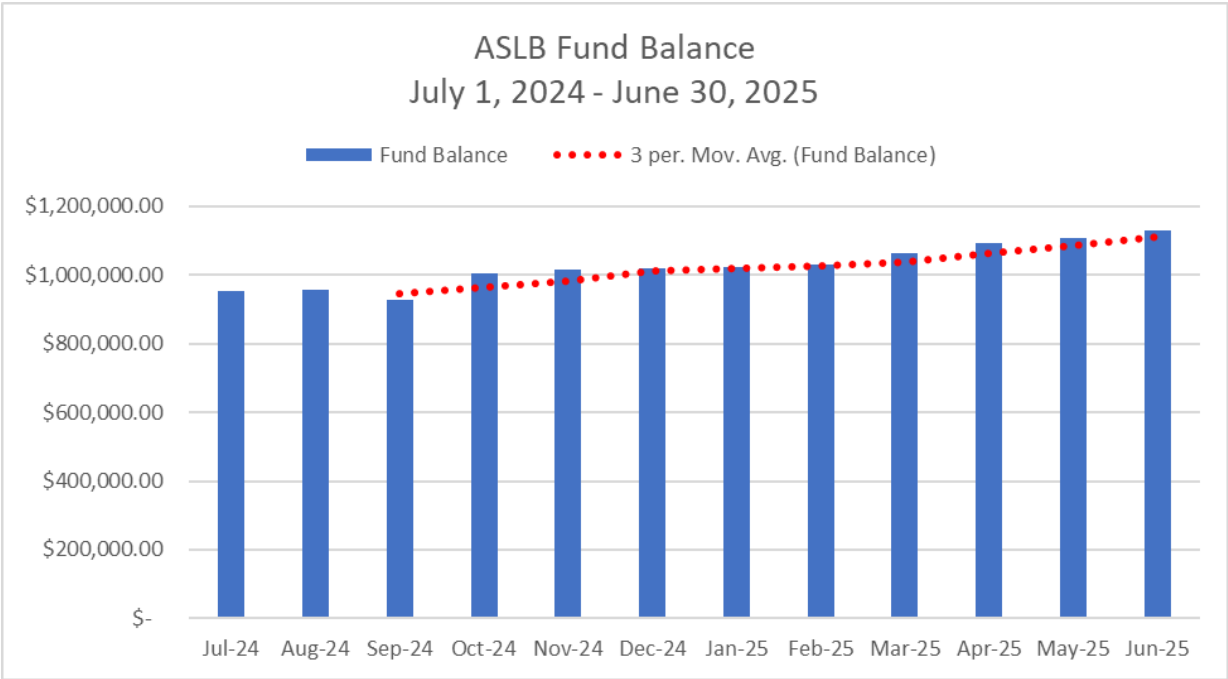
ASLB Education Fund Revenue and Expenditures

