

Public Assistance

APPLICANT BRIEFING
TD Chantal





1



Event Details

Declaration - DR-4889-NC

Declaration Date - September 11, 2025

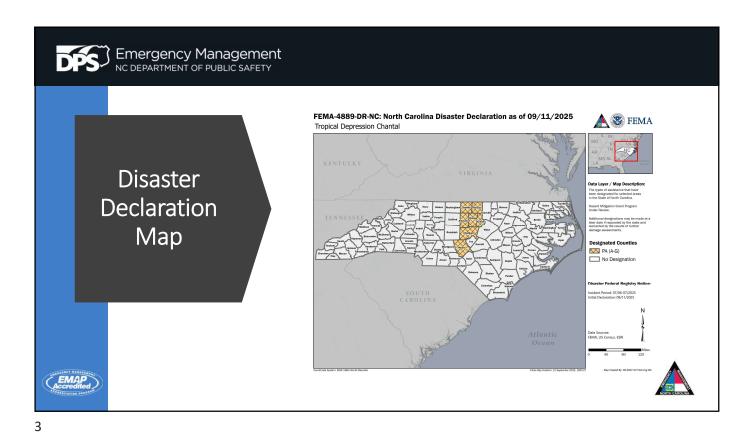
Incident Period - July 6-7, 2025

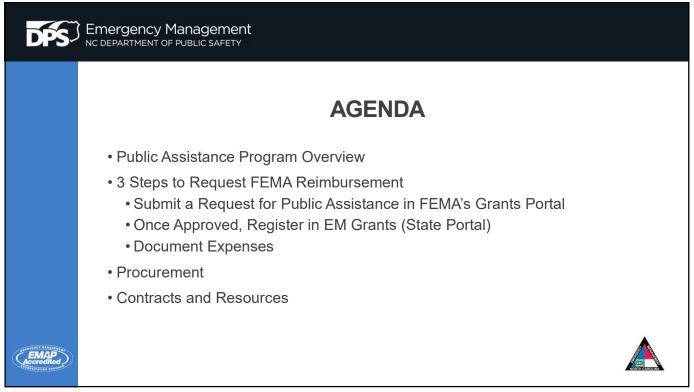
RPA Deadline - October 11, 2025

Declared Categories of Work - Categories A-G & Cat Z











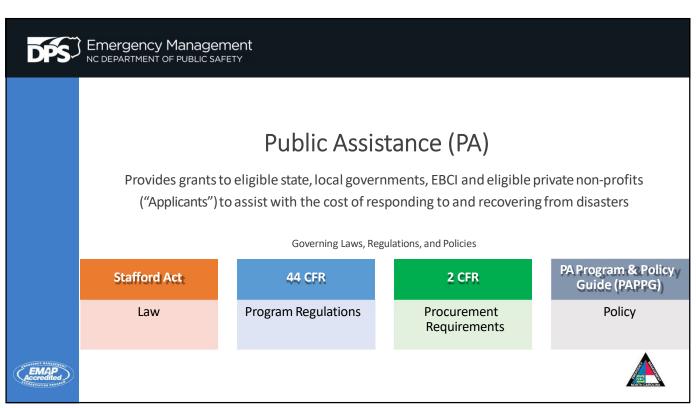
FEMA Public Assistance Program

Public Assistance Program Overview
Public Assistance Application Process





5





Request for FEMA Public Assistance (RPA) 3 Easy Steps

-Steps you MUST take to start the FEMA Reimbursement Process-

STEP 1 Request for Public Assistance (RPA) in Grants Portal

STEP 2 Register in EM Grants (State Portal) STEP 3 Document Your Expenses

As applicants, you are applying for a grant from FEMA to reimburse for eligible expenditures





7



STEP 1: REQUEST for Public Assistance in Grants Portal

FEMA Grants Portal Overview & Registration





https://grantee.fema.gov/





FEMA GRANTS PORTAL

The <u>primary access point</u> between FEMA, the Applicant, and the State

CREATE	Define/Assign Roles of your personnel within the system
SUBMIT	Request for Public Assistance
ASSIGN	Roles within Grants Portal to organizational staff
UPLOAD	Upload information to document your projects
RECEIVE & RESPOND	Correspondence from FEMA – platform to efficiently submit responses to maintain continuity
UPLOAD & UPDATE	Information related to reimbursement requests (may vary depending on specific expenses)



9



Eligible Applicants for Public Assistance

Public Entities include:

- · Electrical Co-Ops
- Counties
- · Towns/Cities
- Federally Recognized Tribes
- Public Schools
- · Community Colleges
- · Water & Sewer Authorities
- Public Transportation Authorities
- · Public Housing Authorities
- Regional Councils of Government
- · Other Subdivision of State

