

# NC Department of Public Safety



## NC ALLIES

**A Local Link to Improve Effective Services**

**Register for NCID  
(Non-Government accounts)**

Last Revised  
October 2023

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## **Document Overview**

The NCID Management is the standard identity management and access service provided to state, local, business and citizen users by the Office of Information Technology Services. NCID enables its customers to achieve an elevated degree of security and access control to real-time resources such as customer-based applications and information retrieval.

## **NCID Information**

For problems with NCID Accounts, call 919-754-6000 or 1-800-722-3946.

## **NC ALLIES Information**

For problems or questions regarding NC ALLIES, contact your local JCPC Area Consultant or Program Assistant.

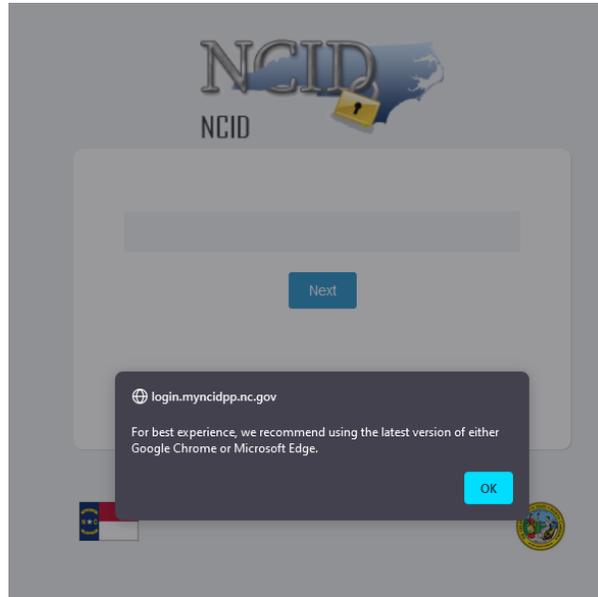
User Guides can be found at: <https://www.ncdps.gov/Juvenile-Justice/Community-Programs/Juvenile-Crime-Prevention-Councils/Program-Agreement-Information>

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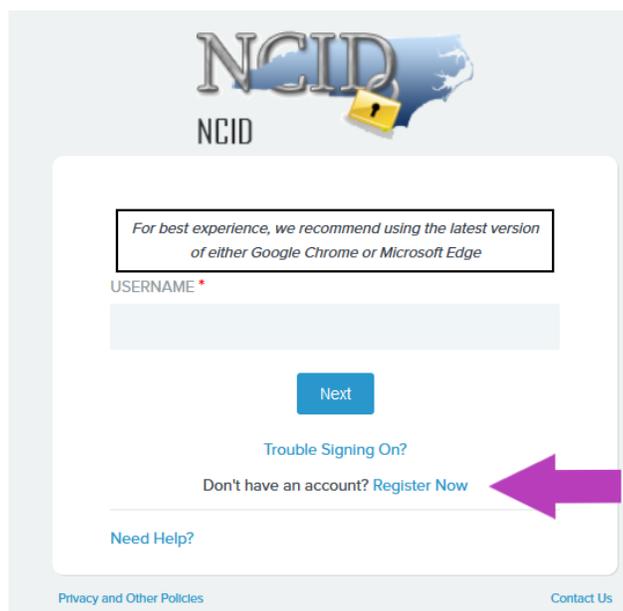
## NCID User Registration

In order to create a NC ALLIES account, you must first create a NCID. To create a NCID, you will need to perform the following steps listed below. If you already have a Business or State/Local Government NCID account, please skip to the [Register for Access to NC ALLIES](#) section.

1. Enter the following address into your internet browser: <https://myncid.nc.gov>
  - Note: You may see the following message if you are using any browser other than Google Chrome or Microsoft Edge. You may proceed with using your existing browser by clicking, "OK."



2. Click the **Register** link on the NCID Login screen.



- From the NCID Registration screen, select **Business User** from the User Type dropdown list.

**NOTE:** If you already have an NCID account with a User Type of **Business or Individual**, please skip to the [Register for Access to NC ALLIES](#) section.

If you need to register now, you may do so by selecting the appropriate User Type of **Business**. The Zip Code you enter as part of the business address will be used by the NC ALLIES system to default your County location. Therefore, be sure to enter a Zip Code from the County where your Program operates.

For best experience, we recommend using the latest version of either Google Chrome or Microsoft Edge

**Individual**  
Request access to the State of North Carolina services as an individual or citizen.

**Business**  
Request access to the State of North Carolina services on the behalf of a business. **Select "Business"**

**State Employee**  
Currently employed or assigned to work for an agency within the State of North Carolina government.

**Local Government Employee**  
Currently employed or assigned to work for a North Carolina county or municipality.

[Need Help?](#)

[Privacy and Other Policies](#) [Contact Us](#)

WARNING: This is a government computer system, which may be accessed and used only for authorized business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action.