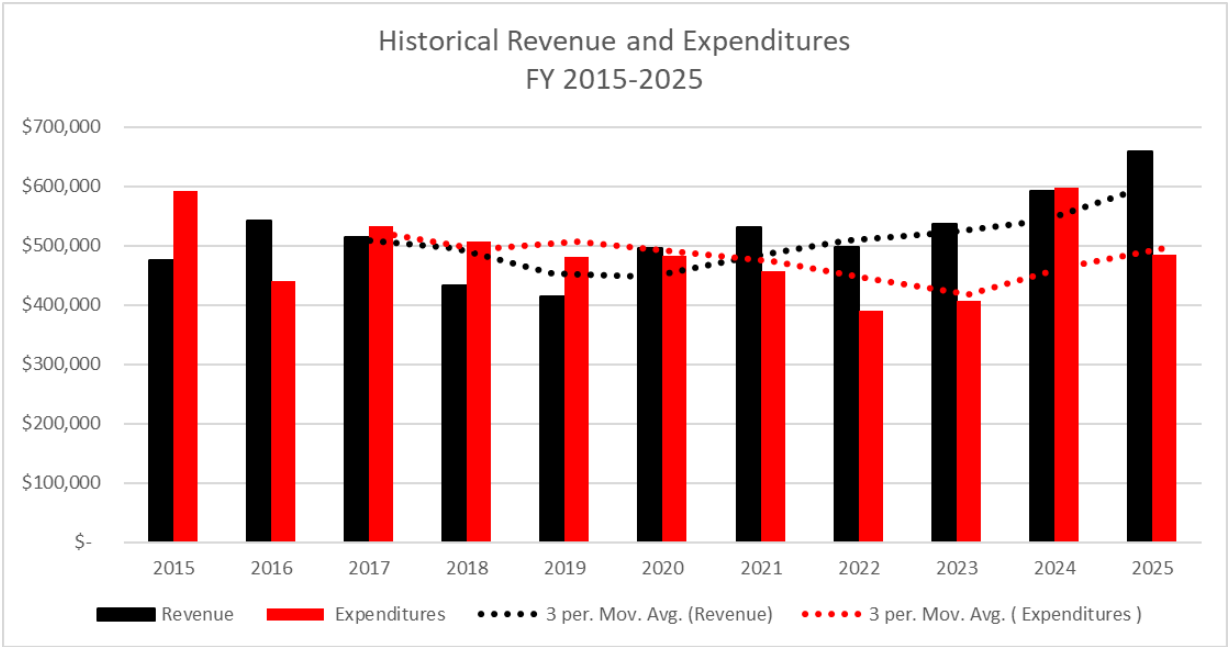
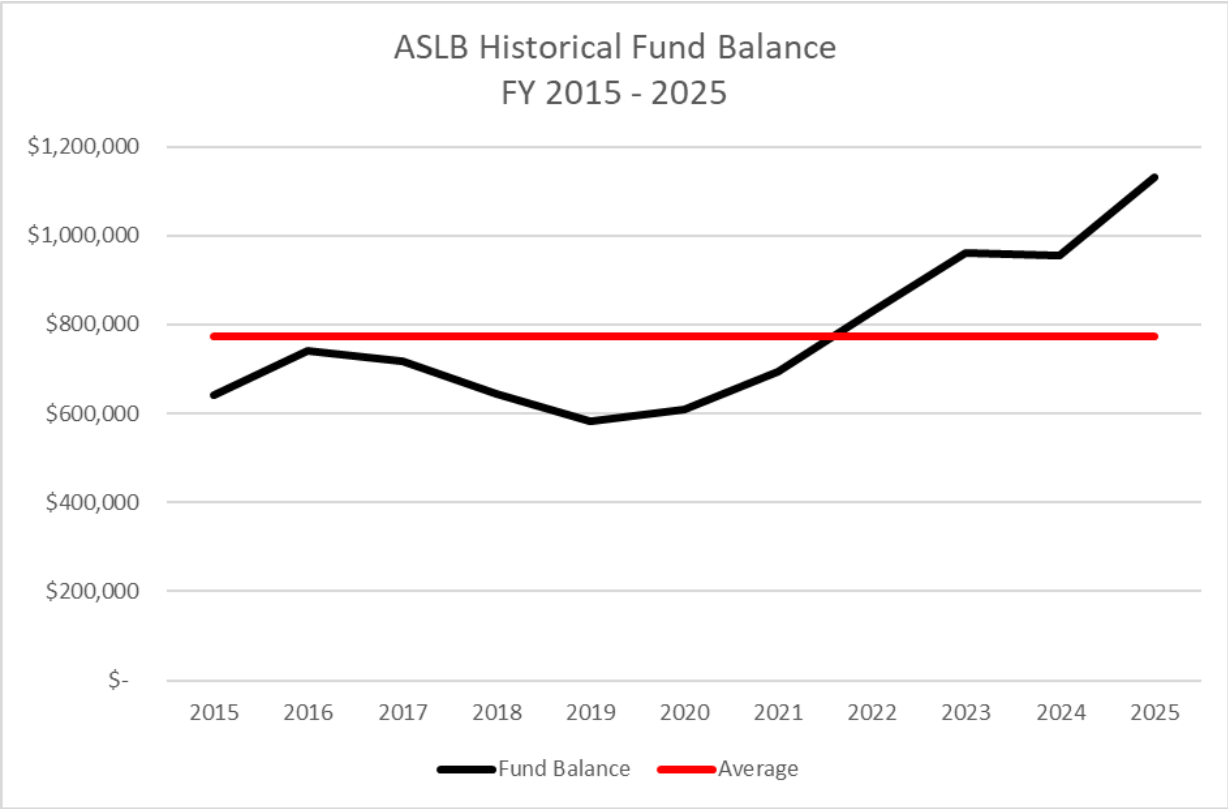
FYTD25 Revenue	\$ 2,700.00
FYTD25 Expenditures	\$ (15,000.00)
FYTD25 Fund Balance Increase/(Decrease)	\$ (12,300.00)

ASLB Education Fund Cash Flow

Beginning Balance (July 1, 2024)	\$ 94,134.68
FYTD25 Revenue	\$ 2,700.00
FYTD25 Expenditures	\$ (15,000.00)
Current Fund Balance	\$ 81,834.68

BUDGET GRAPHICS





ALARM SYSTEMS LICENSING BOARD

Raleigh, North Carolina

September 16, 2025

ATTORNEY'S REPORT



ALARM SYSTEMS LICENSING BOARD

Raleigh, North Carolina

September 16, 2025

I. CONSENT AGREEMENTS & CIVIL PENALTIES

On August 6, 2025, Daniel Sanderoff/Datawatch Systems, Inc. entered into a Consent Agreement in the amount of \$3,060.00 for registration violations. The temporary agreement was signed by QA Daniel Sanderoff on May 22, 2025. Payment has been received. (PAID IN FULL)

On August 5, 2025, Stephen Tate/Havensmart Carolinas, Inc. entered into a Consent Agreement in the amount of \$765.00 for registration violations. The temporary agreement was signed by QA Stephen Tate on July 12, 2025. Payment has been received. (PAID IN FULL)

On July 29, 2025, Jaimon Perry/A3 Communications, Inc. entered into a Consent Agreement in the amount of \$340.00 for registration violations. The temporary agreement was signed by QA Jaimon Perry on June 11, 2025. Payment has been received. (PAID IN FULL)

On August 4, 2025, Mark Womack/BFPE International, A Security Division, entered into a Consent Agreement in the amount of \$4,284.00 for registration violations. The temporary agreement was signed by QA Mark Womack on May 8, 2025. Payment has been received. (PAID IN FULL)

On September 8, 2025, Charlton Resch/AFL Enterprise, Inc. entered into a Consent Agreement in the amount of \$1,224.00 for registration violations. The temporary agreement was signed by QA Charlton Resch on April 7, 2025. Payment has been received. (PAID IN FULL)

II. OFFICE OF ADMINISTRATIVE HEARINGS

See, Hearings List (attachment 1.)