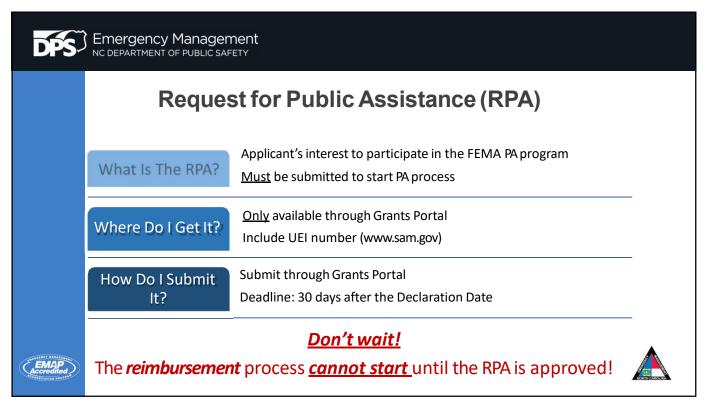
Not Sure your Organization Qualifies?
Register Anyway!

Private Non-Profits (PNP) include:

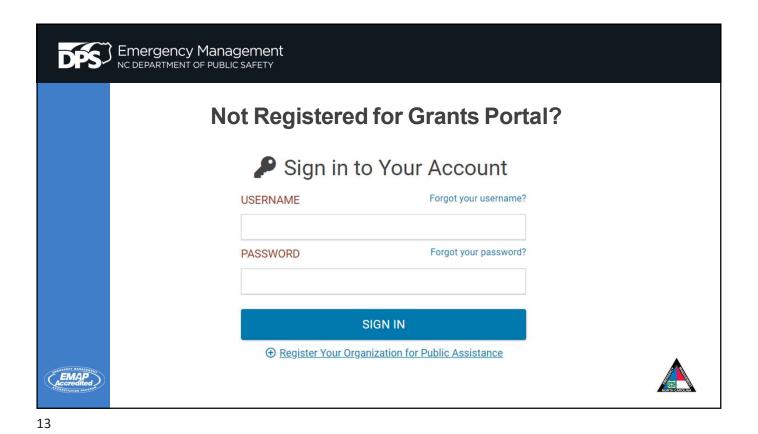
- · Community Centers
- · Custodial Care Facility
- · Emergency Care Facility
- Houses of Worship
- Library
- · Medical Care Facility
- Private Colleges
- Assisted Living
- · Child Care
- · Food Assistance Programs
- · Health and Safety Services
- · Senior Citizen Center
- Low Income Housing



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Emergency Management NC DEPARTMENT OF PUBLIC SAFETY

Additional RPA Documentation

Private Nonprofits <u>must</u> submit this information as part of the RPA process:

- Tax Exemption Certification (IRS Letter showing 501 (c),(d) or (e) status, or NC Secretary of State Tax Exempt Letter)
- Proof of Ownership or Legal Responsibility
- Proof of Insurance
- Corporate Documents: Articles of Incorporation, Charters, & By-Laws
- Accreditation (for <u>private</u> educational organizations only)

This Does NOT Apply to Public Entities!



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Step 2: REGISTER in EM Grants

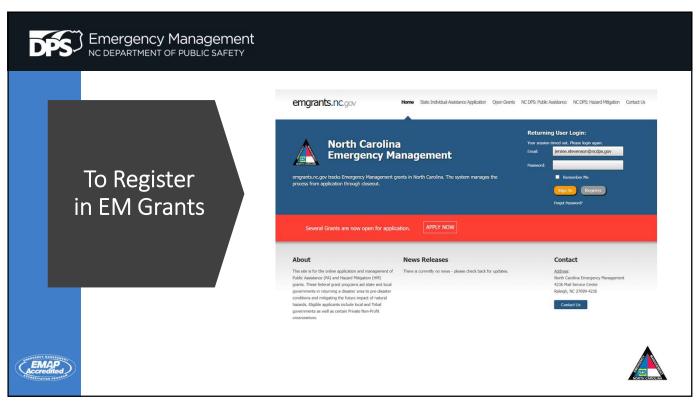
Once you have received notification that your Request for Public Assistance has been approved, you will need to complete the Funding Agreement in EM Grants (State Portal).