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4. Complete the Register User screen by filling in your name, contact information and address, and identifying a desired username and password. Follow the prompts on the screen to complete the information correctly. Click Save at the bottom right of the screen.

**NOTE:** Fields with a red asterisk indicate that this is a required field and a value must be entered in order to save the account.

* Desired Username	Telephone Extension
Prefix	Mobile Number (highly recommended)
* First Name	* Street Line1
Middle Initial	Street Line2
* Last Name	* City
Suffix	* STATE NC
* Email	* Zip
* Confirm Email	* Password
* Telephone Number	* Confirm Password

**Password Validation**

- ✗ Must be at least 8 characters long up to maximum of 64.
- ✓ Must not include your First name, Last name or username.
- ✗ Must have at least 3 of the 4-character types below:
  - Uppercase (A-Z)
  - Lowercase (a-z)
  - Number (0-9)
  - Special character like #,\$,@,%,&,etc (Note: Space is not allowed)

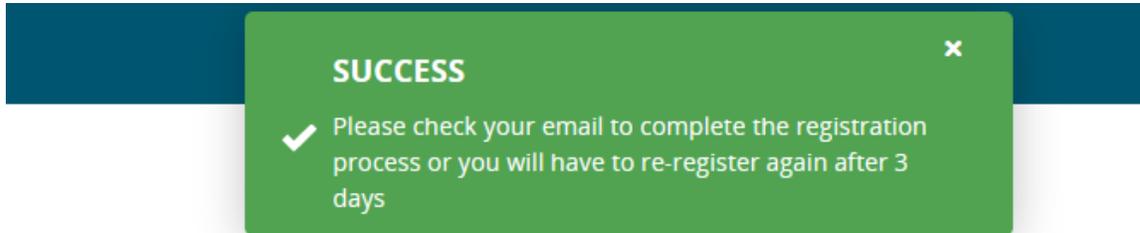
**Password Policy**

- Password is case sensitive.
- Must not include a common word or commonly used sequence of characters such as "password", "ABC", "AAA", "123".

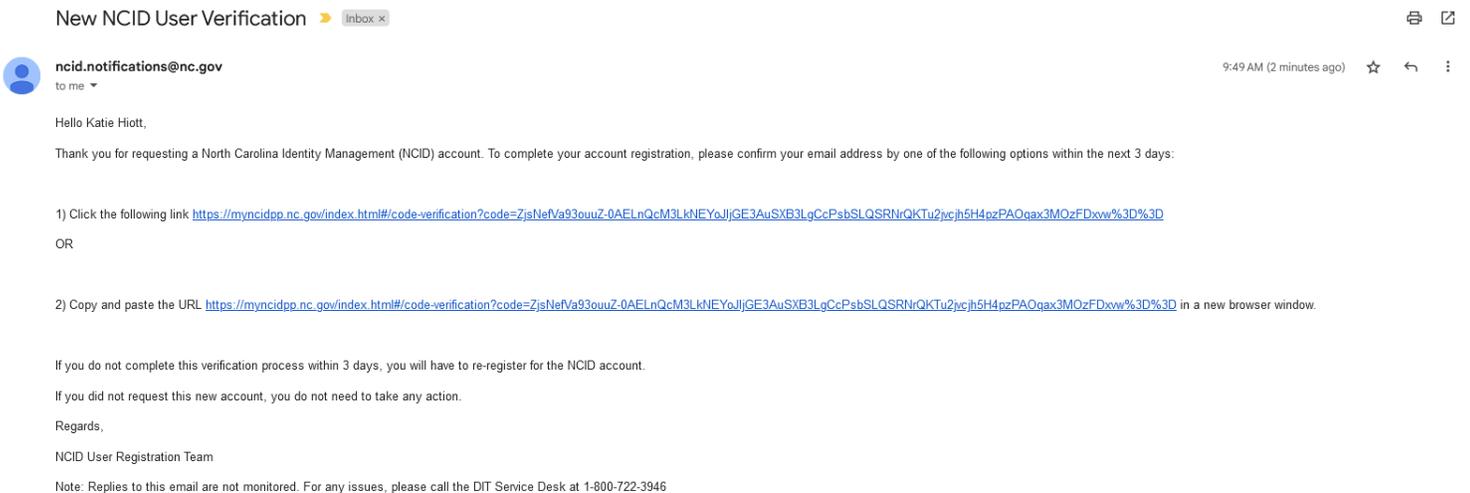
 [Privacy - Terms](#)

SAVE

5. A confirmation screen will display the information entered. Click **Confirm** to create the account.
6. The following Activation Message will display:



7. Login to the email account entered when creating this account.
8. Upon creating your NCID Business account, an activation email will be sent to your specified email address from **ncid.notifications@nc.gov**. Click the link within the email (unique to you) to activate your new account. If you don't receive an email in your Inbox, try looking in your Junk and/or Spam mail folder. If you still have not received an email within an hour, please contact [its.incidents@its.nc.gov](mailto:its.incidents@its.nc.gov).