III. PENDING LITIGATION

The Board denied the alarm systems business license for Jake C. Engle, Engle IT, LLC and the applicant requested a hearing before the Office of

Administrative Hearings. The Board rejected the Proposed Final Decision of the Administrative Law Judge finding Petitioner Engle lacked good moral character based on his criminal record. You entered your Final Agency Decision on December 10, 2024. The applicant petitioned for judicial review and a hearing was held on April 10, 2025, in Watauga County. The Petition was denied, thereby upholding the Board's Final Agency Decision. Petitioners did not appeal. Instead, Petitioners filed a second Petition for Judicial Review and a "Motion to Accept Late-Filed Petition."

A hearing was held on Monday, July 21st back in Watauga County. Since there is no statutory authority for filing either the second Petition or the Motion, the Motion was denied by Order dated July 23, 2025.

IV. ADMINISTRATIVE RULES

- a. The rule adoption to create a procedure for requesting a declaratory ruling approved at the Board's March meeting was filed on April 7, 2025. The Public Hearing was held on Tuesday, May 20, 2025, at 2:00 p.m. at the Board's office. There were no comments written or oral.

The Submission for Permanent Rule form was filed on July 17, 2025 and the rule was approved at the Rules Review Commission's August 28th meeting. It was effective September 1, 2025.

A copy of this new rule is attached as Attachment 2.

- b. Passage of Senate Bill 710 (S.L. 2025-51) necessitates the amendment of numerous administrative rules since the most substantive feature of this bill was the change of the name of the Act, and the Board, from "Alarm Systems" to "Security Systems." The good news is that for rules where there will be only a change of name, you will not have to go through the rulemaking process; merely a letter to the Rulemaking Coordinator at the Office of Administrative Hearings requesting the change. However, for nine other rules they must go through the usual process. These nine are 14B NCAC 17 .0103, .0105, .0108, .0201, .0202, .0209, .0210, .0301, and .0305. A copy of each rule with the proposed amendment is attached as Attachment 3.

For some, the amendment is as simple as changing "alarm" to "security system," and in two (.0201 and .0301) additional language has been added since Senate Bill 710 also authorized the Board to access and consider criminal convictions that have been expunged.

You will also note that these two rules now reflect language detailing the contents of the respective application. The Private Protection Services Board has rules with virtually identical language and has been forced by the Rules Review Commission to detail the contents of its applications. I am attempting to avoid the same disruption of your rules.

The proposed rule amendments are attached as Attachment 3.

A motion to approve these nine rules, as amended, is in order for today's meeting.

V. LEGISLATION

- a. House Bill 402, NC REINS Act (S.L. 2025-82), requires legislative review of any administrative rule with a "substantial economic impact" of one million dollars or an aggregate economic impact of at least 20 million dollars over a five-year period. "REINS" stands for "Regulations from the Executive in Need of Scrutiny."

I am not concerned the Board would suggest or approve a rule that could reach the threshold.

It was effective July 29, 2025.

- b. House Bill 763, Neighbor State License Recognition Act (S.L. 2025-61), will require all licensing boards, **except** 11 categories of licensees or individual licensees, of which alarm business licensees are not one, and the State Bar (attorneys), to recognize a license issued by a similar licensing agency in any state contiguous to North Carolina—plus West Virginia—if the licensee **establishes residency** in North Carolina, subject to certain conditions such as licensure greater than one year and good standing.

An additional condition is that the licensee "demonstrates competency in the profession through methods determined by the board."

It is effective October 1, 2025.

After discussion, Director Sherwin and I are of the opinion that no additional administrative rules, or amendment to existing rules, are necessary.

- c. House Bill 926, Regulatory Reform Act of 2025, makes changes to numerous individual licensing boards statutes, as well as proposes a

constitutional amendment regarding condemnation. Two provisions in this omnibus bill, if passed, could affect the Board.

The first would extend from 15 to 45 the number of days that must be given for notice of a contested case before the Office of Administrative Hearings.

The second would require the Board to engage in informal negotiations with the applicant, registrant or licensee prior to denying, suspending or revoking a registration or license, and prior to a contested case hearing. (This last provision would not be an issue since the Board already has such a procedure.)

Passed the House on June 24, 2025, and was referred to the Senate Committee on Rules.

- d. Senate Bill 451, Occupational Professional Licensing Relief, would require 26 enumerated boards to cut their required continuing education hours in half (i.e. “by fifty percent (50%)”) or double the amount of time the licensee has to comply (i.e. if 12 months, then 24).

For seven enumerated boards whose requirements are set forth in their administrative rules, the board is required to amend its administrative rule(s). For 16 other boards — including the Alarm Systems Licensing Board — the bill actually amends the board’s statute (here, G.S. 74D-4(e1); *see*, Attachment 4) and instructs the board to adopt rules to implement the change. In the case of the Board, it would mean amending (or re-writing) 14B NCAC 17. 0502.

Referred to the Senate Committee on Regulatory Reform April 7, 2025 and debated, in committee without a vote, on April 16th. (Interestingly, the identical language of the bill briefly appeared in another bill, HB 763, above, by way of committee substitute but was subsequently removed.)

VI. FINAL AGENCY DECISIONS

None.

**ASLB
MASTER HEARINGS LIST
as of August 19, 2025**

1.