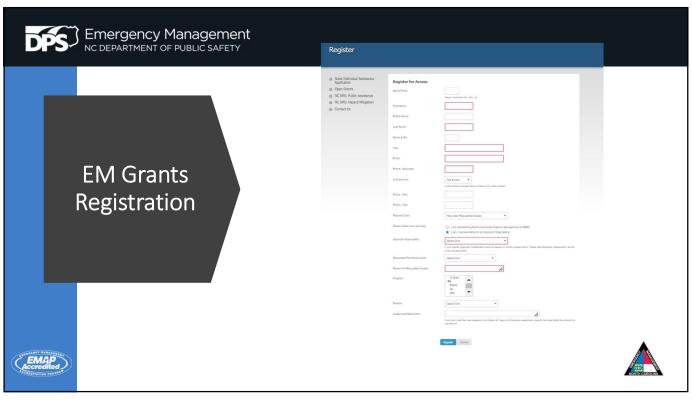




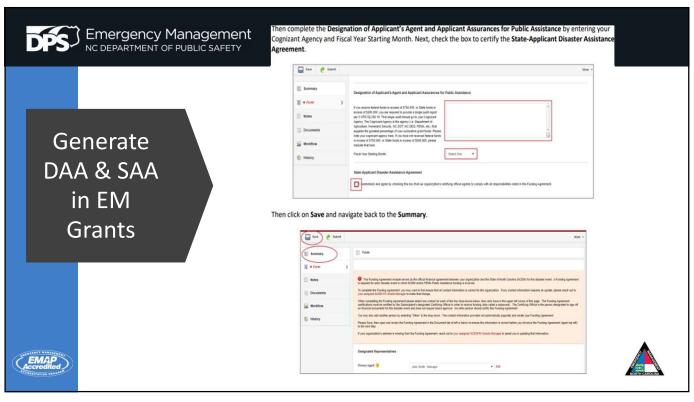
15













Audit Requirements

- Federal law requires a non-Federal entity that expends \$1,000,000 or more in Federal awards during the entity's fiscal year have a single audit conducted for that year (2 CFR § 200.501(a))
- State law requires a local government or public authority that expends \$500,000 or more of State financial awards during a fiscal year have a State Single Audit (G.S. 159-34)
- For local governments, this means:
 - If you expend \$1,000,000 or more in Federal awards and/or expend \$500,000 or more in State awards
 - Your auditor must conduct a single audit during the fiscal year, which includes the audit of Federal and/or State awards, if applicable, and your annual financial audit
- Discuss these requirements with your local auditor to determine the type of audit your local government will require
- When your audit is complete, forward a copy to State NCEM Public Assistance at: pahotline@ncdps.gov



Accredited Accredited Accredited

21

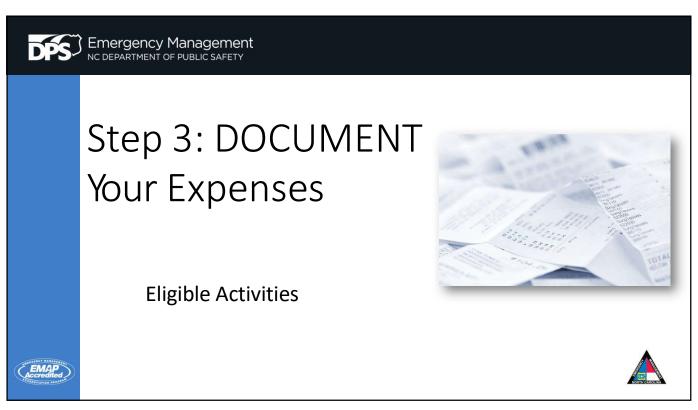
Registration Process Recap

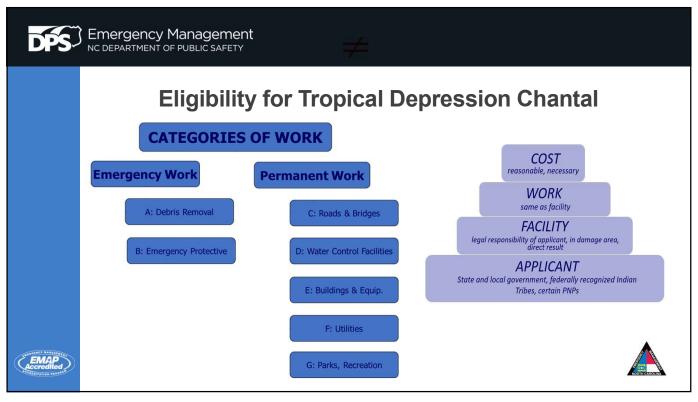
Submit RPA in Grants Portal

• Register and Submit a Request for Public Assistance in Grants Portal (https://grantee.fema.gov/)

Register in EM Grants

• Complete Funding Agreement, DAA, SAA and upload updated Sub W-9 in EM Grants (https://emgrants.nc.gov/)







Emergency Work (Categories A & B)

- Applicants have six (6) months from declaration date to complete all emergency work*
- Category A Debris Removal: Both Regular & Overtime labor are eligible
- Category B Emergency Protective Measures: Only Force Account Labor Overtime is Eligible
- NCEM can grant an additional six (6) months to the timeline the subrecipient must submit a request for time extension
- After the initial 6-month extension on the period of performance date, all requests are submitted to the State, and we will send them to FEMA along with our letter of support.