9. Clicking the unique link within your email will activate your account and take you to the following screen:

**Email Validation is successful and account activation is complete. Your account will be ready for use after 5 mins.**

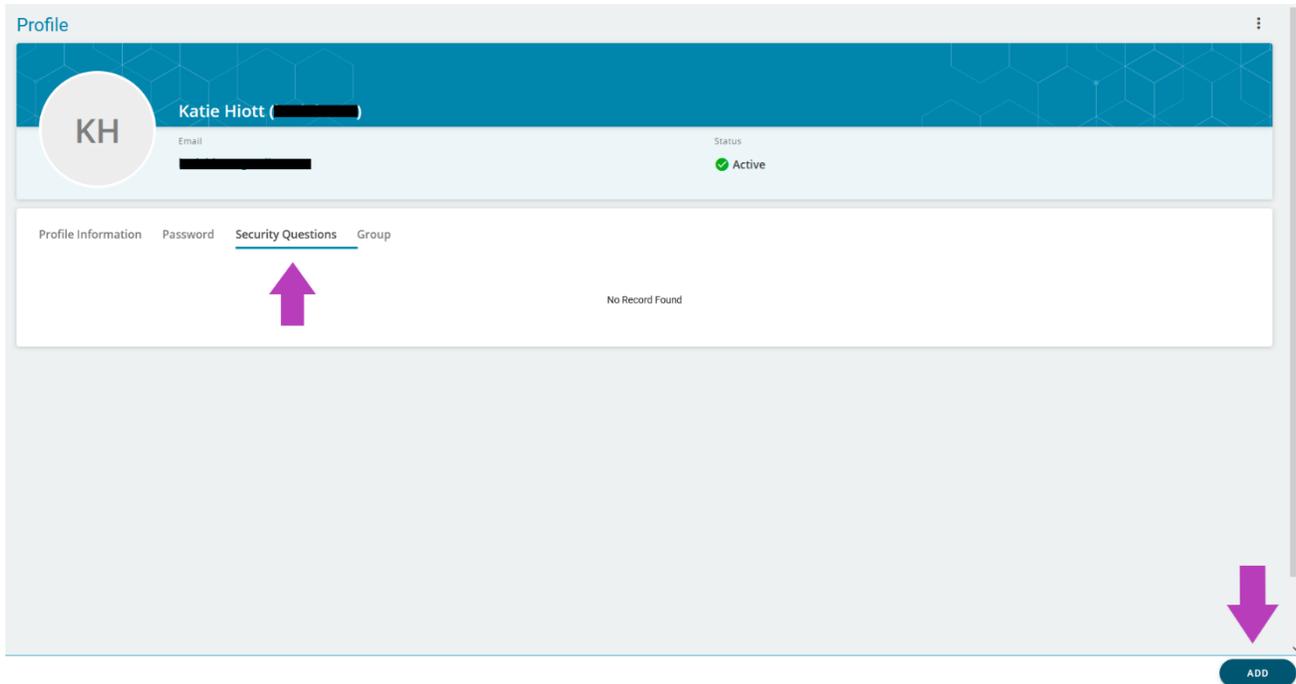


10. Go to the NCID login screen and log in to your account to verify access with your chosen username and password. Log out once verified.

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## After successful registration and login:

1. Consider adding Security Questions to your NCID account. Upon login, select the “Security Questions” tab on the landing page and select “Add”
  - Note: Security Questions are used to verify your identity and unlock your account.



2. Select the Security Questions from the drop-down menus, enter your answers, and select “Save.”
  - Note: Save will be grayed out until all required information has been entered.

The screenshot shows the Security Questions form with five rows of input fields. Each row consists of a 'Question' field and an 'Answer' field. A purple circle highlights the first 'Question' field. At the bottom right, there are three buttons: 'REMOVE ALL', 'RESET', and 'SAVE'. A purple arrow points to the 'SAVE' button.

**To access NC ALLIES, please continue to the Register for NC ALLIES instructions.**