OAH HEARING DATE	PETITIONER	TYPE OF APPLICATION	FAD HEARING DATE
November 28, 2017	Daniel Carl Hagerty / Guardian Eagle Security, LLC d/b/a AVSX Technologies 17 DOJ 06331	Letter of Reprimand (business license)	FAD served April 12, 2018. Petition for Judicial Review filed in Wake County Superior Court May 25, 2018.
August 27, 2024	Jake Carlton Engle 24 DOJ 02938	Denial of Alarm Systems Business License	FAD served December 16, 2024; Petition for Judicial Review filed in Watauga County Superior Court January 3, 2025; Petition denied April 10, 2025; (2 nd) Petition filed April 7, 2025 and "Motion to Accept Late-Filed Petition" filed April 9, 2025. Motion denied July 23, 2025.
November 3, 2025	Reconview, LLC; and Brian Anyogu 25 CPS 02500	Appeal of C&D	

2.

14B NCAC 17 .0109 is proposed for adoption, with changes, as published in 39:21 NCR 1399-1320 as follows:

14B NCAC 17 .0109 DECLARATORY RULING PROCEDURES

(a) All requests for declaratory rulings shall be in writing and mailed to the Board at the Board's address.

(b) Each request for a declaratory ruling shall include the following information:

- (1) the name and address of person requesting the ruling;
- (2) the statute or rule to which the request relates;
- (3) a concise statement of the manner in which the requesting person is aggrieved by the rule or statute or its potential application to him or her;
- (4) names and addresses of additional third persons known to the person aggrieved who may possibly be affected by the requested ruling;
- (5) a statement of all material facts;
- (6) a statement whether or not the person aggrieved is aware of any pending Board action or court action that may bear on the applicability of the statute or rule to the person's particular situation; and
- (7) a statement of the arguments and legal authority supporting the person's position on the applicability of this statute or rule; and

The petitioner shall sign and verify the request before an officer qualified to administer oaths that the information supplied in the request is true and accurate.

(c) [~~Upon~~ Within 30 days of] receipt of a request for a declaratory ruling, the Board shall determine whether a ruling is appropriate under the facts stated.

(d) The Board shall proceed to issue a declaratory ruling when the person requesting the rule shows that, with regard to the facts presented:

- (1) the rule or statute in question is unclear on its face;
- (2) circumstances are so changed since the adoption of a rule that a declaratory ruling is warranted;
- (3) the factors specified in the request were not given appropriate consideration by the Board at the time the rule was adopted;
- (4) the rule or statute is unclear in its application to the requesting person's facts; or
- (5) a fair question exists regarding the validity of the rule because of an absence of authority for the Board's adoption of the rule or other irregularities in the Board's rule-making proceedings.

(e) The Board shall not issue a declaratory ruling when the petitioner or his or her request is the subject of, or materially related to, an investigation by the Board or contested case before the Board.

(f) When the Board determines for good cause that the issuance of a declaratory ruling is unnecessary, the Board shall notify, in writing, the person requesting the ruling, stating the reasons for the denial of the request. The Board will ordinarily decline to issue a declaratory ruling when:

- (1) there has been a similar controlling factual determination made by the Board;
- (2) the rule-making record shows that the factual issues raised by the request were specifically considered prior [~~to~~ to, or at the time of] adoption of the rule;

- (3) the subject matter of the request is involved in pending litigation in any state or federal court in North ~~Carolina~~; Carolina, or pending legislation or rulemaking;
- (4) the request does not comply with the procedural guidelines within Paragraphs (a) and (b) of this Rule;
- (5) the Board has previously issued a declaratory ruling on substantially similar facts;
- (6) the Board has previously issued a final agency decision in a contested case on substantially similar facts;
- ~~[(7) the facts underlying the request for a declaratory ruling were considered at the time of the adoption of the rule in question;]~~
- ~~[(8) (7) the subject matter is one concerning which the Board is without authority to make a decision binding the Board or the petitioner;~~
- ~~[(9) (8) the petitioner is not aggrieved by the rule or statute in question or otherwise has no interest in the subject matter of the request;~~
- ~~[(10) (9) there is reason to believe that the petitioner or some other person or entity materially connected to the subject matter of the request is acting in violation of the G.S. Chapter 74C or the rules adopted by the Board; or~~
- ~~[(13) the subject matter of the request is involved in pending litigation, legislation, or rulemaking.]~~
- ~~[Denial of a request immediately subject to judicial review in accordance with Article 4 of G.S. Chapter 150B.]~~
- (g) Prior to issuing a declaratory ruling, the Board may give notice of the declaratory proceedings to any persons it deems appropriate and may direct that fact-finding proceedings appropriate to the circumstances of the particular request be conducted by the Board. The proceedings may consist of written submissions, an oral hearing, or other appropriate procedures. [A written ruling on the merits shall be issued within 45 days of the decision to grant the request.]
- (h) If the Board finds evidence that the factors listed in Subdivisions (d)(1), (2), or (3) of this Rule exist or potentially exist beyond the specific facts presented in a particular petition for declaratory ruling, the Board shall consider rule-making proceedings on the rule.
- (i) A record of each declaratory ruling and the procedures conducted therefor will be maintained by the Board. The record will contain:
- (1) the request for a declaratory ruling;
- (2) all written submissions filed in the request, whether filed by the person requesting the ruling or by any other person;
- (3) a record or summary of oral presentations, if any; and
- (4) a copy of the declaratory ruling.