25



Permanent Work (Cat C – G)

- Subrecipients have 18 months from Declaration Date to complete Permanent Work
- Overtime and Regular Time Labor Costs are eligible
- Time extensions may be granted by the State for up to an additional 30 months may be granted by NCEM.
 - If the applicant requires more time, a separate extension request will be needed and will need to be sent to FEMA for their approval.
- All extension requests must be submitted to the Grants Manager for review by uploading the request to EMGrants.

C: Roads & Bridges

D: Water Control Facilities

E: Buildings & Equipment

F: Utilities

i: Parks, Recreation & Other







Environmental Planning and Historic Preservation

- FEMA requires compliance with all environmental and historic preservation for all projects, no matter improved/ alternate/ pre-disaster condition
- FEMA EHP Specialists will provide a Greensheet with contacts, FAQs, required documentation, etc., to comply with Federal, State, and local laws

DR-4889-NC Greensheet





27



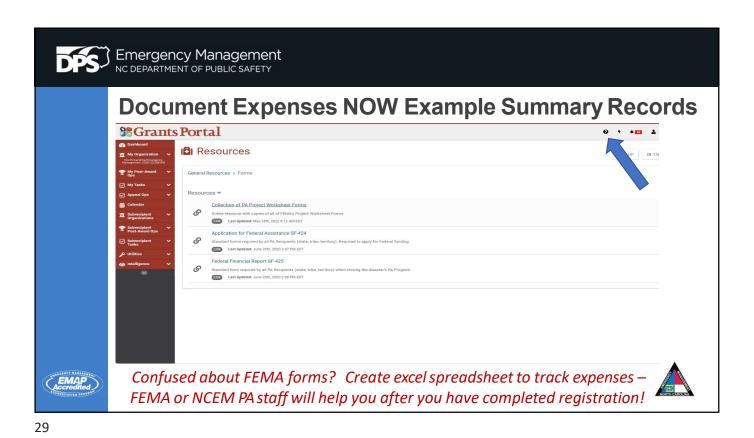
Document Expenses NOW

- Basic information to track <u>now</u> for reimbursement requests <u>later</u>:
 - Date expenses were incurred
 - Description of expense/work performed
 - How expenses/work performed are related the emergency
 - For equipment, hours used and location
 - Overtime Labor Rates and Fringe Benefit Rate





Document, document, document everything!



Emergency Management
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Public Assistance Cost Types

Force Account Labor
Force Account Equipment
Materials
Contract Work
Rented Equipment



Eligible Expenses - Management Costs (Category Z)

Administrative costs incurred in the management of Public Assistance grants

- Applicant may receive <u>up to</u> 5% of project net cost, based on actual costs
- Documentation and Final Inspection will be required. Will need a Management Cost summary sheet, time sheets and payroll records.
- Eligible costs included, but are not limited, to conducting PDAs,
 FEMA/State correspondence, and grant management activities.





31



Large vs. Small Projects

Project Thresholds:

- Minimum Project Worksheet Amount: \$3,900
- Small projects: Less than \$1,037,000.00
 - Small project funding is fixed & paid as obligated, whether written on estimated or actual cost
 - Exception: verification of actual insurance proceeds if applicable
- Large projects: \$1,037,000.01 and Greater
 - Is offered as a 428 Fixed Cost offer/ need to decline to be reimbursed on actuals
 - Request for Reimbursement
 - Quarterly Progress Report
 - Final Inspection required, 90 days after project is complete.







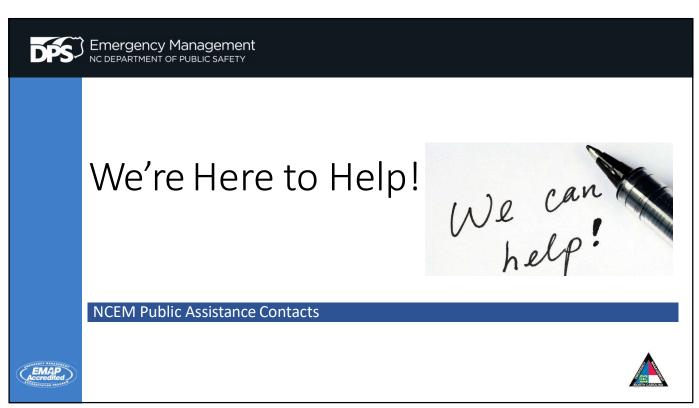
Duplication of Benefits

- FEMA will <u>not</u> reimburse for expenses paid for with <u>any</u> other funding sources
- Be prepared to demonstrate no duplication of benefits if requested by FEMA





33





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35



Contact NCEM Public Assistance



PAHotline@ncdps.gov