History Note: Authority G.S. 150B-4;
Eff. September 1, 2025;

3.

14B NCAC 17 .0103 is proposed for amendment as follows:

14B NCAC 17 .0103 DEFINITIONS

In addition to the definitions under G.S. Chapter 74D, the following definitions shall apply throughout this Chapter:

- (1) "Agency Head" means the ~~Chairman~~ Chair of the ~~Alarm Security~~ Systems Licensing Board.
- (2) "Applicant" means any person, firm, or corporation applying to the Board for a license or registration.
- (3) "Board" means the ~~Alarm Security~~ Systems Licensing Board established by G.S. Chapter 74D.
- (4) "Branch Manager or Operator" means the licensee endowed with the responsibility and liability for a branch office.
- (5) "Branch Office" means a separate but dependent part of a central organization. The establishment of a telephone number or mailing address in the company name constitutes prima facie evidence of a branch office.
- (6) "Chairman" or "Chair" means the ~~Chairman~~ Chair of the ~~Alarm Security~~ Systems Licensing Board.
- (7) "Employee" means:
 - (a) a person who has an agreement with a licensee to perform ~~alarm security~~ systems business activities under the direct supervision and control of the licensee, for whose services any charges are determined imposed and collected by the licensee, and for whose ~~alarm security~~ systems business activities the licensee is legally liable; or
 - (b) a person who solicits customers at a residential or commercial location whose services are compensated by payment of a referral fee or commission by a licensee.
- (8) "Installs" means placing ~~an alarm~~ a security device in a residential or commercial location and includes demonstrating the use of ~~an alarm~~ a security system device for a specific location and function within the protected premises and, with such knowledge of the ~~alarm security~~ system operation, delivering that device to the owner or operator of the protected premises.
- (9) "Knowledge of Specific Applications" means obtaining specific information about the premises which is protected or is to be protected, gained during an on-site visit. Conducting a survey shall be prima facie evidence of knowledge of specific applications.
- (10) "Licensee" means any person licensed pursuant to G.S. Chapter 74D.
- (11) "Monitors" means receiving a signal from a protected premises or contracting with a person, firm or corporation to provide accessible equipment and personnel to receive a signal from ~~an alarm~~ a security device in a protected premises and take action in response.
- (12) "Qualifying Agent" means any person who meets the requirements of G.S. 74D-2(c), provided that no licensee may act as qualifying agent for more than one ~~alarm security~~ systems business without prior authorization of the Board.

1 (13) "Responds" means receiving a monitored ~~alarm~~ security signal that indicates the existence of an
2 unauthorized intrusion or taking from a protected premises of a customer and being required by
3 contract to take action upon receipt of that ~~alarm~~ security system signal.

4 (14) "Services" means inspecting, testing, repairing or replacing an ~~alarm~~ a security system device within
5 protected premises.
6

7 *History Note: Authority G.S. 74D-2; 74D-5;*

8 *Temporary Rule Eff. January 9, 1984, for a Period of 120 Days to Expire on May 7, 1984;*

9 *Eff. May 1, 1984;*

10 *Amended Eff. August 1, 1988; February 1, 1988; July 1, 1987; January 1, 1986;*

11 *Transferred and Recodified from 12 NCAC 11 .0103 Eff. July 1, 2015;*

12 *Readopted Eff. June 1, 2018.*

13 *Amended Eff. _____.*

1 14B NCAC 17 .0105 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0105 PROHIBITED ACTS**

4 In addition to the prohibited acts set forth elsewhere in this Subchapter and in Chapter 74D of the General Statutes,
5 an applicant, licensee, or registrant who does any of the following shall have his or her application denied or his or
6 her license or registration revoked or suspended:

- 7 (1) displays, causes or permits to be displayed, or has in his or her possession any cancelled, revoked,
8 suspended, fictitious, fraudulently-altered license or registration identification card, or any
9 document simulating a license or registration identification card or purporting to be or to have been
10 issued as a license or registration identification card;
- 11 (2) lends his or her license or registration identification card to another person or allows the use thereof
12 by another;
- 13 (3) displays or represents any license or registration identification card not issued to him or her as being
14 his or her license or registration identification card;
- 15 (4) includes in any advertisement a statement that implies an official State-authorized certification or
16 approval other than this statement: "Licensed by the ~~Alarm~~ Security Systems Licensing Board of
17 the State of North Carolina." Licensees may include their license number;
- 18 (5) includes in the company name the word "police" or other law enforcement designation that implies
19 that the ~~alarm~~ security system company is affiliated with a local, state, or federal law enforcement
20 agency; or
- 21 (6) makes any false statement or gives any false information to a third party provider in connection with
22 any criminal history record check provided to the Board.

23
24 *History Note: Authority G.S. 74D-5; 74D-6; 74D-10;*
25 *Temporary Rule Eff. January 9, 1984, for a Period of 120 Days to Expire on May 7, 1984;*
26 *Eff. May 1, 1984;*
27 *Amended Eff. June 1, 2014; August 1, 2007;*
28 *Transferred and Recodified from 12 NCAC 11 .0105 Eff. July 1, 2015;*
29 *Readopted Eff. June 1, 2018.*
30 *Amended Eff. _____.*

1 14B NCAC 17 .0108 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0108 CONSUMER CONTRACT AND DISCLOSURE REQUIREMENTS FOR**
4 **ALARM SECURITY SERVICES**

5 (a) Every person, firm, association or corporation licensed to engage in the ~~alarm~~ security systems
6 business in North Carolina who sells, installs, services, responds to or monitors electrical, electronic or
7 mechanical alarm systems shall execute with the consumer a written contract in all transactions that
8 consists of the following:

- 9 (1) A description of the sales and services in brief, simple terminology; and
10 (2) The company's name, address and telephone number, the North Carolina ~~Alarm~~
11 Security Systems License Number, and the North Carolina ~~Alarm~~ Security Systems
12 Licensing Board's address and telephone number.

13 (b) Any person, firm, association or corporation licensed to engage in the ~~alarm~~ security systems business
14 in North Carolina by providing sales, installation, service, response, or monitoring to a consumer and who
15 unilaterally terminates, causes to be terminated, or reasonably knows of the termination of the monitoring,
16 response or service to that consumer shall provide notification to that consumer by verified personal service or
17 certified mail at least 10 days prior to cessation of the services. This provision shall not apply to consumer-
18 initiated action to terminate or upon consumer relocation.

19 (c) Any person, firm, association or corporation licensed to engage in the ~~alarm~~ security systems business in
20 North Carolina by providing sales, installation, service, response, or monitoring to a consumer and who changes
21 or causes to be changed the monitoring, response or service to that consumer shall provide written notification to
22 that consumer of the change, the effective date, and the name, address and telephone number of the new provider.

23
24 *History Note: Authority G.S. 74D-2(a);*
25 *74D-5; Eff. July 1, 1995;*
26 *Transferred and Recodified from 12 NCAC 11 .0123 Eff. July 1, 2015;*
27 *Readopted Eff. June 1, 2018.*
28 *Amended Eff. _____.*

1 14B NCAC 17 .0201 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0201 APPLICATION FOR LICENSE**

4 (a) Each applicant for a license shall submit an online application on the website provided by the Board. When this
5 online application is submitted, it shall be accompanied by:

- 6 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
7 Bureau of Investigation or one set of classifiable fingerprints on an F.B.I. fingerprint card provided
8 by the Board and mailed separately to the Board's office;
- 9 (2) one head and shoulders digital photograph of the applicant in JPG format of sufficient quality for
10 identification, taken within six months prior to the online submission;
- 11 (3) statements of the results of a statewide criminal history records search by the reporting service
12 designated by the Board pursuant to G.S. 74D-2.1(a) for any state where the applicant has resided
13 within the preceding 60 ~~months~~; months and disclosure of any expunged convictions;
- 14 (4) a minimum of three letters attesting to the good character and reputation of the applicant using the
15 online character letter submission process; and
- 16 (5) the applicant's application fee, along with the convenience fee charged by the Board's on-line
17 application vendor and the credit card transaction fee charged by the applicant's credit card provider
18 and collected online.

19 (b) Each applicant shall upload evidence of high school graduation either by diploma, G.E.D. certificate, or other
20 equivalent documentation.

21 (c) Each applicant for a license shall meet personally with either a Board investigator, the Screening Committee, the
22 Director, or a Board representative designated by the Director prior to being issued a license. The applicant shall
23 discuss the provisions of G.S. 74D and the administrative rules in this Chapter during the personal meeting. The
24 applicant shall sign a form provided by the Board stating that the applicant has reviewed the information with the
25 Board's representative and that the applicant understands G.S. 74D and the administrative rules in this Chapter. During
26 a national or State declared state of emergency that restricts or prohibits travel, the personal meeting requirement may
27 be waived if requested by the applicant in favor of alternative means of communication.

28 (d) Each applicant for a branch office license shall submit an online application on the website provided by the Board
29 containing the physical address and telephone number of the branch office, the Qualifying Agent responsible for the
30 branch office, the proposed branch manager, the parameters or scope of duties of the branch office, and the anticipated
31 number of employees. This online application shall be accompanied by the branch office application fee.

32 (e) All photographs, record checks, proof of insurance, explanations of criminal charges, explanations of credit
33 history, or requested documents shall be submitted online through the Board's website by any applicant for a permit,
34 license, registration, or certificate within 60 days of the Board's receipt of the application form or a request from Board
35 staff, whichever is later. Any failure to submit required or requested documents to complete the application process
36 within this 60-day period shall void the application and require re-application.

1 *History Note:* *Authority G.S. 74D-2; 74D-2.1; 74D-3; 74D-5; 74D-7; 74D-8; 15A-151(a)(10); 93B-8.1(d);*
2 *Temporary Rule Eff. January 9, 1984, for a period of 120 days to expire on May 7, 1984;*
3 *Eff. May 1, 1984;*
4 *Amended Eff. December 1, 2012; February 1, 2012; January 1, 2007; September 1, 2006; March*
5 *1, 1993; July 1, 1987; January 1, 1986;*
6 *Transferred and Recodified from 12 NCAC 11 .0201 Eff. July 1, 2015;*
7 *Amended Eff. December 1, 2017;*
8 *Readopted Eff. June 1, 2018;*
9 *Amended Eff. September 1, 2019;*
10 *Emergency Amendment Eff. June 9, 2020;*
11 *Amended Eff. August 1, 2020;*
12 *Temporary Amendment Eff. August 28, 2020;*
13 *Temporary Amendment Expired Eff. June 12, 2021;*
14 *Amended Eff. _____, September 1, 2024; August 1, 2022; November 1, 2021.*

1 14B NCAC 17 .0202 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0202 EXPERIENCE OR TRAINING REQUIREMENTS FOR LICENSE**

4 (a) Applicants for ~~an alarm~~ a security systems system business license shall meet the following requirements, which
5 are in addition to those specified in G.S. 74D:

- 6 (1) establish two year's experience within the past five years in alarm or security systems installation or
7 service, or alarm or security systems business management; or
8 (2) no longer than one year prior to the application date, successfully complete the Certified Alarm
9 Technician Level I Course offered by the Electronic Security Association (ESA) or equivalent.
10 Equivalency shall be determined by the Board's Training and Education Committee by comparing
11 each segment of the training to ensure that the alternative course encompasses all segments of the
12 ESA course.

13 (b) Applicants for a remote monitoring license pursuant to G.S. 74D-2(h) shall meet the following requirements:

- 14 (1) hold a security guard and patrol business license issued pursuant to G.S. 74C-2; and
15 (2) the Qualifying Agent for the license shall have completed a central station monitoring operator
16 course offered by The Monitoring Association (TMA) or equivalent. Equivalency shall be determined by
17 the Board's Training and Education Committee by comparing each segment of the training to ensure that the
18 alternative course encompasses all segments of the TMA course.

19
20 *History Note: Authority G.S. 74D-5;*

21 *Temporary Rule Eff. January 9, 1984, for a period of 120 days to expire on May 7, 1984;*

22 *Eff. May 1, 1984;*

23 *Amended Eff. January 1, 2007; August 1, 1998; January 1, 1995; March 1, 1993; August 3, 1992;*
24 *June 1, 1990;*

25 *Transferred and Recodified from 12 NCAC 11 .0202 Eff. July 1, 2015;*

26 *Amended Eff. December. 1, 2017;*

27 *Readopted Eff. June 1, 2018;*

28 *Amended Eff. _____; February 1, 2024; April 1, 2021.*

1 14B NCAC 17 .0209 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0209 COMPANY BUSINESS LICENSE**

4 (a) Any firm, association, or corporation required to be licensed pursuant to G.S. 74D-2(a) shall upload an application
5 for a company business license on a form on the website provided by the Board. A sole proprietorship that is owned
6 and operated by an individual holding a current ~~alarm~~ security systems business license shall be exempt from this
7 Rule. This application form shall include such information as the firm, association, or corporation name; the address
8 of its principal office within the State; all past convictions for criminal offenses of any company director or officer;
9 information concerning the past revocation, suspension, or denial of a business or professional license to any director
10 or officer; a list of all directors and officers of the firm, association, or corporation; a list of all persons, firms,
11 associations, corporations, or other entities owning 10 percent or more of the outstanding shares of any class of stock;
12 and the name and address of the qualifying agent.

13 (b) In addition to the items required in Paragraph (a) of this Rule, an out-of-state company shall file with its license
14 application form a copy of its certificate of authority to transact business in this state issued by the North Carolina
15 Secretary of State, in accordance with G.S. 55-15-01, and a consent to service of process and pleadings that is
16 authenticated by its company seal and accompanied by a duly-certified copy of the resolution of the board of directors
17 authorizing the proper officer or officers to execute this consent.

18 (c) After filing a completed online application with the Board, the Board shall conduct a background investigation to
19 ascertain if the qualifying agent is in a management position. The Board shall also determine if the directors or officers
20 have the requisite good moral character as defined in G.S. 74D-6(3). It shall be prima facie evidence of good moral
21 character if a director or officer has not been convicted by any local, State, federal, or military court of any crime
22 involving the use, carrying, or possession of a firearm; conviction of any crime involving the use, possession, sale,
23 manufacture, distribution, or transportation of a controlled substance, drug, narcotic, or alcoholic beverage; conviction
24 of a crime involving assault or an act of violence; conviction of a crime involving breaking or entering, burglary,
25 larceny, or any offense involving moral turpitude; or does not have a history of addiction to alcohol or a narcotic drug.
26 For the purposes of this Section, "conviction" means and includes the entry of a plea of guilty, no contest, prayer for
27 judgment continued, adjudication withheld, or a verdict rendered in open court by a judge or jury.

28 (d) Upon completion of the background investigation, a company business license shall be issued if all requirements
29 of this Rule are met. A company business license issued by the Board shall be displayed at the principal place of
30 business within North Carolina.

31 (e) The company business license shall be issued only to a corporation and shall not be construed to extend to a
32 licensing of its directors, officers, or employees.

33 (f) The issuance of the company business license is issued to the firm, association, or corporation in addition to the
34 license issued to the qualifying agent. The qualifying agent for the firm, association, or corporation that has been
35 issued the company business license shall be responsible for assuring compliance with G.S. 74D.

36 (g) Within 90 days of the death of a licensee, the existing qualifying agent or a newly designated replacement
37 qualifying agent for the company may submit a written request to the Board, asking that the deceased licensee's license

1 number remain on company advertisements. The Board shall permit the use of the deceased licensee's license number
2 only if the current qualifying agent's license number is printed adjacent to and in the same size print as the deceased
3 licensee's license number.

4
5 *History Note:* Authority G.S. 74D-2(a); 74D-5;
6 Eff. November 1, 1993;
7 Amended Eff. July 1, 2005; March 1, 1995;
8 Transferred and Recodified from 12 NCAC 11 .0209 Eff. July 1, 2015;
9 Readopted Eff. June 1, 2018;
10 Amended Eff. _____; September 1, 2019.

1 14B NCAC 17 .0210 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0210 ELECTRICAL CONTRACTING LICENSE REQUIREMENTS**

4 (a) Each firm, association, corporation, department, division, or branch office required to be licensed pursuant to G.S.
5 74D-2(a) shall employ on a full-time basis a licensee or registered employee who holds a license for either a SP-LV,
6 limited, intermediate or unlimited examination as administered by the North Carolina Board of Examiners of Electrical
7 Contractors. Pursuant to Rule .0206 of this Section, each firm, association, corporation, department, division, or
8 branch office shall maintain in its records a copy of the licensee's or registered employee's Electrical Contractors
9 License.

10 (b) In the event the licensee holding the electrical contractor's license ceases to perform his duties, the business entity
11 shall notify the Board in writing within 10 working days. The business entity shall employ a substitute electrical
12 contractor licensee within 30 days after the original electrical licensee ceases to serve.

13 (c) If a company provides only ~~alarm~~ security systems monitoring services and submits a written request to the Board
14 certifying that they provide only monitoring services and do not sell, install, service, or respond to ~~burglar~~ security
15 alarms, the Board shall exempt the company from compliance with this rule. If the company later elects to sell, install,
16 service, or respond to ~~burglar~~ security alarms, then the company shall be required to fulfill the requirements of this
17 rule.

18
19 *History Note: Authority G.S. 74D-2(a); 74D-5;*
20 *Eff. January 1, 1995;*
21 *Temporary Adoption Eff. May 18, 1995;*
22 *Amended Eff. September 1, 2008; May 1, 1999; October 1, 1995;*
23 *Transferred and Recodified from 12 NCAC 11 .0210 Eff. July 1, 2015;*
24 *Readopted Eff. June 1, 2018.*
25 *Amended Eff. _____.*

1 14B NCAC 17 .0301 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0301 APPLICATION FOR REGISTRATION**

4 (a) Each licensee or qualifying agent shall submit an online application for the registration of his or her employee on
5 the website provided by the Board. When this online application is submitted, it shall be accompanied by:

- 6 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
7 Bureau of Investigation or one set of classifiable fingerprints on a standard F.B.I. fingerprint card
8 mailed separately to the Board's office;
- 9 (2) one original signed S.B.I. release of information form uploaded online and the original mailed
10 separately to the Board's office;
- 11 (3) one head and shoulders digital photograph of the applicant of sufficient quality for identification,
12 taken within six months prior to online submission, and uploaded with the application submission;
- 13 (4) statements of the results of a statewide criminal history records search by the reporting service
14 designated by the Board pursuant to G.S. 74D-2.1(a) for any state where the applicant has resided
15 within the preceding 60 months; months and disclosure of any expunged convictions;
- 16 (5) the registration fee required by Rule .0302 of this Section, along with the convenience fee charged
17 by the Board's on-line application vendor and the credit card transaction fee charged by the
18 applicant's credit card provider and collected online; and
- 19 (6) a completed affidavit form attesting to the truth of the information provided and public notice
20 statement form.

21 (b) The employer of an applicant who is currently registered with another alarm business shall complete an online
22 application form provided by the Board. This form shall be accompanied by the applicant's multiple registration fee
23 along with the convenience fee charged by the Board's on-line application vendor and the credit card transaction fee
24 charged by the applicant's credit card provider and collected online. This online application shall be accompanied by
25 a completed affidavit form and public notice statement form.

26 (c) The employer of each applicant for registration shall print and retain a copy of the applicant's online application
27 in the individual applicant's personnel file in the employer's office.

28
29 *History Note: Authority G.S. 74D-2.1; 74D-5; 74D-8; 15A-151(a)(10); 93B-8.1(a);*

30 *Temporary Rule Eff. January 9, 1984 for a Period of 120 Days to Expire on May 7, 1984;*

31 *Eff. May 1, 1984;*

32 *Amended Eff. December 1, 2012; January 1, 2007; July 1, 1993; March 1, 1993; September 1, 1990;*

33 *November 1, 1988;*

34 *Transferred and Recodified from 12 NCAC 11 .0301 Eff. July 1, 2015;*

35 *Amended Eff. December 1, 2017;*

36 *Readopted Eff. June 1, 2018;*

37 *Amended Eff. _____; September 1, 2024; August 1, 2022; August 1, 2020; September 1, 2019.*

1 14B NCAC 17 .0305 is proposed for amendment as follows:

2
3 **14B NCAC 17 .0305 REGISTRATION IDENTIFICATION CARDS**

4 (a) The registration identification card shall be carried by the registrant when performing the duties of ~~an alarm~~ a
5 security systems employee.

6 (b) The registration identification card shall be exhibited upon the request of any law enforcement officer or any other
7 authorized representative of the Board.

8 (c) Registration identification card holders shall immediately notify the Board upon receipt of information relating to
9 the holder's ineligibility to continue holding such a card.

10 (d) Upon revocation or suspension by the Board, a holder shall return the registration identification card to the
11 ~~administrator~~ Director within 10 days of the date of the revocation or suspension.

12
13 *History Note: Authority G.S. 74D-8;*

14 *Temporary Rule Eff. January 9, 1984, for a Period of 120 Days to Expire on May 7, 1984;*

15 *Eff. May 1, 1984;*

16 *Transferred and Recodified from 12 NCAC 11 .0305 Eff. July 1, 2015;*

17 *Readopted Eff. June 1, 2018.*

18 *Amended Eff. _____.*